



307, Pasir Panjang Road,  
Singapore 118647

Date: 6<sup>th</sup> Jul 2020

**Notice of the Annual General Meeting of Emmanuel Evangelical Free Church**

Dear members,

Notice is hereby given that the upcoming Annual General Meeting of the members of Emmanuel Evangelical Free Church (EEFC) will be held by way of electronic means on 2 AUG 2020 at 2 PM to transact the following business:

**As Ordinary Business**

- |              |   |
|--------------|---|
| Resolution 1 | To Approve the Minutes of Meeting for EEFC AGM 2019   |
| Resolution 2 | To Adopt EEFC Audited Financial Statements and Auditor's Report for Financial Year ended on 2019                      |
| Resolution 3 | To Re-appoint Elizabeth Leong & Co as Auditor for Financial Year 2020   |
| Resolution 4 | To elect the following church members as a church board member under Para 7.2 of EEFC Constitution from 2020 to 2022: |

**Elders**

- 1) Tan Tiong Heng (Sonny)
- 2) John Chia Yu Siang
- 3) Yong Lum Sung

**Deacons**

- 4) Lee Beng Huat

- 5) Kenneth Chua Yong Yeow
- 6) Kenny Ng Kwang Hong
- 7) Alwyn Pang Wai Kit
- 8) Wong Yu-jin

Resolution 5      To elect the following church member nominated as an Elder to be the Chairman from 2020 to 2022:

- 1) Tan Tiong Heng (Sonny)

Resolution 6      To elect the following church members to be the trustees of EEFC from 2020 to 2022:

- 1) Robert Pang Pui Fatt
- 2) Michael Wong Ping Seng
- 3) Daniel Chua Hua Eng
- 4) Tan Tiong Heng (Sonny)

### **As Special Business**

Resolution 6      To Approve the Budget for the Proposed Renovation Plans as presented during Pre-AGM on 19 Jul 20 with a Budget of **\$250,000/-**

This Notice has been made available on the EEFC's website and may be accessed at the <http://www.emmanuelefc.org.sg/>

### **Attached are:**

1. The notices for Pre-AGM on 19 Jul 20 and AGM on 2 Aug 20
2. The minutes of the last AGM
3. The Chairman's Report
4. The EEFC Audited Financial Statements and Auditor's Report for Financial Year ended on 2019
5. The Proposed Renovation Plans at a budget of **\$250,000/-**

### **Important Notes:**

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the Annual General Meeting:

(a) A member will not be able to attend the Annual General Meeting in person. A member may only attend the Annual General Meeting by observing and listening to the proceedings of the meeting by electronic means.

(b) A member may submit questions to the EEFC via post to 307, Pasir Panjang Road, Singapore 118647 or email [\*\*agm@emmanuelefc.org.sg\*\*](mailto:agm@emmanuelefc.org.sg). The questions must reach the EEFC by **15 Jul 19**;

(c) All substantial and relevant questions will be addressed by the Board and/or management during Pre-AGM. Questions that concern a matter that will be put to a vote will be addressed by the Board and/or management before the closing date for the lodgment of proxy forms. Such questions will be addressed at the upcoming Pre-AGM on **19 Jul 20 at 2 pm**;

(d) A member may only vote by appointing the Chairman of the meeting as the member's proxy to vote at the meeting by depositing with EEFC an instrument of appointment (also known as "the proxy form") by post to 307, Pasir Panjang Road, Singapore 118647, or by electronic mail to [\*\*office@emmanuelefc.org.sg\*\*](mailto:office@emmanuelefc.org.sg). The completed proxy form must reach EEFC by **29 Jul 20**. A copy of the proxy form will be sent to you via email or post on 20 Jul 20. In appointing the Chairman of the meeting as a proxy, a member must give specific instructions with regards to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.

Serving our Lord Jesus with you,

Kenny Ng  
Secretary of EEFC Church Board