



# **AZ-104 LAB REPORT [WEEK #3]**

**BY**

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**ADMISSION NUMBER**  
**[ADC-SE02-25011]**

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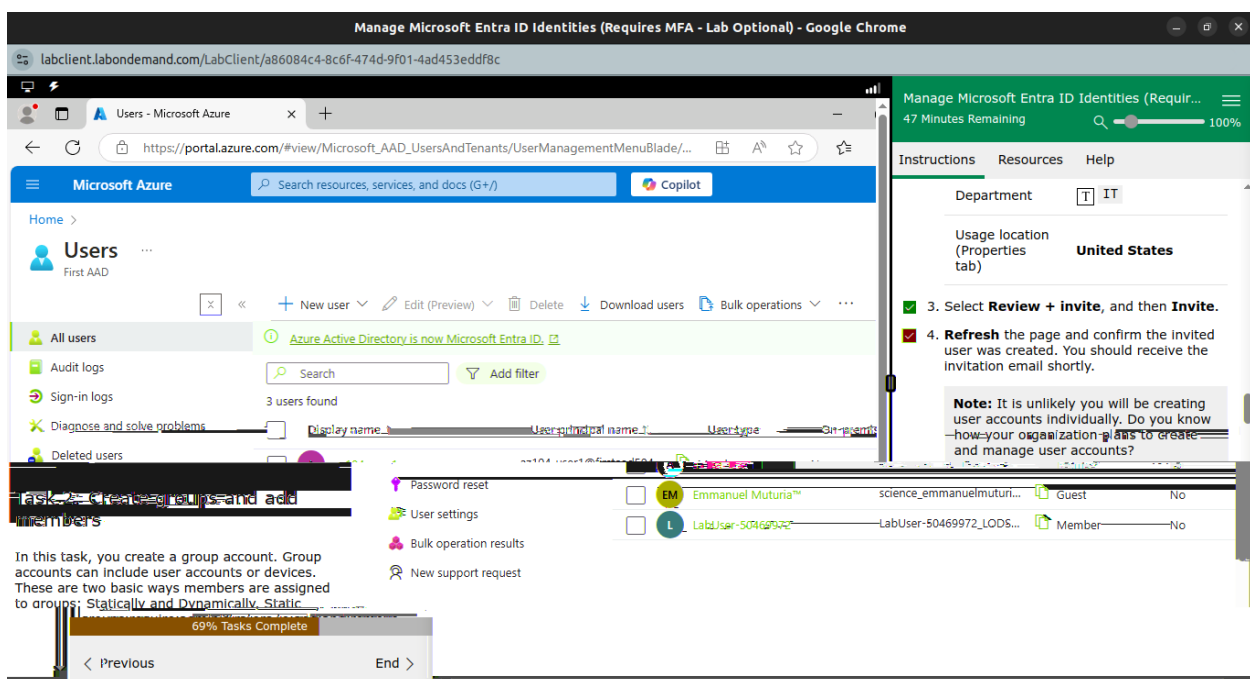
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## INTRODUCTION

This report documents my completion of the Manage Microsoft Entra ID Identities AZ-104 Lab. It contains screenshots and links to the badges to prove the completion of the learning path's modules.

# TASK #1 [CREATE AND CONFIGURE USERS ACCOUNTS]

In this task, I learnt how to create and invite users in the Azure Active Directory using Microsoft Entra ID. User accounts store user data such as Name, Department, Location, and Contact Information.



**Microsoft Azure** Manage Microsoft Entra ID Identities (Requires MFA - Lab Optional) - Google Chrome

labclient.labondemand.com/LabClient/a86084c4-8c6f-474d-9f01-4ad453edd8c

Users - Microsoft Azure

https://portal.azure.com/#view/Microsoft\_AAD\_UsersAndTenants/UserManagementMenuBlade/...

Microsoft Azure Search resources, services, and docs (G+)

Home > Users First AAD

+ New user Edit (Preview) Delete Download users Bulk operations

All users Azure Active Directory is now Microsoft Entra ID.

Audit logs Search Add filter

Sign-in logs 3 users found

Diagnose and solve problems

Deleted users

Display name User principal name User type Groups

EM Emmanuel Muturi science\_emmanuelmuturi... Guest No

L LabUser-50469972 LabUser-50469972\_LODS... Member No

Task #1: Create groups and add members

In this task, you create a group account. Group accounts can include user accounts or devices. These are two basic ways members are assigned to groups: Statically and Dynamically, Static

69% Tasks Complete

Previous End

Manage Microsoft Entra ID Identities (Requires MFA - Lab Optional) 47 Minutes Remaining 100%

Instructions Resources Help

Department IT

Usage location (Properties tab) United States

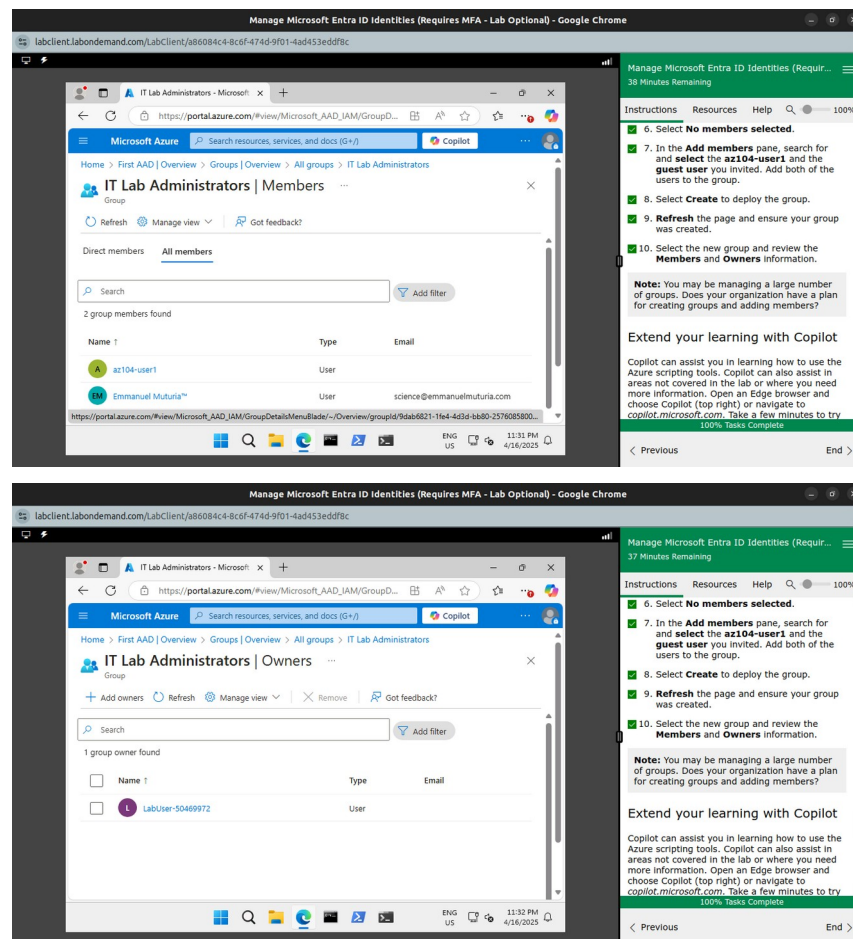
3. Select **Review + invite**, and then **Invite**.

4. **Refresh** the page and confirm the invited user was created. You should receive the invitation email shortly.

**Note:** It is unlikely you will be creating user accounts individually. Do you know how your organization plans to create and manage user accounts?

## TASK #2 [CREATE GROUPS AND ADD MEMBERS]

In this task, I extended my knowledge from the previous task by learning how to create groups and add members. Group accounts can include user accounts or devices. These are two basic ways members are assigned to groups: Statically and Dynamically. Static groups require administrators to add and remove members manually. Dynamic groups update automatically based on the properties of a user account or device.



## CONCLUSION

This lab helped solidify the creation and management of users and groups in Azure Active Directory using Microsoft Entra ID. By practising it, I learnt that a tenant represents an organisation and helps manage a specific instance of Microsoft cloud services for both internal and external users, Microsoft Entra ID has user and guest accounts and each account has a level of access specific to the scope of work expected to be done, groups combine related users or devices and there are two types of groups including Security and Microsoft 365, and group membership can be statically or dynamically assigned.

## REFERENCES

*Login - Skillable TMS.* (2024). Learnondemand.net.

[https://msle.learnondemand.net/Lab/64586?](https://msle.learnondemand.net/Lab/64586?instructionSetLang=en&classId=676661)

[instructionSetLang=en&classId=676661](https://msle.learnondemand.net/Lab/64586?instructionSetLang=en&classId=676661)