

Emma Kozlovsky

Marlboro, New Jersey
(732) 890-4704
emmakozlovsky@gmail.com

EXPERIENCE

Kreppel Tax Advisory Group, New Jersey — Office Admin

November 2024 - present

Coordinated client appointment scheduling and maintained office calendar.
Scanned, organized, and managed confidential financial documents.
Communicated with clients and financial professionals to support tax preparation and advisory services

Shoprite, New Jersey — Cashier

Summer 2022

Assisted customers with the shopping experience and registered sales.

ARGO, (volunteer)— Social Media Manager

2023 - Present

Manges and posts on Twitter and LinkedIn accounts for ARGO

<https://www.argo-research.org/>

EDUCATION

Marlboro High School, Marlboro New Jersey — Senior

September 2021 - present

Currently attends Marlboro High School as a Senior.

University of Central Florida, Orlando Florida

2025 - 2029

Will be attending UCF in the fall.

SKILLS

Easily communicative, hardworking, intelligent, and a team worker.

Computer skills: Word Processing, HTML, CSS, Bootstrap, Java, JavaScript, Vue, jQuery.

ACCOMPLISHMENTS

Student Council Vice

President for the class of 2025
(2021-2023)

Works towards raising money and providing school-spirited events.

Member of the Web Design Program Advisory Board (2022-Present)

Works with other members to contribute to the program and represent other students.

Founder of Marlboro High School W.I.S.E. Club

Established a student-led organization to support and empower young women interested in STEM fields
Organized guest speaker events featuring female professionals in STEM-related fields.

Founder of Marlboro High School Cinematography Club

Provides students with opportunities to watch films and analyze characters, plot, cinematography, and setting.

