

Professional Experience

== DEMOCRATIC NATIONAL COMMITTEE | OFFICE OF THE SECRETARY INTERN | JAN 2017-PRESENT ==

Worked as an intern in The Office of the Secretary. The department coordinates the planning of all National Committee, Executive Committee and Standing Committee meetings and serves as the DNC's liaison to the National Committee members.

- Monitored media and compiled clips on DNC Members to be distributed internally among DNC staff.
- Collaborated with staff and developed materials for the official DNC Winter Meeting and DNC Future Forums, where members met to discuss the party's future and vote on a new DNC Executive Officer team during the most watched DNC Officer Election since 2005.
- Maintained and frequently updated the official records of all 447 DNC Members and their staff on our Salesforce databases in a period where many state parties convened and voted on new DNC Members to represent their state committees.
- Worked with the DNC's Video Team to organize and run livestream events at the DNC for party officials like Tom Perez, Keith Ellison, and Elizabeth Warren. Live streams ran on the DNC's website and the Democratic Party's official social media pages with an average audience size of 20-30,000 viewers.

== 2016 VA DEMOCRATIC COORDINATED CAMPAIGN | FIELD ORGANIZER | OCT-NOV 2016 | FELLOW | JUNE-OCT 2016 ==

Worked with the Democratic Coordinated Campaign field team in Northern Virginia to elect Democrats at the federal, state, and local level.

- Organized a completely self-sufficient GOTV staging location that made three entire passes through their assigned packets. (Around 90 packets that each had around 40-50 doors on average.)
- Personally registered over 750 people to vote, Trained volunteers on how to register eligible residents to vote, entered data from collected registration forms onto VoteBuilder, communicated with Spanish-speaking Virginia residents on voting procedures.
- Completed over 6,000 volunteer recruitment phone calls, canvassed more than 900 doors, prepared clipboards with call sheets/ resident addresses and instructions, trained volunteers on how to call for a phonebank, maintained a high shift rate during phonebanks, completed regular confirmation calls for scheduled volunteers, cut turf in VoteBuilder.
- Drafted and distributed regular emails to 1,600 residents in Northern Virginia to recruit them for our voter registration, phonebank, and canvass efforts.

== NORTHERN VIRGINIA COMMUNITY COLLEGE DEMOCRATS | PRESIDENT | JAN 2017-PRESENT ==

Directed official Democratic Party operations at Northern Virginia Community College's several campuses.

- Coordinated with Democratic campaigns and elected officials to dramatically strengthen party efforts like with our joint petition drives that successfully obtained over 500 signatures for statewide Democratic candidates seeking to get on the ballot. (Statewide candidates in Virginia need at least 10,000 signatures to do so.)
- Developed new outreach and organizing strategies for efforts on Community College campuses, a previously overlooked hotbed of Democratic supporter activity.
- Set up and maintained Facebook, Twitter, Instagram, and Medium accounts for the organization that spurred a 70% increase in membership within two months. Utilized new MailChimp system to frequently circulate newsletters, alerts, and reminders to 250+ members.

== DYNAMIC ANIMATION SYSTEMS | SOFTWARE DEVELOPER/EXEC. ASSISTANT | 2014-PRESENT ==

Worked with Dynamic Animation Systems to design training simulations, prepare presentations, run demos, and operate their equipment and tech. DAS is a small defense contracting firm that designs training programs for military and police forces.

- Prepared promotional materials and presentations for police and military personnel, elected officials, and other potential customers.
- Drafted company correspondence, prepared and organized files to be reviewed and distributed by company executives.
- Operated training equipment and assisted with product demonstrations.

== ROBINSON AMNESTY INTERNATIONAL | PRESIDENT, SECRETARY | 2012-2016 ==

Organized successful meetings and events at Robinson Secondary to fight for human rights globally.

- Worked with Amnesty International officials to implement campaigns on the Syrian refugee crisis, police reform, and against torture domestically and abroad.
- Distributed email blasts, produced videos designed to promote the group and/or issues we were pushing to be shown during morning announcements, developed presentations and drafted agenda for chapter meetings.
- Organized various community events such as a region-wide blanket drive in coordination with local mosque that collected over 1,000 blankets for Syrian refugees.

== ROBINSON FBLA | VICE PRESIDENT, REPORTER | 2014-2016 ==

Served as an executive officer of 500+ member FBLA chapter, the seventh largest in the nation at the time.

- Implemented social media campaigns and created digital content for the organization's official social media accounts, (on Facebook, Twitter, Instagram, & Vine), spurring 25% increase in membership and raising approximately \$1500 in additional funds for the organization from member dues.
- Designed and distributed flyers, presentations, newsletters, social media content, and other promotional materials that were marketed to thousands of students and residents of the area.
- Organized and executed meetings, membership drives, and fundraisers.
- Recruited and advised student members for regional, state, and national FBLA competitions.
- Planned & directed trips for nearby and out of state FBLA conferences and special events with average attendance of 50 members.

Skills & Abilities | JAVA | Python | HTML | NGP Van/Votebuilder | Salesforce | MailChimp | Microsoft Office Suite | Google Drive |

Languages: English, Spanish.

Awards

FBLA Computer Game & Simulation Programming: *Developed program using Python that prepared students for professional work environments.*
(8th PLACE NATIONALLY / 2nd PLACE IN VA / 1st PLACE IN NORTHERN VA)

FBLA Social Media Campaign: *Designed and implemented digital media strategy to raise membership of local FBLA branch by over 25%.*
(3rd PLACE IN VA / 1st PLACE IN NORTHERN VA)

Education

Northern Virginia Community College, Associates Degree – May 2018, (Expected date of graduation.)