



# North Western University

236, M.A Bari Road, Sonadanga, Khulna. Phone:PABX:+880-041-730807-9. Cell: 01755-226611, 019170-226611. E-mail: [info@mwu.edu.bd](mailto:info@mwu.edu.bd). Web: [www.mwu.edu.bd](http://www.mwu.edu.bd)

## Application form for Individual Grade Sheet/Incomplete Transcript

1. Name: (In block letters).....
2. Father's Name:.....
3. Student ID No:.....4. Program:.....
5. Department:..... 6. Faculty:.....
7. Total Credits Required:.....8. Total Credits Completed:.....
9. Enrollment Semester:.....10. Completion Semester:.....
11. Mailing Address:.....
12. Contact No:.....13. E-mail:.....

\_\_\_\_\_  
(Signature of Student)

\_\_\_\_\_  
Signature of Head

Department of.....

\_\_\_\_\_  
Signature of Dean

Faculty of.....

### Clearance Report

<u>Cleared all dues</u>	<u>No Book Due</u>
Signature of the Accounts Officer .....	Signature of the Librarian .....

\_\_\_\_\_  
Controller of Examinations

\_\_\_\_\_  
Signature of Registrar

(To be filled in by Office of the Controller of the Examinations)

Signature of the Receiving Officer.....Date:.....

NB: i) Fee for Incomplete Transcript is TK. 500/- (per time)

ii) Fee for Grade sheet is TK.200/- (each semester)

ii) Money Receipt, in original needs to be attached with the application