

Elda Moudy

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Statement of Purpose

To join a fun company where I can grow and share my expanding skills. I want to help develop innovative and creative solutions to challenges facing the world.

Skills

Coding: Preferred language is Java. Familiar with JavaScript, Python, SQL, HTML, CSS.

Certifications: CIW JavaScript Specialist | CompTIA Project+

Bilingual: Spanish and English | Native Spanish Speaker | Read and write both languages.

Education

Western Governors University | Dec '14 - Present

Bachelor of Science in Software Development, *Expected graduation May 2019*

Kal Academy | Jan '19 - Present

Data Structures and Algorithms Class, *Expected to finish by May 2019*

University of Michigan | May '00 - May '04

Bachelor of Science in Architecture, Graduated May 2004

Work Experience

NovusWorks, LLC | Jan '14 - May '14

Office Manager: Facilitated internal operations and assisted in business development efforts. Managed the CEO's calendar, coordinated internal meetings and drove small office projects.

Insurance Research Associates | March '13 - Dec '13

Account Manager: Managed group insurance benefits for small to mid-size companies. Prepared quotes and processed enrollments throughout the year.

Independent Contractor | Jan '12 - March '13

Benefits Enroller: Explained group benefits on behalf of insurance carriers for mid-to-large size companies. Group benefits explained included, FSA, HSA, major medical, gap, supplemental, dental, and vision plans.

Self Employed | Nov '08 - Jan '12

Insurance Agent/Broker: Helped individuals select life, health, and gap insurance coverage based on their needs and budget. Coverage represented included critical illness, cancer, disability, vision, hospital indemnity, accidental, dental, life, and major medical insurance coverage.

Riverbend Timber Framing | May '04 - June '07

Home Designer: Worked with customers to design their dream home using a three-step design process. Finished products were construction drawings to be used by a builder. Additional responsibilities included meeting with clients, visiting job sites, and complying with state construction requirements. *Accomplishments: LEED AP designer 2007; ISO 2007 auditor.*