

MICROSOFT EXPLORER

WINDOWS 10 EDITION

FOLDER

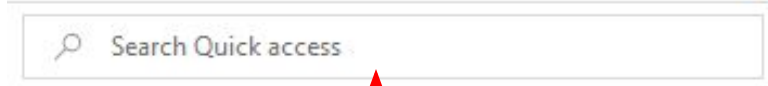
A folder looks like the example shown here, but much smaller, this stores everything that you put into it, keeping everything organized





The address bar is located at the top of the screen

The address bar is used to sort through files and find what you need to find without searching yourself



SEARCH BAR

The search bar is located at the top right of your screen
The search bar is used to find files in certain sections and items inside the files
Can not be used to find items before file is opened

★ Quick access

- Desktop
- Downloads
- Documents
- Pictures
- Cycle 5
- Music
- Powerpoint
- Reep M

OneDrive

This PC

3D Objects

Desktop

Documents

Downloads

Music

Pictures

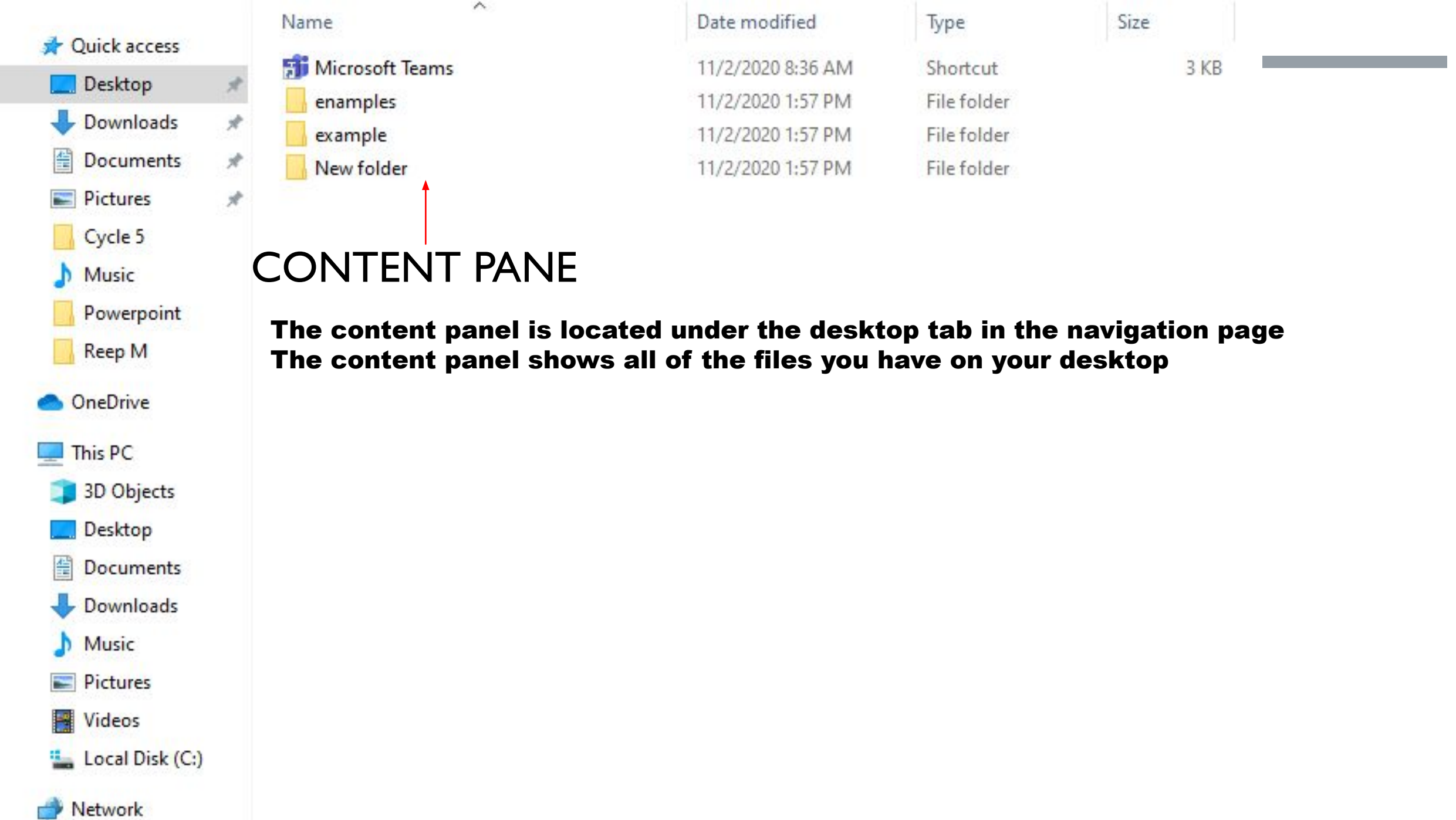
Videos

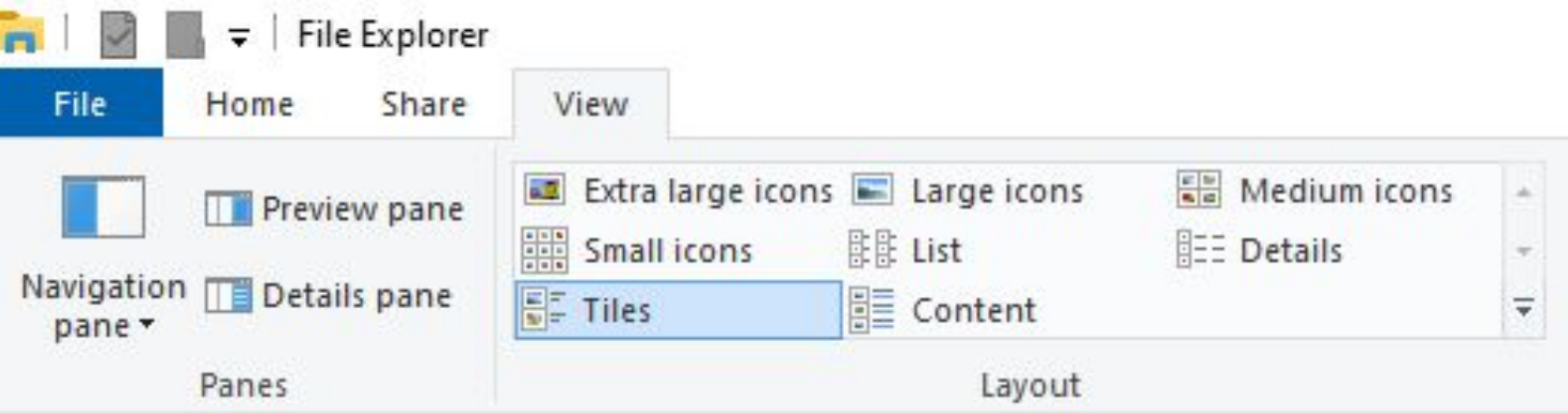
Local Disk (C:)

Network

NAVIGATION PAGE

The navigation page is located at the farthest left side of your screen
The navigation page shows all the save locations and folders





Change view

The change view options is located under the file tab at the top of your screen

This option allows you too see files differently, changing the sizes, and the way their shown on your screen