Meeting notes

Date: 19:00 – 20:30   02/21

Participants: Deividas, Emilis, Julius.

Done by: Deividas Bendaravičius

Topics:

1. Team's name

2. Final contract draft and signing

3. General discussion about the project

4. Methodology selection

5. Jira setup

6. VCS setup

7. New changes to work planning

8. Work plan for next week

9. Next meeting

1) After some time, we have decided to go with REACTIVE, because it reflects the project we are working on and the main framework we are going to be using is REACT.
2) Since we kept the same team for the 2nd semester, we have decided to revise last year's contract to implement minor improvements and use it as a contract for this semester.

3) We have discussed the project more in depth and got on the same page.

4) Last semester we used Scrum framework as our Agile methodology, and we decided to continue using Scrum as it was very successful. A major change from the last semester is that each Sprint, which is going to last from 2-3 weeks, we are going to establish a new Scrum master, so each member gains the experience of being a Scrum master.

5) We have setup a Jira environment to plan tasks, deadlines, milestones, have an easier way assigning tasks etc.

6) A version control system on MIF infrastructure was setup for the project. [Access](#)

7) We have also reflected on last year and decided to bring few new work planning tools. First one being Miro boards, which will help us have a better understanding on what must be done. This will be an addition to already used Jira tools. In addition, we are going to start using Figma, to have an easier time sketching UI design.

8) Until the next meeting, each member must finish Udemy REACT course up to 55th part, make research on already existing similar projects.

9) A new meeting has been scheduled next Monday, after Python classes (approx. 16:00   02/27)