Organization:

* Folders organized by data type (i.e. pdfs in theory, data in raw\_data and other folders)
* Using .do files to record code
* Using file version aspect of Google Drive to update files

Naming protocol:

* Use \_underscores\_ to denote spaces
* Pdfs follow “lastname\_year of publication\_titleinastring”
  + “bongaarts\_2006\_thecauasesofstallingfertilitytransitions.pdf”
* Include version#\_country\_year\_thing
  + “4.1\_haiti\_2016\_process”