This guide is intended for students who choose to explore digital poverty and the digital divide as their project theme and specifically use the adults respondent-level data <a href="Use of Communication">Use of Communication</a> Services – Digital Exclusion Analysis dataset from Ofcom.

<u>Important</u>: This theme is optional and will not affect grading. If you decide to use this dataset, this guide will help you understand its structure, key variables, and how to apply it effectively in your visualisation.

This dataset examines digital exclusion in the UK, focusing on internet access, digital device ownership, online skills, and socio-economic factors.

The goal of this manual is to help you:

- Understand the dataset structure (variables, metadata, and survey methodology).
- Interpret calculated variables (composite indicators for digital exclusion).
- Correctly apply weighting techniques to ensure representative analysis.
- Critically assess the data's limitations and assumptions.

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# <u>Disclaimer</u>

This manual is not an official Ofcom document. I have compiled it based on publicly available resources (<u>such as this one</u>), common survey methodology, and logical interpretation. Some assumptions may be incorrect.

- Data interpretation may vary. You should always verify findings and consult original sources before making strong claims.
- Weighting is a bit complex. While I explain its application, you should independently confirm the methodology in real-world cases.
- Survey questions and logic might change. Always check the latest documentation from Ofcom's website before relying on past definitions.
- Survey questions and definitions may change over time. Always check the latest Ofcom
  documentation and apply critical thinking when interpreting the data, as assumptions and
  methodologies may differ. Verify findings independently.

<u>Take everything with a pinch of salt and use your own critical thinking</u>. Investigate further when necessary.

## How to use this manual

1. <u>Begin with Section 1</u> to gain a high-level understanding of the survey's purpose, structure, and terminology.

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- 2. If you need to correct for sample bias, jump to <u>Section 2</u> for a practical explanation of the weight0 variable.
- 3. To analyse subgroups (e.g. over-70s living alone), refer to <u>Section 3</u> for exact calculation logic.
- 4. Whenever you encounter an unfamiliar column name in the CSV, consult <u>Section 4</u> for its full question wording and codebook details.

## First. Decoding the Dataset: Structure, Metadata, and Key Concepts

An overview of the dataset's purpose, how the data was collected, and key survey terminology.

If you want to learn about each column of the use-of-communication-services-consumer-omnibus-digital-exclusion-analysis-data.csv dataset, jump directly to the last section of this document.

Column-by-Column Breakdown: Understanding Every Variable in the Dataset

However, if you want a deeper understanding of the dataset's structure, how the data was collected, how to apply weighting, and how to prepare it for visualisation, continue reading from the beginning.

What is This Dataset About?

The Use of Communication Services, Consumer Omnibus – Digital Exclusion Analysis dataset is part of Ofcom's Digital Exclusion Research, which studies how people in the UK access and use digital services and devices. The goal is to identify who is digitally excluded and why. Digital exclusion can result from:

- Lack of internet access at home.
- No access to digital devices (e.g., smartphones, computers).
- Limited digital skills or confidence, making it difficult for individuals to engage with online services.

The dataset provides insights into who is excluded and why, considering factors such as age, employment status, financial situation, and health conditions.

How is Data Collected?

The dataset is based on survey responses collected from UK adults (aged 16+). The survey is conducted online and via interviews to ensure a representative sample of the population. Each respondent answers a structured set of questions covering:

- Device ownership and internet access.
- Online activities (e.g., social media, banking, job searching).
- Barriers to digital access (e.g., financial constraints, disabilities, lack of digital confidence).
- Demographics (e.g., age, employment, social class, household income).

What is Metadata?

Metadata refers to information about the dataset itself—it explains the structure of the data and how to interpret it.

Key Metadata Elements in This Dataset

- Variable Names Each survey question corresponds to a variable in the dataset.
  - Example:
    - q1\_01 = "Does your household have a smart TV?"
    - q2\_06 = "Do you use online banking?"
- Variable Labels A full description of what each variable means.
- Response Codes The dataset records responses using numeric codes for analysis. Example:

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- o 1 = Yes
- o 2 = No
- -999 = Missing data (respondent skipped the question)
- Filters and Routing Rules Some questions are only shown to specific respondents, based on their previous answers.
  - Example: Q6 (which asks about limitations in using devices) is only shown to people who have indicated they have a health condition in Q3.
- Weighting Information Used for statistical adjustments to ensure the survey results accurately reflect the UK population.

Survey Methodology and Key Terms

What is a Survey Variable?

A variable represents a specific question in the survey. Each respondent has a value for each variable based on their answer.

- Example:
  - Variable name: q3\_01
  - Question: "Do you have hearing problems?"
  - Possible responses: 1 = Yes, 2 = No

# Do survey respondents see these variable names?

No. Respondents do not see names like q3\_01 or q2\_06. They see the actual question on their screen, and their answers are recorded under the corresponding variable in the dataset.

Survey Terminology Explained

**SHOW SCREEN** 

This means the question was displayed on-screen during the survey (e.g., on a computer, tablet, or mobile device).

- Example:
  - Q1: "Does your household have any of the following devices?"
  - o Respondents select from a list displayed on the screen.

SINGLE CODE vs. MULTI CHOICE

SINGLE CODE (Single Response Question)

- Respondents can only select one answer.
- Used for Yes/No questions or categorical variables (e.g., gender, age group).
- The dataset records a single value for each respondent.
- Example:
  - Q7: "Are you responsible for deciding which broadband provider to use?"
  - Possible answers:
    - 1 = I am the sole decision-maker
    - 2 = I am jointly responsible
    - 3 = I don't make the decision

Each respondent selects only one of these options.

# MULTI CHOICE (Multiple Response Question)

- Respondents can select multiple answers.
- The dataset records a separate column for each option, with:
  - o 1 = Selected
  - 0 = Not selected
- Example:
  - O Q1: "Which devices does your household have?"
  - Dataset records:
    - q1\_01 (Smart TV)  $\rightarrow$  1 (Yes)
    - q1\_02 (Regular TV)  $\rightarrow$  0 (No)
    - q1\_03 (Gaming Console) → 1 (Yes)
  - o The respondent owns a Smart TV and a Gaming Console but not a Regular TV.

# FIX AND EXCLUSIVE

Some response options disable other answers if selected.

- Example:
  - o Q4: "Which devices do you personally use?"
    - 1: Smart TV
    - 2: Smartphone
    - 3: Laptop
    - 4: None of these (FIX AND EXCLUSIVE)

If a respondent selects "None of these," the survey automatically removes any other selections.

FILTERS: F1, F2, F3...

Filters control who sees a question based on their previous responses.

- Example:
  - FILTER: F3 = Show this question only to people who have a health condition (i.e., respondents who answered q3 01 q3 09).
  - o If a respondent has no health condition, they skip Q5 and Q6.

How the Data is Collected and Processed

**Survey Completion Process** 

- 1. A representative sample of UK adults is selected.
- 2. Respondents complete the survey online or through interview-assisted methods.
- 3. Responses are stored in a structured dataset for analysis.

How Responses Are Stored in the Dataset

- The dataset is organised into rows and columns:
  - Each row = One respondent.
  - Each column = One survey question (variable).
- Data is coded using numeric values for efficiency.

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# Extra points:

- SCRIPTERS: In the context of survey design and scripting, "SCRIPTERS DO NOT INVERT" is
  an instruction given to those programming the survey (scripters) to ensure that the order of
  response options remains fixed and is not randomised or reversed.
- PROBE: It refers to a follow-up question or prompt used by an interviewer to encourage the respondent to clarify, expand on, or provide more detail about their answer.

# Second. Ensuring Accuracy: How Weighting Adjusts for Representativeness

A deep dive into why weighting is necessary, how to apply the weight0 variable, and real-world examples of its impact on analysis

What is Weighting and Why is it Applied?

In survey data collection, it is common for some groups of people to be **overrepresented or underrepresented** compared to their actual proportions in the population. **Weighting is a statistical adjustment** that ensures the dataset accurately reflects the demographics of the **UK population**, making the findings more reliable for analysis and decision-making.

Weighting is applied in this dataset using the weight0 column variable, which adjusts for:

- Age distribution Ensuring all age groups are represented as they are in the UK.
- 2. **Gender balance** Adjusting for any overrepresentation or underrepresentation of men, women, or non-binary respondents.
- 3. **Socio-economic status (SES)** Correcting for differences in income levels and occupational categories.
- 4. **Regional representation** Ensuring that findings reflect the entire UK, rather than being skewed by responses from specific regions.

Each respondent in the dataset is assigned a **weighting factor** (weight0), which is used in statistical analysis to correct for these imbalances.

How Weighting is Applied: Real Examples from the Dataset

Let's examine two real respondents from the dataset:

Respondent ID	Age Group (cage2)	Gender (csex)	Household Income (q11)	Region (brk_government_region)	Weighting Factor (weight0)
36496706	25-34	Male	£1,000+ per week (£52,000+ per year)	North East	1.30257
36496707	35-44	Female	£700-£999 per week (£36,400- £51,999 per year)	North East	1.114108

Each respondent has been assigned a **weighting factor (weight0)**, which **adjusts their influence in the dataset**. Let's break down why these values are applied.

# **Example 1: Age-Based Weighting**

In surveys, younger people (aged 25-34) are often **overrepresented**, while older adults (aged 70+) are **underrepresented** because:

- Younger people are **more likely** to respond to online surveys.
- Older adults may have **less internet access**, leading to fewer responses.

In the dataset:

- Respondent 36496706 (25-34 years old) has a weighting factor of 1.30257.
- This means that responses from people in this age group need to be **scaled down slightly** to avoid overrepresentation.

If the raw data showed that 30% of people aged 25-34 don't have a smart TV (q1\_01), weighting might adjust this figure to 28% to better reflect the actual UK population.

**Example 2: Gender-Based Weighting** 

Let's compare gender distribution:

- Respondent 36496706 is Male (csex = Male).
- Respondent 36496707 is Female (csex = Female).

If the survey received more responses from men than from women, weighting increases the influence of female respondents to ensure a balanced gender distribution.

For example:

• If the raw data suggests only 15% of women do online banking (q2\_06 = No), but the actual UK population data suggests it's 20%, weighting increases the proportion of women in the data to reflect reality.

**Example 3: Socio-Economic Status (SES) Weighting** 

Socio-economic status (SES) is another important factor. The dataset includes:

- q11 (Household Income):
  - o **Respondent 36496706:** £1,000+ per week (£52,000+ per year).
  - Respondent 36496707: £700-£999 per week (£36,400-£51,999 per year).

In surveys, higher-income individuals **tend to be overrepresented**, while lower-income individuals **are often underrepresented** due to:

- Greater availability of internet access among wealthier groups.
- Lower-income groups being less likely to participate in online surveys.

To correct this:

- If wealthier respondents are overrepresented, their weight is decreased (e.g., weight0 < 1).
- If lower-income respondents are underrepresented, their weight is increased (e.g., weight0 > 1).

If the raw data suggests 80% of high-income individuals use online banking (q2\_06), but the actual national figure is 70%, weighting will adjust the data accordingly.

**Example 4: Regional Representation Weighting** 

Both respondents live in the North East of England (brk\_government\_region). If the survey received too many responses from the North East, weighting would reduce their influence to ensure other regions are equally represented.

For instance, if raw data shows:

- 90% of people in the survey have broadband (brk\_internet1 = Yes)
- But UK-wide statistics suggest only 85% have broadband,
   Weighting ensures that the final adjusted figures match the real distribution.

**How Does Weighting Impact Analysis?** 

Without weighting, certain groups **could be overrepresented or underrepresented**, leading to **misleading conclusions** about digital exclusion.

**Example Without Weighting** 

Suppose the unweighted survey data suggests:

5% of respondents aged 70+ lack internet access (No\_int\_home = Yes).

However, after applying weighting, the adjusted data might show:

• 12% of the UK's 70+ population actually lacks internet access.

Without weighting, policymakers might **underestimate the digital divide**, leading to ineffective solutions.

# **Final Summary**

- Weighting adjusts the survey sample so that results accurately reflect the UK population.
- The weight0 variable corrects for differences in:
  - Age representation (e.g., adjusting for underrepresentation of older adults).
  - Gender balance (e.g., ensuring female responses are proportionate to national data).
  - Socio-economic disparities (e.g., adjusting for low-income groups being underrepresented).
  - o **Regional representation** (e.g., ensuring all areas of the UK are reflected fairly).
- Without weighting, the survey results might misrepresent the true state of digital exclusion in the UK.

# Summary

What This Dataset Captures:

- Device ownership and personal use (e.g., Smart TVs, smartphones, computers).
- Internet access and digital skills (e.g., how often people go online).
- Barriers to digital access (e.g., financial constraints, disabilities, lack of digital confidence).
- Demographics (e.g., age, employment, income).

# Key Survey Terms and Concepts:

- SHOW SCREEN The question was displayed to respondents during the survey.
- SINGLE CODE Respondents can select only one answer.
- MULTI CHOICE Respondents can select multiple answers.

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- FIX AND EXCLUSIVE Selecting one answer disables other responses.
- FILTERS Determines who sees a question based on previous answers.

# Third. Derived Insights: Understanding Calculated Indicators in the Digital Exclusion Survey

A breakdown of composite variables (e.g., "No Internet at Home," "Financially Vulnerable") and how they were derived from raw survey responses.

#### Introduction

In survey datasets, not all variables are **directly answered** by respondents. Some are **calculated based on multiple responses** to help with deeper analysis. These are called **derived or calculated variables**.

This guide explains how each calculated variable in the Digital Exclusion Survey is determined, using real dataset examples and step-by-step calculations.

# 1. Understanding Calculated Variables

#### What Are Calculated Variables?

- These variables **combine responses from multiple questions** to categorise respondents into meaningful groups.
- They are not directly answered by the respondent but are created using logic and rules.
- They help in identifying trends, such as who lacks internet access, who is financially vulnerable, or who has multiple risk factors for digital exclusion.

# **How Are They Used?**

- Policymakers use these indicators to target digital inclusion programs.
- Analysts use them to compare groups and predict trends in digital exclusion.
- Researchers use them to understand relationships between demographics and internet access.

# 2. List of Calculated Variables and Their Formulas

Each calculated variable is derived based on **specific conditions**. Below is a **detailed breakdown** of these variables with explanations and examples.

## A. Device and Internet Access Indicators

# 1. No\_connected\_dev (No Household Access to Connected Devices)

**Definition:** This variable identifies respondents **who do not have any connected devices** (smartphones, laptops, tablets, etc.).

## **Calculation Rule:**

- If all q1\_xx variables (device ownership) = "No", then No\_connected\_dev = Yes.
- Otherwise, No\_connected\_dev = No.

#### **Example Calculation**

Respondent ID	Smart TV (q1_01)	Laptop (q1_05)	Smartphone (q1_07)	Tablet (q1_06)	No_connected_dev
36496706	Yes	Yes	Yes	Yes	<b>No</b> (has connected devices)
36496707	No	Yes	Yes	IYES	<b>No</b> (has connected devices)
36496708	No	No	No	INO	Yes (no connected devices)

2. No\_int\_home (No Internet Access at Home)

**Definition:** Identifies respondents who **do not have internet access at home**.

# **Calculation Rule:**

- If brk\_internet1 = No, then No\_int\_home = Yes.
- Otherwise, No\_int\_home = No.

# **Example Calculation**

Respondent ID	Internet at Home (brk_internet1)	No_int_home
36496706	Yes	No
36496707	Yes	No
36496708	No	Yes

3. No\_home\_use\_else (Does Not Have Home Internet but Uses It Elsewhere)

**Definition:** Identifies respondents who **do not have internet at home but access it elsewhere** (e.g., work, public Wi-Fi).

# **Calculation Rule:**

- If brk\_internet1 = No **AND** any of (brk\_internet2 to brk\_internet5) = Yes, then No\_home\_use\_else = Yes.
- Otherwise, No\_home\_use\_else = No.

# **Example Calculation**

Respondent ID	Internet at Home (brk_internet1)	Internet at Work (brk_internet2)	Public Internet (brk_internet4)	No_home_use_else
36496706	Yes	No	No	No
36496707	Yes	No	No	No
36496708	No	Yes	INIO	<b>Yes</b> (No home internet but uses work internet)
36496709	No	No	No	No (Completely offline)

# **B. Demographic-Based Indicators**

# 4. over\_70s (Aged 70 or Older)

**Definition:** Identifies respondents who are **70 years or older**.

## **Calculation Rule:**

- If exactage >= 70, then over\_70s = Yes.
- Otherwise, over\_70s = No.

# **Example Calculation**

Respondent ID	Exact Age (exactage)	over_70s
36496706	31	No
36496707	36	No
36496708	72	Yes

# 5. living\_alone (Lives Alone)

**Definition:** Identifies respondents who **live alone**.

## **Calculation Rule:**

- If numbhh = 1, then living\_alone = Yes.
- Otherwise, living\_alone = No.

# **Example Calculation**

Respondent ID	Household Size (numbhh)	living_alone
36496706	3	No
36496707	4	No
36496708	1	Yes

# 6. health\_conditions (Has Health Conditions Impacting Daily Life)

**Definition:** Identifies respondents with **at least one health condition** affecting daily activities.

## **Calculation Rule:**

• If any of q3\_01 - q3\_09 = Yes, then health\_conditions = Yes.

# **Example Calculation**

Respondent ID	Hearing Issue (q3_01)	Vision Issue (q3_02)	Mobility Issue (q3_03)	health_conditions
36496706	No	No	No	No
36496707	Yes	No	No	Yes

Respondent	Hearing Issue	Vision Issue	Mobility Issue	health_conditions
ID	(q3_01)	(q3_02)	(q3_03)	
36496708	No	Yes	Yes	Yes

- **C. Combined Digital Exclusion Indicators**
- 7. age\_MFV (Aged 70+ and Financially Vulnerable)
  - If over\_70s = Yes **AND** Financial\_vul = Yes, then age\_MFV = Yes.
- 8. age\_health (Aged 70+ and Has Health Conditions)
  - If over\_70s = Yes AND health\_conditions = Yes, then age\_health = Yes.
- 9. SEGDE\_health (In Social Grade DE and Has Health Conditions)
  - If class44 = Yes **AND** health\_conditions = Yes, then SEGDE\_health = Yes.

# **Final Summary**

- These variables are not manually entered by respondents but are calculated based on previous answers.
- They allow researchers to quickly analyse trends in digital exclusion.
- They combine multiple data points (e.g., age, income, health) to create meaningful categories.

Would you like additional details on **how to use these variables in analysis** or how they **impact weighting calculations**?

## Fourth. Column-by-Column Breakdown: Understanding Every Variable in the Dataset

A detailed explanation of each dataset column, including question wording, response codes, and any filtering rules applied during the survey.

In here we explain each column of the use-of-communication-services-consumer-omnibus-digital-exclusion-analysis-data.csv

# 1) Respondent ID

- **Respondent Id** A unique identifier assigned to each survey respondent.
- 2) Household Device Access (Q1 in the questionnaire: "Does your household have...?")

## **SHOW SCREEN – MULTI CHOICE**

Q.1 Does your household have any of the following devices?

**PROBE:** Anything else?

**SCRIPTERS – DO NOT INVERT** 

- q1\_01 A smart/connected TV set that is directly connected to the internet (not via another device such as a games console, computer, or set-top box).
- q1\_02 Any other TV (not a smart/connected TV).
- q1\_03 A games console or handheld games player (e.g., Wii, PS3, Xbox 360, Xbox One, PS4, Nintendo Switch, Nintendo DS, PS Vita).
- q1 04 A personal computer or desktop PC (PC, Mac, or another type).
- q1\_05 A laptop (e.g., including netbooks, ultrabooks, Chromebooks, MacBooks).
- q1\_06 A tablet (e.g., iPad, Samsung Galaxy Tab, or Amazon Kindle Fire).
- q1\_07 A smartphone (e.g., iPhone, Blackberry, Android, Windows).
- q1\_08 Any other mobile phone (not a smartphone).
- q1\_09 A telephone (landline, i.e., NOT a mobile phone).
- q1\_10 None of these (FIX AND EXCLUSIVE).
- q1\_11 Don't know (BUTTON).

# FILTERS:

F1 = All Adults 16+ in the UK.

3) Internet Activities in the Last 3 Months (Q2 in the questionnaire: "In the last 3 months, have you used the internet for...?")

## **SHOW SCREEN - MULTI CHOICE**

**Q.2** In the last 3 months, have you used the internet for any of the following? **SCRIPTERS – DO NOT INVERT** 

- q2\_01 Sending and receiving emails.
- q2\_02 Looking up information about personal interests (e.g., news, sports, petitions).
- q2\_03 Researching information about products.
- q2\_04 Online grocery shopping.
- q2\_05 Other types of online shopping (excluding groceries).
- q2 06 Online banking or financial transactions.
- q2\_07 Searching for a job.
- q2\_08 Playing online games.

- q2\_09 Online gaming for money.
- q2\_10 Downloading/streaming music or podcasts.
- q2\_11 Downloading/streaming movies, TV shows, short videos, or clips.
- q2\_12 Using an online dating service.
- q2\_13 Making voice or video calls over the internet (e.g., Skype, FaceTime).
- q2\_14 Using social networking, blogs, or vlogs.
- q2\_15 Applying for benefits (e.g., Universal Credit, housing, health, employment).
- q2\_16 Accessing public services online (e.g., doctor appointments, tax advice, passport renewal).
- q2\_17 Using online messaging services (e.g., WhatsApp, Facebook Messenger, iMessage).
- q2\_18 Other internet activities.
- q2\_19 None of these (FIX AND EXCLUSIVE).
- q2\_20 Don't know (BUTTON).

#### **FILTERS:**

**F2** = All respondents who access the internet.

4) Health Conditions Affecting Daily Activities (Q3 in the questionnaire: "Which of these, if any, impact or limit your daily activities or the work you can do?")

## **SHOW SCREEN - MULTI CHOICE**

Q.3 Which of these, if any, impact or limit your daily activities or the work you can do? SCRIPTERS – DO NOT INVERT

- q3\_01 Hearing problems (e.g., poor hearing or deafness).
- q3\_02 Vision problems (e.g., poor vision, color blindness, partial sight, or blindness).
- q3\_03 Mobility limitations (e.g., difficulty walking, wheelchair use, trouble managing stairs).
- q3\_04 Dexterity issues (e.g., difficulty using hands, opening things, using a remote control or keyboard).
- q3\_05 Breathing difficulties (e.g., breathlessness or chest pains).
- q3\_06 Mental ability issues (e.g., problems with learning, understanding, concentration, memory, or communication).
- q3\_07 Social behavior conditions (e.g., autism, ADHD, Asperger's).
- q3\_08 Mental health conditions (e.g., anxiety, depression, trauma-related disorders).
- q3\_09 Other illnesses or conditions that limit daily activities.
- q3\_10 No impairments or conditions that impact daily activities (FIX AND EXCLUSIVE).
- q3\_11 Prefer not to say (BUTTON).
- q3\_12 Don't know (BUTTON).

#### **FILTERS:**

**F3** = All who have devices or services in their household.

5) Devices Personally Used (Q4 in the questionnaire: "Which, if any, of the following do you personally use?")

#### **SHOW SCREEN – MULTI CHOICE**

**Q.4** You mentioned your household has the following services/devices. **Which, if any, do you personally use?** 

**SCRIPTERS - DO NOT INVERT** 

- q4\_01 Television [SHOW IF Q1\2].
- q4\_02 Smart TV [SHOW IF Q1\1].
- q4\_03 Landline telephone [SHOW IF Q1\9].
- q4\_04 Mobile phone (not a smartphone) [SHOW IF Q1\8].
- q4\_05 Smartphone [SHOW IF Q1\7].
- q4\_06 Personal computer/Desktop PC [SHOW IF Q1\4].
- q4 07 Laptop [SHOW IF Q1\5].
- q4\_08 Tablet PC (iPad, Kindle, etc.) [SHOW IF Q1\6].
- q4\_09 Games console or handheld gaming device [SHOW IF Q1\3].
- q4\_10 None of these (FIX AND EXCLUSIVE).
- q4\_11 Don't know (BUTTON).

## **FILTERS:**

**F3** = All respondents who have these devices in their household.

6) Prevention from Using Services or Devices (Q5 in the questionnaire: "Does this prevent you from using any of the following services or devices?")

#### **SHOW SCREEN – MULTI CODE**

**Q.5** You mentioned an illness or condition that limits your daily activities or the work you can do. Does this prevent you from using any of the following services or devices? **i.e.**, you cannot use this service or device at all because of this.

#### **SCRIPTERS:**

- ONLY SHOW CODES 1–9 if they were NOT selected at Q1 OR were selected at Q1 but NOT chosen at Q4.
- This filter should only show services/devices that respondents are not currently using or accessing.
- Internet (code 10) remains the same as previous scripting (i.e., shown to non-internet users).
- q5\_01 Television.
- q5\_02 Smart TV.
- q5\_03 Landline telephone.
- q5\_04 Mobile phone (not a smartphone).
- q5\_05 Smartphone.
- q5\_06 Personal computer/Desktop PC (PC, Mac, or other type).
- q5\_07 Laptop.
- q5\_08 Tablet PC (iPad or similar).
- q5\_09 Games console or handheld gaming device.
- q5\_10 Internet [SHOW IF Q.L\13].
- q5\_11 None of these (FIX AND EXCLUSIVE).
- **q5\_12 Don't know** (BUTTON).

# **FILTERS:**

**F4** = All who have a **limiting or impacting condition** (Q31-9).

7) Limitation in Using Services or Devices (Q6 in the questionnaire: "Does this limit your use of any of the following services or devices?")

#### **SHOW SCREEN – MULTI CODE**

**Q.6** You mentioned an illness or condition that limits your daily activities or the work you can do. Does this limit your use of any of the following services or devices? **i.e., you can still use this service or device, but you experience difficulties when using it.** 

#### **SCRIPTERS:**

- **EXCLUDE ANY CODES SELECTED AT Q5** (i.e., exclude services/devices that the respondent cannot use at all).
- Otherwise, show all codes, regardless of whether they are available in the household or personally used.
- q6\_01 Television.
- q6\_02 Smart TV.
- q6\_03 Landline telephone.
- q6\_04 Mobile phone (not a smartphone).
- q6\_05 Smartphone.
- q6\_06 Personal computer/Desktop PC (PC, Mac, or other type).
- q6\_07 Laptop.
- q6\_08 Tablet PC (iPad or similar).
- q6\_09 Games console or handheld gaming device.
- q6\_10 Internet [SHOW IF Q.L\1-5].
- q6\_11 None of these (FIX AND EXCLUSIVE).
- **q6\_12 Don't know** (BUTTON).

#### FILTERS:

**F4** = All who have a **limiting or impacting condition** (Q31-9).

8) Broadband Decision-Making (Q7 in the questionnaire: "Are you responsible for deciding which broadband provider to use?")

## **SHOW SCREEN – SINGLE CODE**

**Q.7** In your household, are you **primarily or jointly responsible** for deciding which **fixed broadband service provider** to use?

- q7
  - o **1:** I am the **sole** decision-maker.
  - o **2:** I am **jointly responsible** for decisions.
  - 3: I don't make the decision.
  - **4: Not applicable** I don't have a fixed broadband service.

#### FILTERS:

F5 = All broadband decision-makers.

9) Confidence in Managing Broadband Services (Q10 in the questionnaire: "How confident are you with the following broadband tasks?")

### SHOW SCREEN - SINGLE CODED

Q.10 Thinking about fixed broadband, how confident are you with each of the following?

# **ANSWER SCALE:**

Optional Theme Supporting Material – User Manual

- 1: Very confident
- 2: Fairly confident
- 3: Not very confident
- 4: Not at all confident
- 5: Don't know
- q10\_01 Speaking to your current provider about new deals.
- q10 02 Comparing the costs of various deals available.
- q10\_03 Understanding the language and terminology used by providers.

#### **FILTERS:**

F5 = All broadband decision-makers.

10) Household Income (Q11 in the questionnaire: "Which one of these bands describes your total household income?")

## SHOW SCREEN - SINGLE CODED

Q.11 Which one of these bands describes your total household income before tax or deductions? Include:

- Any benefits or credits received.
- Income from employment, pensions, and other sources.

## PER WEEK - PER YEAR BANDS:

- q11 -
  - 1: Up to £199 per week / Up to £10,399 per year.
  - o **2:** £200–£299 per week / £10,400–£15,599 per year.
  - o **3:** £300–£499 per week / £15,600–£25,999 per year.
  - 4: £500–£699 per week / £26,000–£36,399 per year.
  - o **5:** £700–£999 per week / £36,400–£51,999 per year.
  - o **6:** £1,000+ per week / £52,000+ per year.
  - o 7: Don't know (BUTTON).
  - 8: Prefer not to say (BUTTON).

#### **FILTERS:**

F1 = All Adults 16+ in the UK.

11) Major Life Events Affecting Household Finances (Q12 in the questionnaire: "Have you experienced any of these events in the last 12 months?")

# **SHOW SCREEN – MULTI CODED**

**Q.12** People sometimes deal with life events that **impact their ability to manage household bills**. Which, if any, of the following events have you experienced **in the last 12 months**, where **managing your household bills became more difficult**?

- q12\_01 Got married.
- q12\_02 Moved house or made major home improvements.
- q12\_03 Had a new baby or child.
- q12\_04 Lost a job or had an unplanned reduction in working hours.
- q12\_05 Made bankrupt or entered into an individual voluntary agreement (IVA).
- q12\_06 Had a relationship breakdown, separation, or divorce.

- q12\_07 Experienced a serious accident or illness (self or close family).
- q12\_08 Experienced the death of a close family member.
- q12 09 Became the main carer for a close family member.
- q12\_10 Experienced serious damage to home/property (e.g., fire, flood).
- q12\_11 Was a victim of crime (e.g., burglary).
- q12\_12 Involved in a legal dispute.
- q12 13 None of these (FIX AND EXCLUSIVE).
- q12\_14 Prefer not to say (BUTTON).

## **Demographic Variables**

These variables capture key **demographic details** about respondents, including **gender**, **age**, **social class**, **employment status**, **and household composition**.

## 12) Gender

#### SHOW SCREEN - SINGLE CODE

- csex Gender of the respondent.
  - o 1: Male
  - 2: Female
  - o **3:** Other / Non-binary
  - o **4:** Prefer not to say

# 13) Age Group

# **SHOW SCREEN – SINGLE CODE**

- cage2 Age category of the respondent.
  - o **1**: 16–24
  - o **2:** 25–34
  - o **3:** 35–44
  - o **4:** 45–54
  - o **5**: 55–64
  - o **6:** 65–74
  - o **7**: 75+

# 14) Social Grade (Based on Occupation of Chief Income Earner)

# **SHOW SCREEN – MULTI CODE**

- class41 AB (Higher and intermediate managerial, administrative, or professional).
- **class42 C1** (Supervisory, clerical, junior managerial, administrative, or professional).
- class43 C2 (Skilled manual workers).
- class44 DE (Semi-skilled, unskilled manual workers, unemployed, lowest-grade workers).
- class45 ABC1 (Middle-class grouping: AB + C1).
- class46 C2DE (Working-class grouping: C2 + DE).

## 15) Marital Status

## **SHOW SCREEN – SINGLE CODE**

Optional Theme Supporting Material – User Manual

- **cmarit** Respondent's marital status.
  - o **1:** Single
  - o **2:** Married / Civil Partnership
  - o 3: Divorced / Separated
  - o **4:** Widowed

## 16) Employment Status

#### SHOW SCREEN – SINGLE CODE

- **cwork** Respondent's employment status.
  - 1: Working full-time (30+ hours)
  - 2: Working part-time (under 30 hours)
  - o **3:** Retired
  - o **4:** Student
  - 5: Unemployed
  - o **6:** Unable to work due to health conditions
  - 7: Homemaker / Stay-at-home parent
- cwork8 Alternative coding for employment status (for different analysis needs).

# 17) Household and Family Composition

# **SHOW SCREEN – SINGLE CODE**

- child Does the household contain children under 18?
  - o **1:** Yes
  - o 2: No
- cads2 Number of adults in the household.
- **chhs1 Household size** (total number of people).

# 18) Internet Access (Q.L in the questionnaire: "Which of the following do you currently ever use, if at all?")

#### **SHOW SCREEN - MULTI CHOICE**

- brk internet1 Internet access at home.
- brk\_internet2 Internet access at work (through workplace network).
- **brk\_internet3 Internet access via mobile phone or tablet** (using a mobile network, e.g., 3G/4G/5G).
- brk\_internet4 Internet access on publicly accessible computers (e.g., internet café, library).
- brk\_internet5 Other type of internet access.
- brk\_internet6 None of these / Don't access the internet (FIX AND EXCLUSIVE).

### **FILTERS:**

F1 = All Adults 16+ in UK.

19) TV Platform Access (Q.L in the questionnaire: "Which TV platform does your household use?")

#### **SHOW SCREEN – MULTI CHOICE**

- brk\_tv\_platform01 Sky Digital Satellite TV (monthly subscription).
- brk\_tv\_platform02 Satellite TV from another provider.
- brk\_tv\_platform03 Free-Sat Digital Satellite TV (without a monthly subscription).
- brk\_tv\_platform04 Virgin Media through cable.
- brk\_tv\_platform05 Freeview through a TV aerial and set-top box.
- brk\_tv\_platform06 TV with built-in Freeview (without a set-top box).
- brk\_tv\_platform07 YouView set-top box.
- brk\_tv\_platform08 BT Vision.
- brk\_tv\_platform09 TalkTalk TV.
- brk\_tv\_platform10 Other TV service provider.
- brk\_tv\_platform11 No TV service.
- brk\_tv\_platform12 Don't know.

# 20) Region and Country Information

- brk\_country Country of residence (England, Scotland, Wales, Northern Ireland).
- brk\_government\_region UK Government region (e.g., London, South East, North West).
- **brk\_ethnic\_origin** Respondent's ethnic background.

## 21) Survey Metadata Variables

- week Wave of data collection.
- exactage Exact age of the respondent.
- **numbhh** Total number of people in the household.
- weight0 Weighting variable for statistical analysis.

# **22) Digital Exclusion Indicators**

These variables identify different aspects of digital exclusion, including lack of internet access, device ownership, financial vulnerability, and demographic risk factors.

Read about calculated variables here in this section, click on it ->

Derived Insights: Understanding Calculated Indicators in the **Digital Exclusion Survey** 

- Financial\_vul Respondent is considered financially vulnerable.
- No\_connected\_dev Respondent does not have household access to any connected devices.
- over\_70s Respondent is aged 70 or older.
- health\_conditions Respondent has one or more health conditions that impact their activities.
- No\_int\_home Respondent does not have internet access at home.
- No\_home\_use\_else Respondent does not have home internet access but uses it elsewhere.
- living\_alone Respondent lives alone.

# 23) Combinations of Digital Exclusion Factors

These variables identify respondents who fall into multiple digital exclusion risk groups.

- age\_MFV Aged 70+ and financially vulnerable.
- age\_health Aged 70+ and has health conditions.
- age\_livingalone Aged 70+ and lives alone.
- age\_health\_livingalone Aged 70+, has health conditions, and lives alone.
- age\_MFV\_health\_livingalone Aged 70+, financially vulnerable, has health conditions, and lives alone.
- MFV\_health Financially vulnerable and has health conditions.
- MFV\_health\_livingalone Financially vulnerable, has health conditions, and lives alone.
- health livingalone Has health conditions and lives alone.
- age\_SEGDE Aged 70+ and in social grade DE (lower-income group).
- age\_SEGDE\_health Aged 70+, in social grade DE, and has health conditions.
- age\_SEGDE\_livingalone Aged 70+, in social grade DE, and lives alone.
- age\_SEGDE\_health\_livingalone Aged 70+, in social grade DE, has health conditions, and lives alone.
- **SEGDE\_health** In social grade DE **and** has health conditions.
- **SEGDE\_livingalone** In social grade DE **and** lives alone.
- **SEGDE\_livingalone\_health** In social grade DE, has health conditions, and **lives alone**.