

Emily Wantland

7607 Petty Jay Court | Louisville, KY 40220

School elwant01@louisville.edu

Cell (502) 777-1160

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Dr. First Last

UofL Division of Infectious Diseases

501 East Broadway Suite 100

Louisville, Kentucky 40202

Dr. Last:

I am writing to you regarding the Computer Science Internship. I came across this posting on CareerTrak. I was delighted to notice this particular position as I intend to complete my studies in information security, web development, and business process management. I am seeking a challenging but rewarding summer internship in my area of interest.

As a third-year computer information systems student at the University of Louisville, I have acquired skills in programming, business communication, and data management. I have developed rudimentary web sites including the use of HTML, CSS, and JavaScript, and I would like to further expand upon my knowledge of these languages. More recently, I have been learning C# and using object-oriented programming to solve problems involving input and output. I am eager to learn and gain experience operating in a collaborative work environment.

I am grateful to receive the opportunity to submit my application and I appreciate your time and consideration.

Sincerely,

Emily Wantland