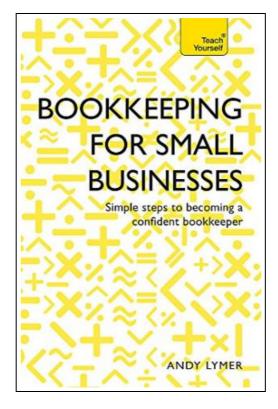
Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback)



Filesize: 5.46 MB

Reviews

Basically no words to clarify. Of course, it is perform, still an amazing and interesting literature. Its been printed in an exceptionally basic way which is only soon after i finished reading through this ebook where actually altered me, change the way i really believe.

(Newton Runolfsson)

BOOKKEEPING FOR SMALL BUSINESSES: SIMPLE STEPS TO BECOMING A CONFIDENT BOOKKEEPER (PAPERBACK)



To read **Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback)** PDF, remember to follow the link under and save the document or have accessibility to additional information that are relevant to BOOKKEEPING FOR SMALL BUSINESSES: SIMPLE STEPS TO BECOMING A CONFIDENT BOOKKEEPER (PAPERBACK) ebook.

John Murray Press, United Kingdom, 2016. Paperback. Condition: New. Language: English. Brand new Book. Is this the right book for me?Book keeping is neither dull nor mysterious - its rules are logical and straightforward and are readily mastered by practice. Successful Bookkeeping for Small Business is a substantial yet easy to follow introduction to the principles of bookkeeping and the practical skills of recording transactions, posting the ledgers and preparing final accounts. Written by finance and accounting experts from the University of Birmingham this book: - Explains the purpose and use of books of original entry as the basis of the double-entry system. - Describes the processes of recording purchases, sales and cash transactions. - Shows how these records are used to prepare the final accounts, the manufacturing, trading and profit and loss accounts and the balance sheet to provide accurate financial statements. - Explores petty cash, depreciation, partnership, company law, business documents and the effect of changes in IT.Worked examples throughout allow you to put the theory into practice. There is also a wide range of carefully graded questions and exercises with sample answers. In short, it demystifies the art of bookkeeping and gives you the confidence you need to tackle your books.Successful Bookkeeping for Small Business includes:Chapter 1: What is book keeping?Chapter 2: Business documentsChapter 3: The business transaction, purchases and salesChapter 4: Purchase and sales transactions and ledger accountsChapter 5: Cash transactionsChapter 6: The bank reconciliationChapter 7: Petty cashChapter 8: The (general) journalChapter 9: Writing up the booksChapter 10: The trial balanceChapter 11: What is profit or loss?Chapter 12: The revenue account: the trading, profit and loss and appropriation accountsChapter 13: The balance sheetChapter 14: Adjustments in the final accountsChapter 15: DepreciationChapter 16: Clubs, societies and charities book keepingChapter 17: Information technology and book ke



Read Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback) Online Download PDF Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback) Download ePUB Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback)

Relevant Kindle Books



$[PDF] \ Writing \ Survival \ Kit: Everything \ You \ Need \ to \ Conquer \ the \ College \ Application \ Essay \ (Paperback)$

Click the hyperlink under to download "Writing Survival Kit: Everything You Need to Conquer the College Application Essay (Paperback)" PDF document.

Save eBook

>>



[PDF] Genuine new book Essentials of Leadership: Principles and Practice (4th Edition) (U.S.) Shiliboge. (U.S.(Chinese Edition)

Click the hyperlink under to download "Genuine new book Essentials of Leadership: Principles and Practice (4th Edition) (U.S.) Shiliboge. (U.S.(Chinese Edition)" PDF document.

Save eBook

..



[PDF] Negotiating with Backbone: Eight Sales Strategies to Defend Your Price and Value (Hardback)

Click the hyperlink under to download "Negotiating with Backbone: Eight Sales Strategies to Defend Your Price and Value (Hardback)"

Save eBook

>>



[PDF] Writing & Selling Short Stories & Personal Essays: The Essential Guide to Getting Your Work Published (Paperback)

Click the hyperlink under to download "Writing & Selling Short Stories & Personal Essays: The Essential Guide to Getting Your Work Published (Paperback)" PDF document.

Save eBook

..



[PDF] HBR Guide to Building Your Business Case

Click the hyperlink under to download "HBR Guide to Building Your Business Case" PDF document.

Save eBook

»



[PDF] HBR Guide to Building Your Business Case (HBR Guide Series) (Paperback)

Click the hyperlink under to download "HBR Guide to Building Your Business Case (HBR Guide Series) (Paperback)" PDF document.

Save eBook

>>



[PDF] Harcourt Social Studies: Homework and Practice Book Student Edition Grade 4 States and Regions

Follow the link below to download "Harcourt Social Studies: Homework and Practice Book Student Edition Grade 4 States and Regions" PDF file.

Download ePub

>>



[PDF] SAI BABA IS STILL ALIVE - MALAYALAM

Follow the link below to download "SAI BABA IS STILL ALIVE - MALAYALAM" PDF file.

Download ePub

>>



[PDF] Oxford Reading Tree Biff, Chip and Kipper Stories Decode and Develop: Level 8: The Secret Pop Star

Follow the link below to download "Oxford Reading Tree Biff, Chip and Kipper Stories Decode and Develop: Level 8: The Secret Pop Star" PDF file.

Download ePub

»



$[PDF] Are You \, My \, Type, Am \, I \, Yours? : Relationships \, Made \, Easy \, Through \, The \, Enneagram$

Follow the link below to download "Are You My Type, Am I Yours?: Relationships Made Easy Through The Enneagram" PDF file.

Download ePub

>>



[PDF] MCQS FOR FIRST FRCR OXSTRT:NCS P: VARDHANABHUTI, JAMES, GRAY

Follow the link below to download "MCQS FOR FIRST FRCR OXSTRT:NCS P: VARDHANABHUTI, JAMES, GRAY" PDF file.

Download ePub

...



[PDF] DEWALT Electrical Code Reference: Based on the NEC 2014 (DEWALT Series)

Follow the link below to download "DEWALT Electrical Code Reference: Based on the NEC 2014 (DEWALT Series)" PDF file.

Download ePub

»