

EMILY SHARKEY

(563)449-2670 • emilysharkey1@gmail.com • www.linkedin.com/in/emily-sharkey

EDUCATION

TIPPIE COLLEGE OF BUSINESS, UNIVERSITY OF IOWA

Iowa City, IA

B.B.A. Business Analytics and Information Systems

B.B.A. Management and Entrepreneurship

05/2023

TECHNICAL SKILLS

- **Tools:** Excel, Python, Access, Anaconda
 - **Methodologies:** skilled in Regression, Data Visualization, Time-Series, Agile, Correlation
 - **Projects:**
 - Medical Insurance Costs Analysis**
 - Performed logistic regressions to identify independent variables p-values with a 95% confidence interval
 - Used Excel to create residual plots, multiple linear regression models, and bar charts to visualize and present results
 - Creative Performance Research**
 - Conducted interviews and research to create a significant Qualtrics survey sent to students and employed workers to obtain input and experiences of creative performance within the workplace
 - Analyzed the survey results using Excel and statistical tools add-on features to formulate and present correlations statistics and hypotheses
-

EXPERIENCE

COLLINS AEROSPACE

Remote/Cedar Rapids, IA

IT Project Management Intern

05/2022 – Present

- Assisted with the administration and configuration of old Microsoft SharePoint files into Microsoft Teams to help the Digital Technology team locate documents effectively and in an efficient manner
- Successfully completed presentation preparation for various project management review meetings with Digital Technology team members via Microsoft PowerPoint
- Effectively organize, gather, and analyze information through Microsoft Excel for a variety of project management initiatives

HY-VEE GROCERY

Bettendorf, IA

Inventory Clerk/Personal Shopper/Cashier

05/2017 – 01/2022

- Successfully complete store inventory checks on a quarterly basis for store records; audit physical inventory count against inventory management software records to help locate discrepancies which ensures full accountabilities for all products
- Process and complete online orders in a timely and accurate manner that results in customer satisfaction-average 30/day
- Effectively track inventory and submit orders for the replenishment of inventory and subsequently restock the merchandise on the sales floor to ensure necessary items are available to customers

MARS WRIGLEY, INC./ADVANTAGE SALES SOLUTIONS

Iowa City, IA

Seasonal Merchandiser

09/2020 – 10/2021

- Effectively increase display, front end, and main aisle presence of Mars Wrigley brands to ensure proper product placement for the best visibility to maximize product sales
 - Maintain in-aisle distribution and deliver in-stock store conditions
-

ACTIVITIES & LEADERSHIP

WOMEN IN BUSINESS

Iowa City, IA

Mentor/Member

02/2021 – Present

- Provides mentorship to younger members in an effort to build community and connections
- Supports local non-profit organizations through volunteer activities, such as creating blankets for UI Children's hospital

HABITAT FOR HUMANITY

Iowa City, IA

Member/Volunteer

09/2021 – Present

- Supports local county food shelters through volunteer activities such as collecting and passing out packaged food items for food drives