| Emma Juvenal | Murray, UT  **801-471-7987**  **emjuvenal@gmail.com** |
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| EXPERIENCEARUP, Salt Lake City, UT — *Specimen Processor*JANUARY 2021 - PRESENT -Opened and prepared shipments for processing  -Processed over 30 specimens an hour  -Handled specimen documentation for correct labeling and scanning  -Able to perform backup PST responsibilities such as answering questions, reroutes, overrides, and not-ins ARUP, Salt Lake City, UT — *Manifestor*JULY 2020 - JANUARY 2022 -Received, scanned, and prepared shipments to be distributed to processors  -Coordinated with team members to determine best methods of handling shipments  -Corrected shipment errors in Shipment Tracking  -Organized and printed data using Excel to manifest short stability specimens Discover, West Valley City, UT — *Credit Card Debt Specialist*NOVEMBER 2019 - APRIL 2020 -Responsible for performing collection activities on receivables  -Communicated with customers in regards to payments on their credit card  -Collaborated with customers on repayment plans that met their needs EDUCATIONMountain View High School - Orem, UT — *High School Diploma*SEPTEMBER 2012 - MAY 2015 **Personal Biography**  I’m a specimen processing technician with two years of laboratory experience, switching careers into web development! I’ve developed an interest in web development because I love learning how the internet works and how to bring businesses to life online! In my spare time I love to powerlift and explore local coffee shops. | SKILLS  * - PST certified for specimen reroutes, overrides, and not-ins * -Experience in Manifesting and Processing * -Data Entry and Analysis * -Proficient in Order Management Studio and Millenium for processing * -Specimen Handling * -Team Collaborator * -Organized and Friendly! * -Experienced with customers and customer experience * -Negotiation skills |

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