

OBIEZUO EMMANUEL CHINONYEREM

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CAREER OBJECTIVE

To be part of a dynamic, result oriented organization and contribute in achieving overall Organization goals while aiming at self-development. To work towards the growth and development via inculcating a Sense of responsibilities, accountability and proficiency that will produce good ideas for advancement, productivity and enduring legacy.

EDUCATION

- **Bsc. Science Zoology (Parasitology option)** | 2017 – 2020|
University of Lagos, Akoka, Lagos State.
- **Foundation in Medicine & Surgery** | 2016 – 2017|
University of Lagos, Akoka, Lagos State.
- **Secondary School Certificate** | 2010 – 2016 |
Topflight College, Gbagada, Lagos State.

WORK EXPERIENCE

Safety Personnel (NYSC)

|2022 – date

Homik Engineering Limited

- Employees welfare
- Ensuring Clean and conducive working environment
- Evaluate risk factors that impact efficiency
- Educating employees on safety procedures and policies
- Ensure complete compliance with Safety Policy in the office and at site

Administrative Assistant

FirstPoint Auto, Abraham Adesanya, Lagos State

| 2021 – 2022|

- Welcomed Clients and took notes of required service
- Provided General support to visitors
- Called and Answered Clients phone call
- Wrote and Distributed emails, letters and correspondence memos
- Prepared invoice for Services rendered.
- Assisted in keeping record of the workshop equipment and protection of Customer's Vehicle.
- Assisted in ensuring the timely, efficient and orderly carrying out of duties by employees.

PROFESSIONAL QUALIFICATION AND CERTIFICATION

- **Meta Advanced React** |2023|

SKILL

- JavaScript
- TypeScript
- HTML & CSS
- React JS
- Node JS
- MongoDB
- Express JS

SOFT SKILLS

- Good Time Management
- Analytical and Critical Thinker
- Good Communication skill
- Adaptability
- Good Project and Resource Management skills
- Excellent listening skill
- Collaboration and Excellent Team Player