

John Doe

Project Manager, New Delhi, 1234567890
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Summary

Analytical and proactive Project Manager with 20+ years of experience managing infrastructure and software development projects, with budgets ranging from \$10k to \$1.5M.

Work Experience

Myntra Ltd.

Project Manager

June 2017 - June 2018 (1 year)

New Delhi

Collaborated with internal and external stakeholders to gather project requirements, worked with the project management to determine the project's human capital needs and estimated project budgets and writing all necessary documentation for approval.

Google Inc.

Junior Project Manager

May 2015 - May 2017 (2 years)

Mumbai

Spearheaded software development projects, with a primary emphasis on development. Tracked project timelines, deliverables, and budgets. Assessed project risks and proactively resolved issues. Facilitated morning stand-up meetings with the project scrum team.

Education

Indian Institute of Technology

Mumbai

Bachelor of Technology - Computer Science (2009 - 2013) – 9.21/10

Pre - University of Science

Mumbai

CBSE XII - Science (2008 - 2009) – 92%

Skills

Project Management

Budget Administration

Forecasting

Resource Allocation

Process Improvement