



# **SC-900 LAB REPORT [WEEK #3]**

**BY**

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**ADMISSION NUMBER**  
**[ADC-SE02-25011]**

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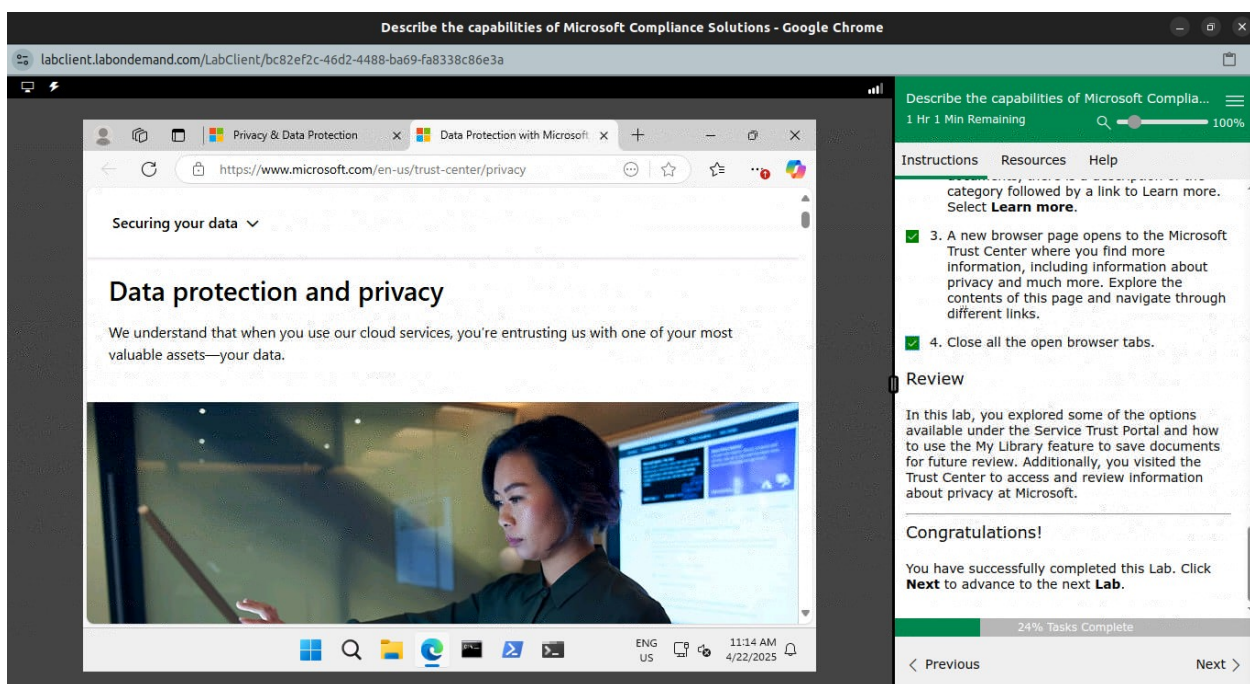
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## **INTRODUCTION**

This report documents my completion of the Capabilities of Microsoft Compliance Solution Lab. It contains screenshots and links to the badges to prove the completion of the learning path's modules.

## LAB #1 [Explore the Service Trust Portal]

In this lab, I explored some of the options available under the Service Trust Portal and how to use the My Library feature to save documents for future review. I also visited the Trust Center to access and review information about privacy at Microsoft.



The screenshot displays a lab environment with a browser window and a sidebar. The browser window shows the Microsoft Trust Center page for privacy, titled "Data protection and privacy". The sidebar on the right contains a progress bar, instructions, and a review section.

**Describe the capabilities of Microsoft Compliance Solutions - Google Chrome**

labclient.labondemand.com/LabClient/bc82ef2c-46d2-4488-ba69-fa8338c86e3a

Privacy & Data Protection x Data Protection with Microsoft x

https://www.microsoft.com/en-us/trust-center/privacy

Securing your data ▾

### Data protection and privacy

We understand that when you use our cloud services, you're entrusting us with one of your most valuable assets—your data.

11:14 AM 4/22/2025

**Describe the capabilities of Microsoft Compliance Solutions**

1 Hr 1 Min Remaining 100%

Instructions Resources Help

category followed by a link to Learn more. Select **Learn more**.

- 3. A new browser page opens to the Microsoft Trust Center where you find more information, including information about privacy and much more. Explore the contents of this page and navigate through different links.
- 4. Close all the open browser tabs.

**Review**

In this lab, you explored some of the options available under the Service Trust Portal and how to use the My Library feature to save documents for future review. Additionally, you visited the Trust Center to access and review information about privacy at Microsoft.

**Congratulations!**

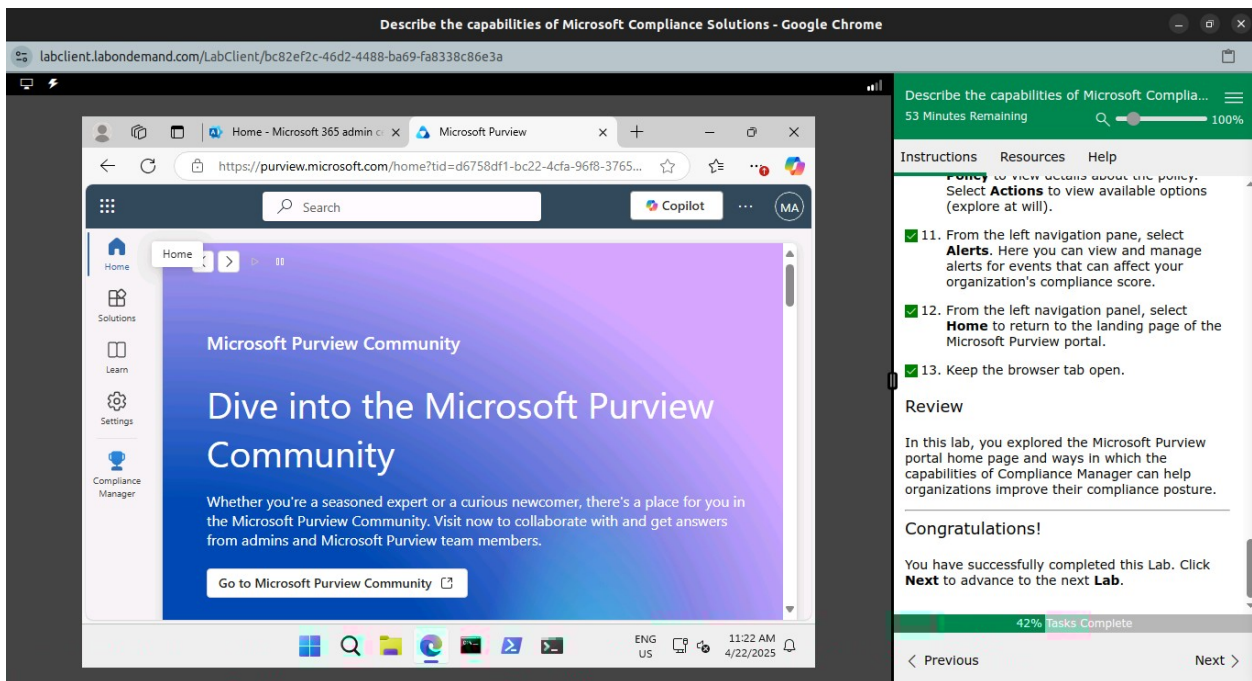
You have successfully completed this Lab. Click **Next** to advance to the next Lab.

24% Tasks Complete

< Previous Next >

## LAB #2 [Explore the Microsoft Purview portal and Compliance Manager]

In this lab, I explored the Microsoft Purview portal home page and ways in which the capabilities of Compliance Manager can help organisations improve their compliance posture.

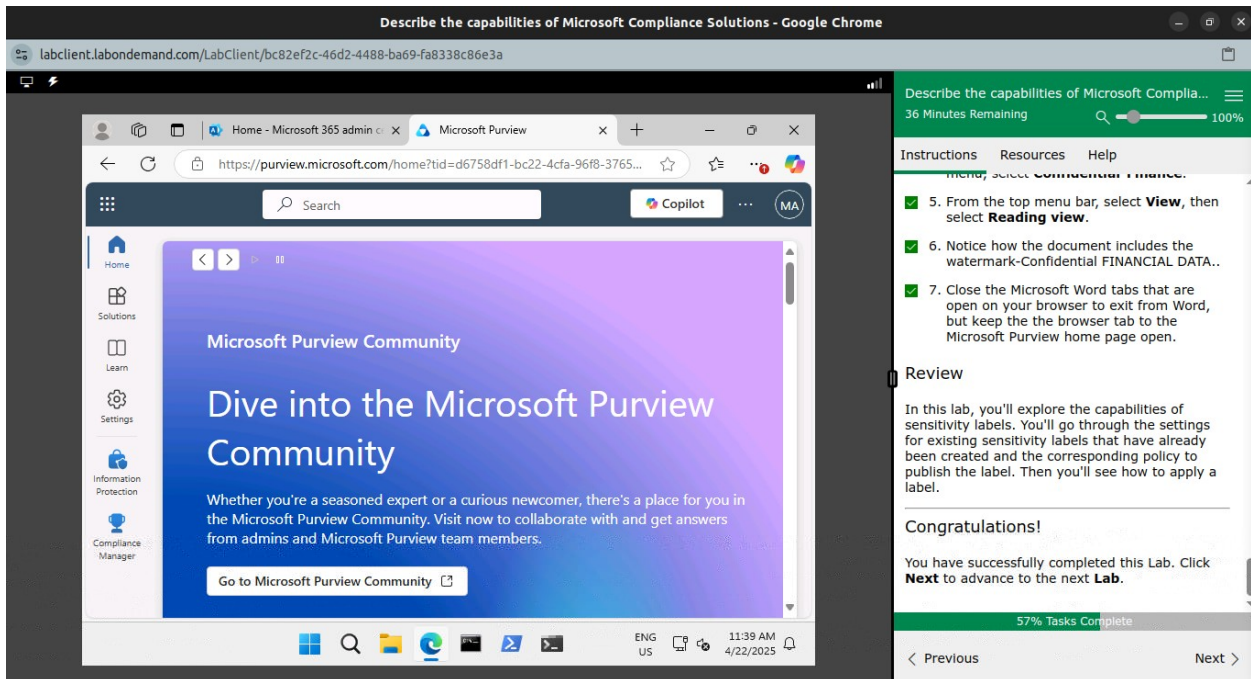


The screenshot displays the Microsoft Purview portal home page in a Google Chrome browser. The browser's address bar shows the URL: `https://purview.microsoft.com/home?tid=d6758df1-bc22-4cfa-96f8-3765...`. The page features a navigation pane on the left with links to Home, Solutions, Learn, Settings, and Compliance Manager. The main content area is titled "Microsoft Purview Community" and includes a large heading "Dive into the Microsoft Purview Community". Below this, a paragraph states: "Whether you're a seasoned expert or a curious newcomer, there's a place for you in the Microsoft Purview Community. Visit now to collaborate with and get answers from admins and Microsoft Purview team members." A button labeled "Go to Microsoft Purview Community" is positioned at the bottom of this section. The Windows taskbar at the bottom of the browser window shows the time as 11:22 AM on 4/22/2025.

On the right side of the screenshot, a sidebar titled "Describe the capabilities of Microsoft Compliance Manager" is visible. It includes a progress bar showing "53 Minutes Remaining" and "100%" completion. The sidebar contains sections for "Instructions", "Resources", and "Help". The "Instructions" section lists three tasks: 11. Select **Actions** to view available options (explore at will). 12. From the left navigation pane, select **Alerts**. Here you can view and manage alerts for events that can affect your organization's compliance score. 13. From the left navigation panel, select **Home** to return to the landing page of the Microsoft Purview portal. A "Review" section follows, stating: "In this lab, you explored the Microsoft Purview portal home page and ways in which the capabilities of Compliance Manager can help organizations improve their compliance posture." A "Congratulations!" section concludes with: "You have successfully completed this Lab. Click **Next** to advance to the next Lab." The sidebar also shows a progress bar for "42% Tasks Complete" and navigation buttons for "Previous" and "Next".

## LAB #3 [Explore the Microsoft Purview portal and Compliance Manager]

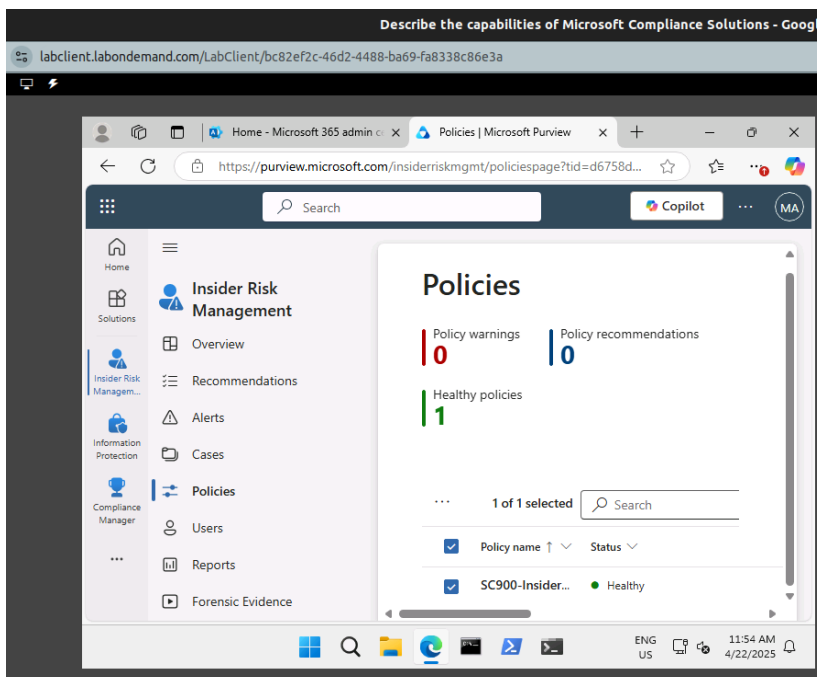
In this lab, I explored the capabilities of sensitivity labels. I went through the settings for existing sensitivity labels that had already been created and the corresponding policy to publish the label to see how to apply a label.



The screenshot displays a web browser window showing the Microsoft Purview Community portal. The portal's header includes a search bar and a Copilot button. The main content area features a large blue banner with the text "Microsoft Purview Community" and "Dive into the Microsoft Purview Community". Below the banner, there is a paragraph welcoming users and a button labeled "Go to Microsoft Purview Community". The left sidebar contains navigation links for Home, Solutions, Learn, Settings, Information Protection, and Compliance Manager. The right sidebar shows a lab completion progress bar with a green header "Describe the capabilities of Microsoft Compliance Solutions - Google Chrome" and a progress indicator "36 Minutes Remaining" and "100%". Below the progress bar, there are sections for "Instructions", "Resources", and "Help". The "Instructions" section lists three tasks: 5. From the top menu bar, select **View**, then select **Reading view**. 6. Notice how the document includes the watermark-Confidential FINANCIAL DATA.. 7. Close the Microsoft Word tabs that are open on your browser to exit from Word, but keep the the browser tab to the Microsoft Purview home page open. Below the instructions, there is a "Review" section with a paragraph summarizing the lab's purpose. At the bottom of the sidebar, there is a "Congratulations!" section with a paragraph stating "You have successfully completed this Lab. Click **Next** to advance to the next Lab." and a progress bar showing "57% Tasks Complete".

## LAB #4 [Explore insider risk management in Microsoft Purview]

In this lab, I walked through the process of setting up an insider risk policy, along with the basic prerequisites to configure and use insider risk management policies.



**Policies**

Policy warnings: 0 | Policy recommendations: 0 | Healthy policies: 1

1 of 1 selected

Policy name	Status
SC900-Insider...	Healthy

Describe the capabilities of Microsoft Compliance Solutions - Google Chrome

labclient.labondemand.com/LabClient/bc82ef2c-46d2-4488-ba69-fa8338c86e3a

21 Minutes Remaining

Instructions Resources Help

to populate the available fields. Leave the fields empty as you won't configure this option, but for more information on why an admin would want to do this, select **Why would I do this??**. Exit the window by selecting the **X** on the top right of the window.

5. From the left navigation panel, select **Home** to return to the landing page of the Microsoft Purview portal.

6. Keep the browser tab open.

**Review**

In this lab, you walked through the process of setting up an insider risk policy, along with the basic prerequisites to configure and use insider risk management policies.

**Congratulations!**

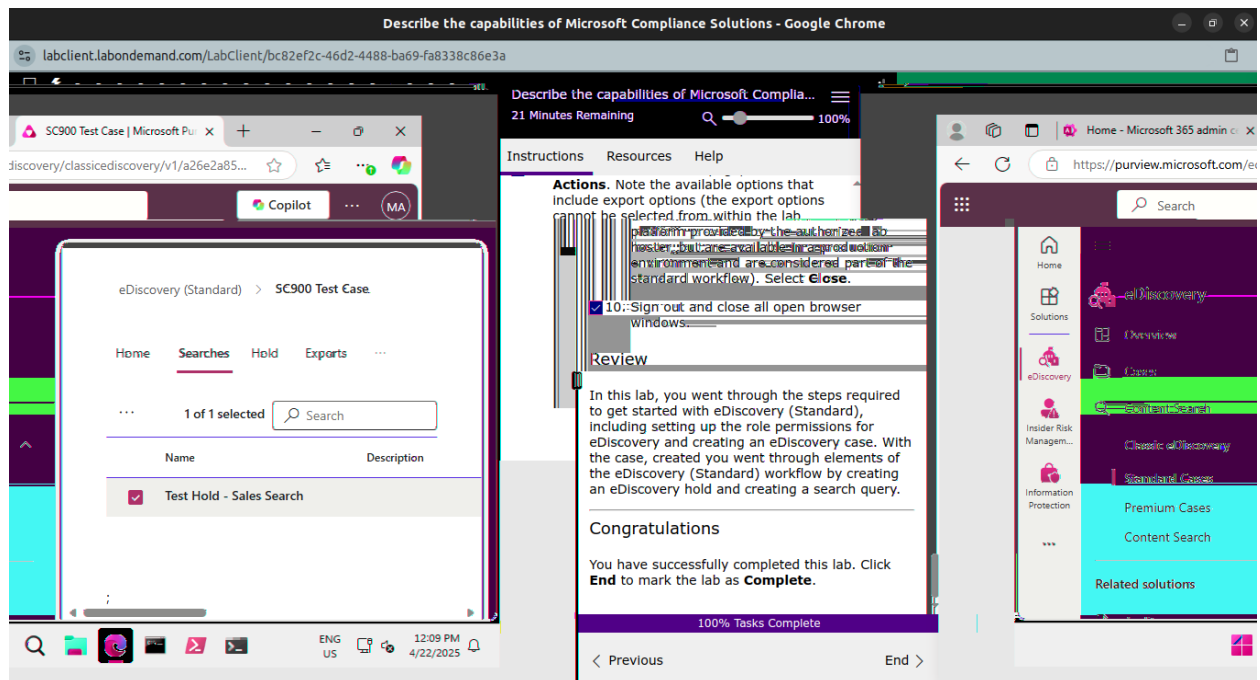
You have successfully completed this Lab. Click **Next** to advance to the next Lab.

71% Tasks Complete

< Previous Next >

## LAB #5 [Explore eDiscovery]

In this lab, I went through the steps required to get started with eDiscovery (Standard), including setting up the role permissions for eDiscovery and creating an eDiscovery case. With the case created, I went through elements of the eDiscovery (Standard) workflow by creating an eDiscovery hold and creating a search query.





## CONCLUSION

This document has demonstrated my completion of the Capabilities of Microsoft Compliance Solution Lab. It consists of the following Labs: Explore the Service Trust Portal, Explore the Microsoft Purview portal and Compliance Manager, Explore sensitivity labels in Microsoft Purview, Explore insider risk management in Microsoft Purview, and Explore eDiscovery.

## REFERENCES

*Login* - *Skillable* *TMS.* (2024). Learnondemand.net.  
[https://msle.learnondemand.net/Lab/62467?  
instructionSetLang=en&classId=676662](https://msle.learnondemand.net/Lab/62467?instructionSetLang=en&classId=676662)