

ORgSys

(Organization Recognition System)

Use Case Specification

Submitted to:

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In partial fulfillment of academic requirements

Revision Control

History Revision:

<i>Revision Date</i>	<i>Person Responsible</i>	<i>Version Number</i>	<i>Modification</i>
09/13/13	Patrick Granada Emir Mercado	1.0	Initial Document

Use-Case Name: 1.0 Submit Org Requirements

Description: **Submit Org Requirements**

In general, this function encompasses the processes involved with submitting the orgs' requirements. This will include the list of members and activities, profiles of the officers, approval of the advisers and of the unit heads.

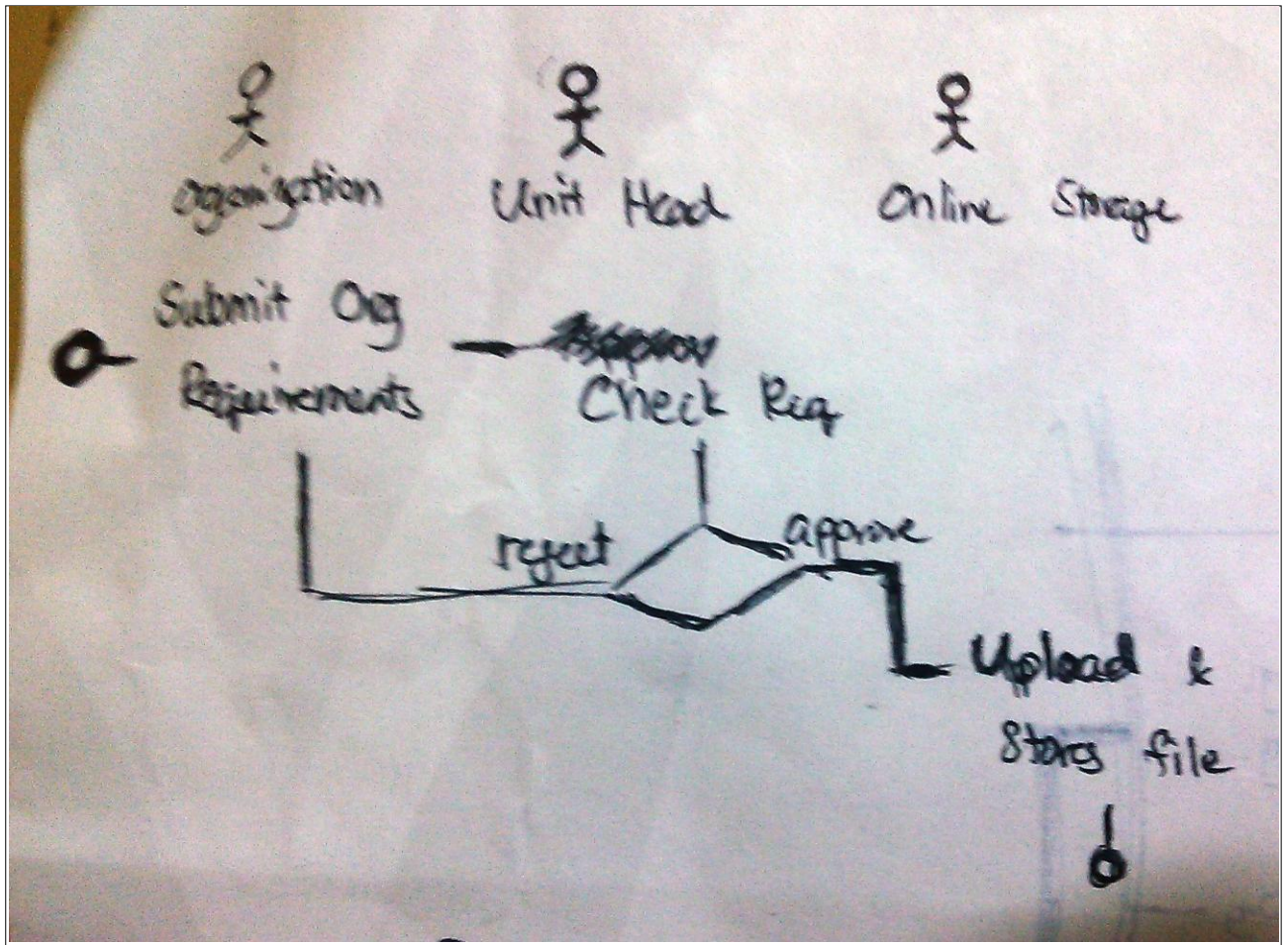
Approve Org Requirements

Before the documents of the organizations reach the Associate Dean, the unit heads must have approval of these documents. Once approved, the documents can be sent to the Associate Dean for the next level of approval.

Preconditions: There must already be a requirements checklist released by the Associate Dean for Student Affairs before the organizations can submit their documents and the unit heads approve them.

Flow of Events:

Scenario Name	Description
Scenario 1 Organization submits documents to unit head	The organization compiles all documents needed to be passed. Then, they present it to the unit head.



Activity Diagram of the Flow of Events:

Postcondition: For this case to terminate, the organizations must have documents with them submitted to the unit head. It can't be non-existing after this process.

Relationships: The Organization and the Unit Head

Special Requirements:
NONE

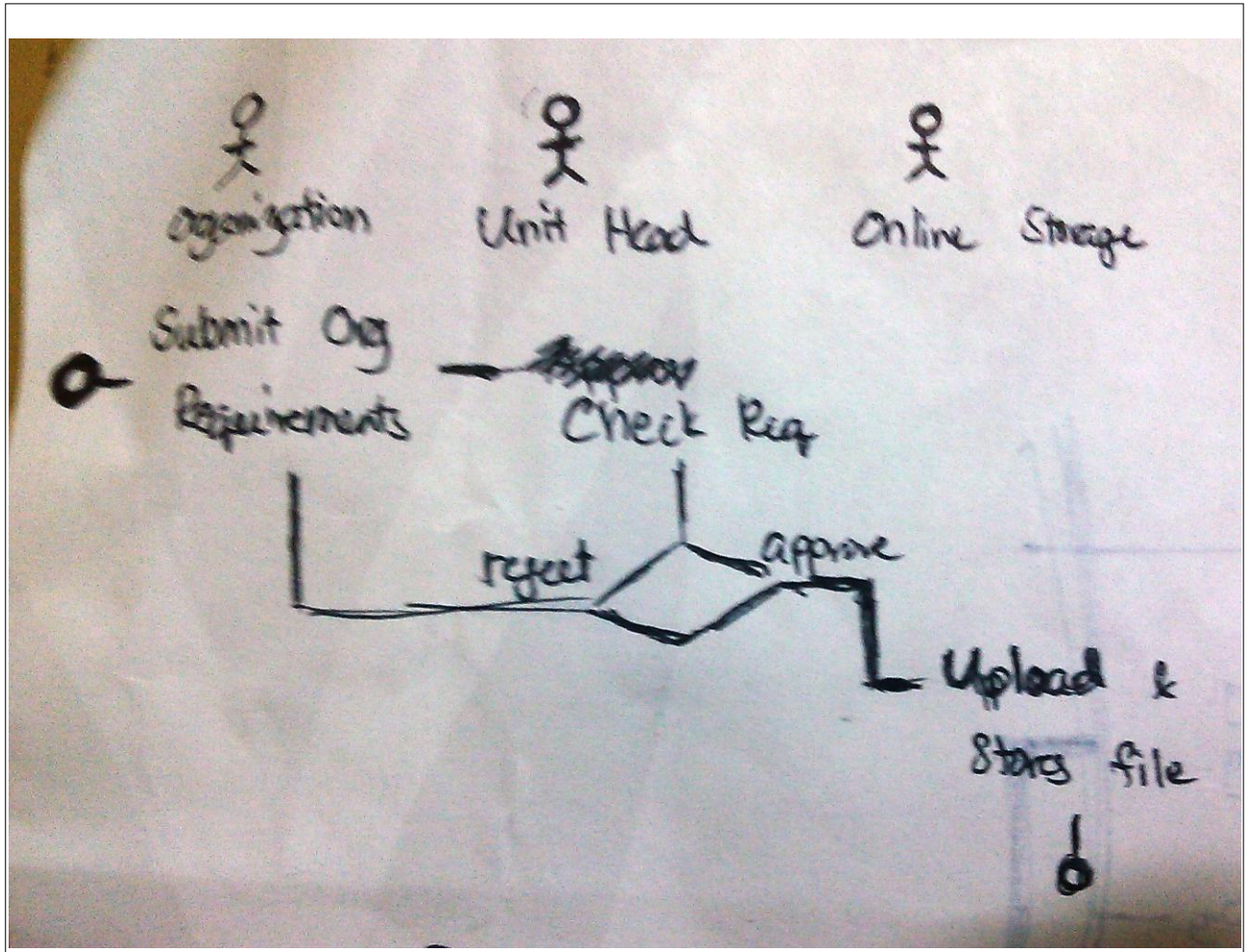
Use-Case Name: 2.0 Approve Org Requirements

Description: Before the documents of the organizations reach the Associate Dean, the unit heads must have approval of these documents. Once approved, the documents can be sent to the Associate Dean for the next level of approval.

Preconditions: There must already be a requirements checklist released by the Associate Dean for Student Affairs before the organizations can submit their documents and the unit heads approve them.

Flow of Events:

Scenario Name	Description
Scenario 1 Unit Head evaluates submitted documents	The unit head scans the documents, checking if the needed files and signatures are in them, then decides whether the organization's documents are approved or rejected.
Scenario 2 Unit head informs the organization that they need to revise their documents	This happens when the unit head rejects the documents submitted by the organization. The organization will keep on revising and submitting their documents until the unit heads gives an approval or the renewal period is over.
Scenario 3 Unit head uploads the documents through the online storage system	This happens when the unit head approves the documents submitted by the organization. The unit head then uploads the documents through the online storage system to have them checked by the Associate Dean for Student Affairs and the Review Committee.
Scenario 4 The online storage system stores the files	Cloud storage keeps the files easily accessible through the internet.



Activity Diagram of the Flow of Events:

Postcondition: For this use case to terminate, the unit heads must approve of the documents submitted by their assigned organizations.

Relationships: The Organization, Unit Head, and Online Storage are the ones involved in these use cases.

Special Requirements:
NONE

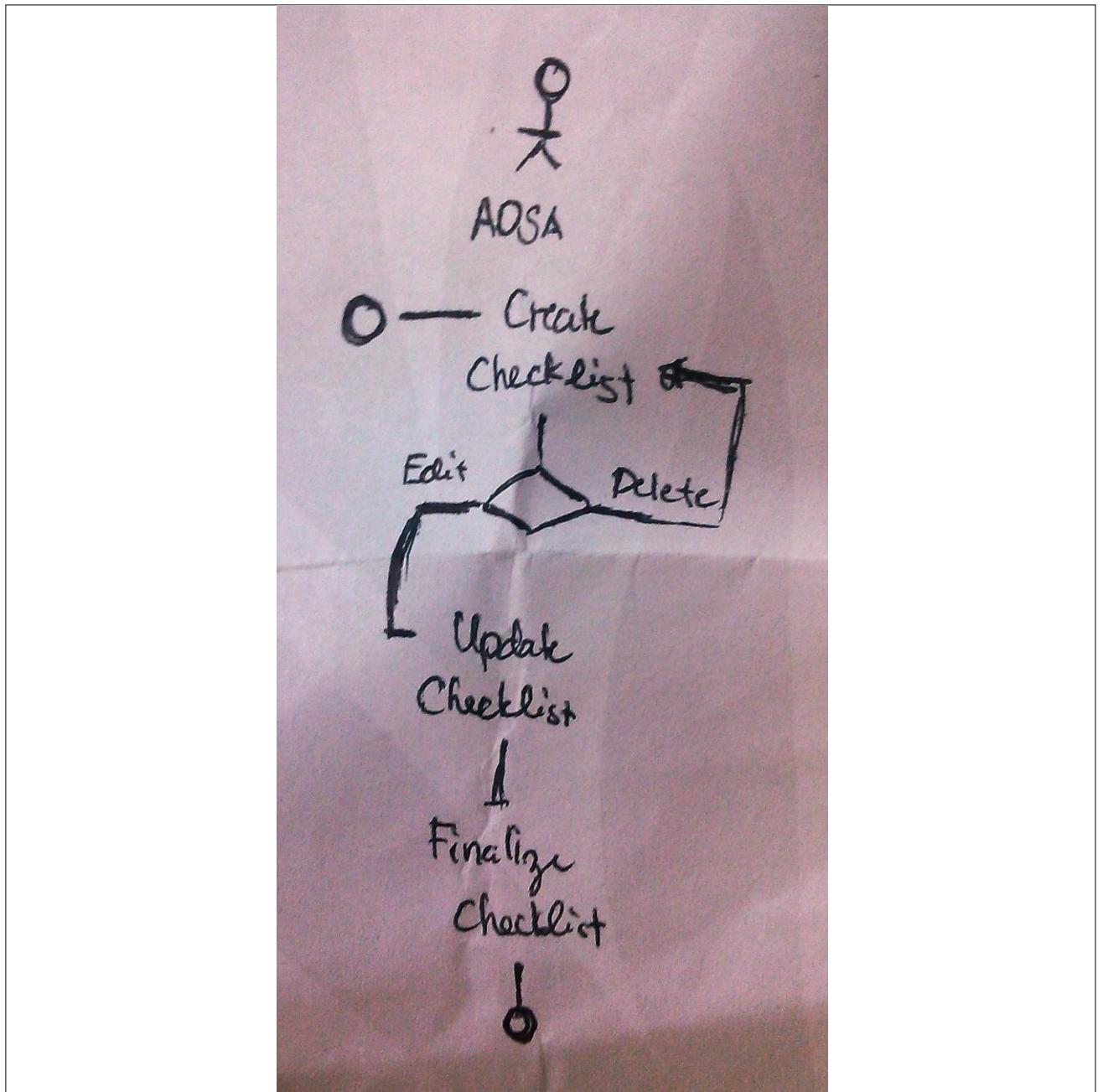
Use-Case Name: 3.0 Create Requirements Checklist

Description: The list of requirements that the organizations must submit will be created by the Associate Dean for Student Affairs. These requirements overtime. The usual requirements are the ones listed at Use-Case 1.0.

Preconditions: NONE

Flow of Events:

Scenario Name	Description
Scenario 1 Draft requirements checklist	The Associate Dean will create a draft of the requirements checklist for the year's org renewal process.
Scenario 2 Present requirements to Review Committee	Together with the Review Committee, the draft created will be evaluated.
Scenario 3 Finalize requirements checklist	The team will have to come to an agreement and finalize the list of requirements.



Activity Diagram of the Flow of Events:

Postcondition: For the use-case to terminate, the requirements checklist must have been finalized already by the Associate Dean for Student Affairs.

Relationships: Associate Dean for Student Affairs

Special Requirements:
NONE

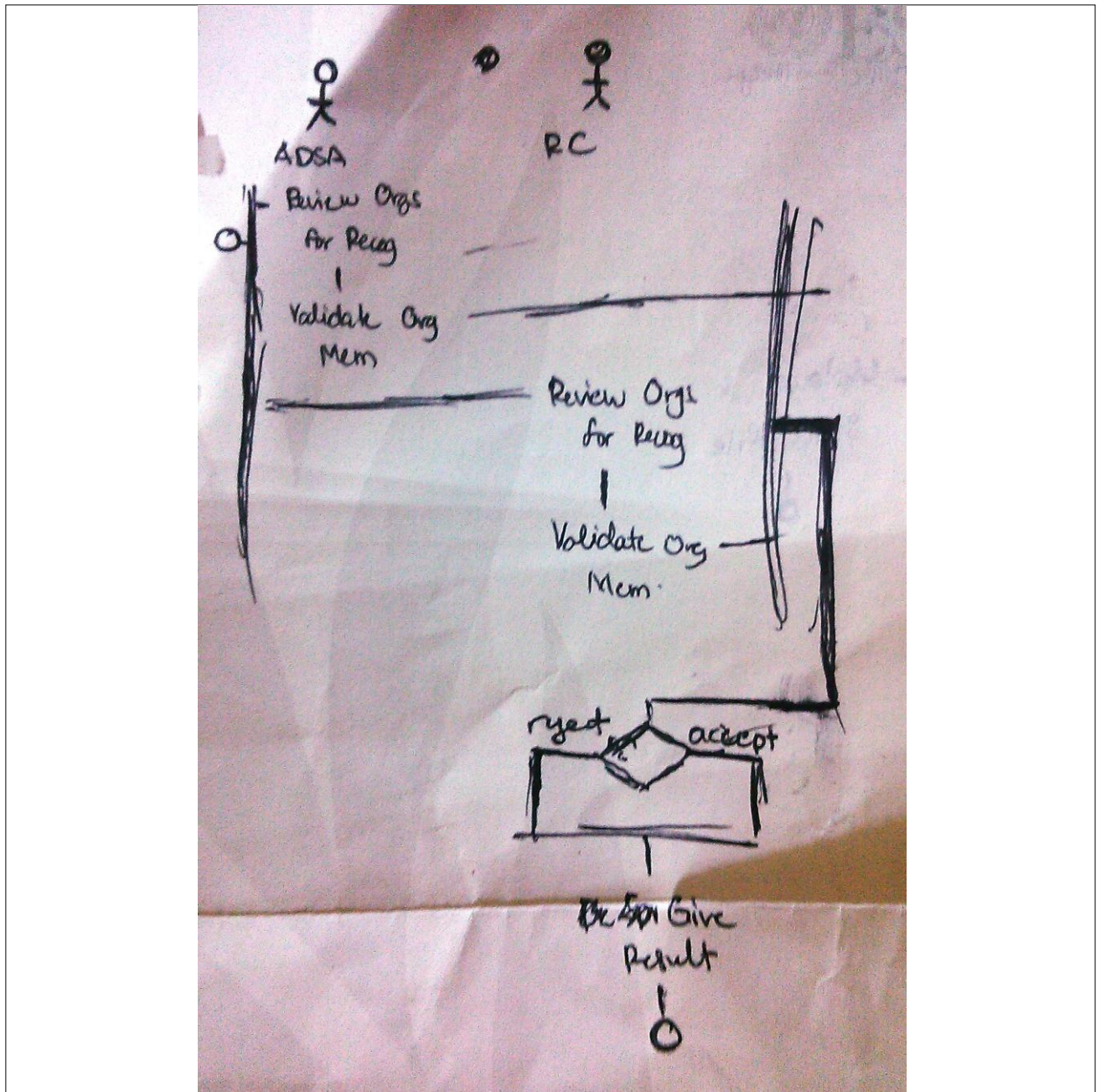
Use-Case Name: 4.0 Review Orgs for Recognition

Description: Using the requirements checklist and the criteria created, the review committee, together with the Associate Dean for Student Affairs will evaluate all the organizations.

Preconditions: Only the organizations who have their files uploaded in the online storage system will be reviewed by the Associate Dean for Student Affairs and the Review Committee.

Flow of Events:

Scenario Name	Description
Scenario 1 Validate org members	Using data from CRS, it will be determined if all the members of the organization listed on their roster are currently enrolled or not. The organizations' status will partly depend on the result of this validation.
Scenario 2 Organization is rejected	If an organization has been rejected of recognition from the college, they can re-apply the following school year.
Scenario 3 Organization is accepted	If an organization is accepted, they will be given a certificate showing that they have been recognized by the college as a student organization for the whole year.



Activity Diagram of the Flow of Events:

Postcondition: For the use-case to terminate, the review committee must be able to generate a status for each organization.

Relationships: Review Committee, Associate Dean for Student Affairs

Special Requirements:
NONE

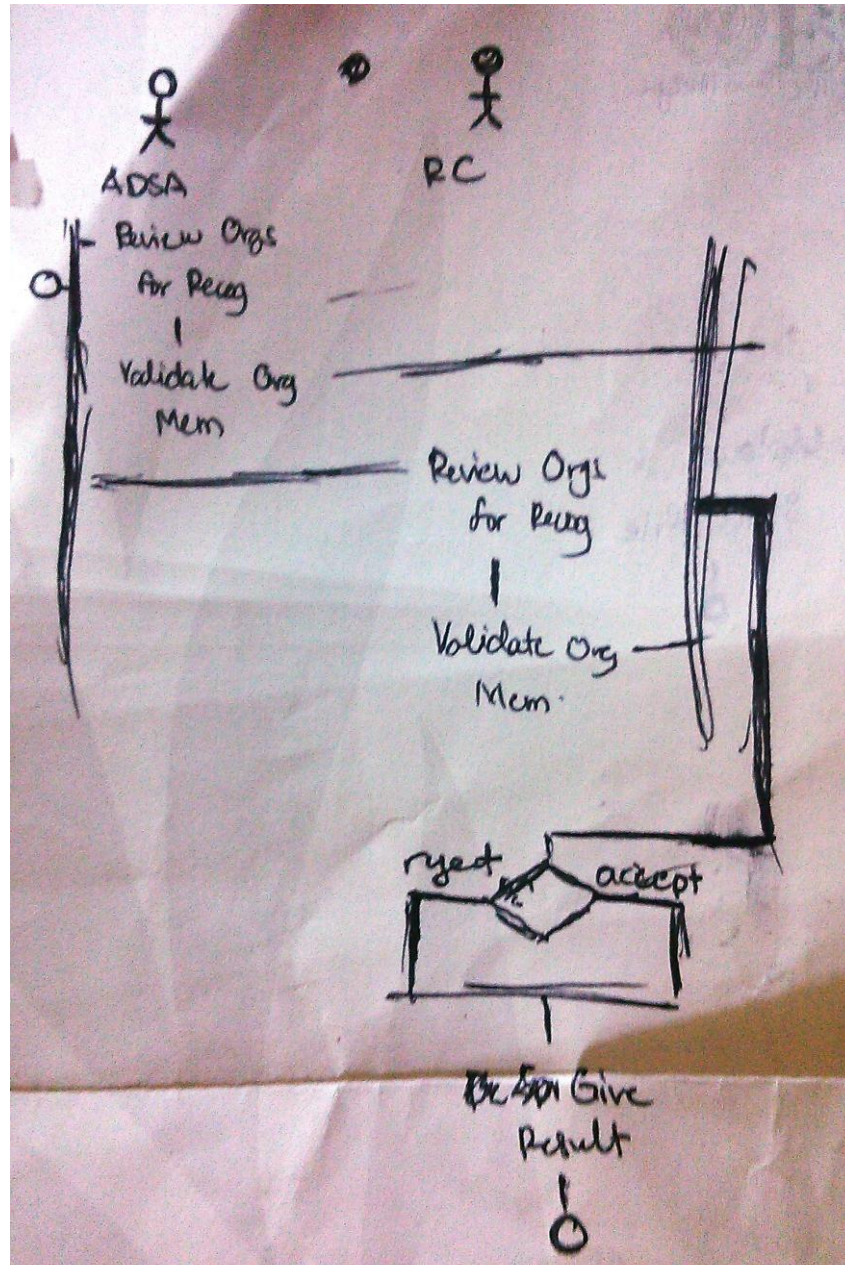
Use-Case Name: 5.0 Generate Review Result

Description: The end-result of the evaluation of organizations will be the recognition status that the organizations will receive. All people involved will be able to view this and keep track of it.

Preconditions: The review result for an organization will be made only if the organization was able have their documents uploaded and reviewed by the Associate Dean of Student Affairs and the Review Committee.

Flow of Events:

Scenario Name	Description
Scenario 1 Generate org recognition status	[Enumerate here the steps of the basic flow.]
Scenario 2 Submit documents to dean	The Associate Dean will sign the documents, recommending his approval, then submits the files to the Dean for approval.
Scenario 3 Print certificate of recognition	Once approved, a certificate will be printed out to be given to the organization as proof that they have been recognized by the college.



Activity Diagram of the Flow of Events:

Postcondition: This use case will terminate once the certificate has been printed out.

Relationships: Associate Dean for Student Affairs, Review Committee

Special Requirements:

The dean will have to participate in this process.