

Resume Example

BRENDAN WEAVER

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EDUCATION:

Columbia University, School of General Studies, New York, NY

Bachelor of Arts in Political Science, GPA: 3.4/4.0

Expected May 2024

Related Coursework: Strategy Formulation, Leadership in Organization, Constitutional Law: Presidential-Congressional Relations, Strategic Intelligence/Political Decision Making

EXPERIENCE:

NBC Universal, *Business Development Intern*, NBC News, New York, NY

2023-Present

- Develop presentations for news correspondents by conducting research on business consultants providing Hostile Environment Training to journalists broadcasting from dangerous locations
- Supervise and maintain news correspondents' training schedules to ensure successful completion of instructional program
- Coordinate and manage NBC Universal's veteran affinity group events and conferences to strengthen membership base

The New York Times "At War" Blog, *Contributor*, New York, NY

2022-Present

- Write about experiences and life lessons while serving in the US Army and its role in furthering education

US Army, Airborne Infantry

Squad Leader in Alpha Company, 1/69th Infantry, New York National Guard, New York, NY

2018-2019

- Managed and trained a 9-person infantry unit in basic military skills in preparation for possible worldwide deployment
- Instructed over 500 soldiers in media relations during unit's annual summer training

Training Room Noncommissioned Officer in Charge, Ft. Richardson, AK; Combat Outpost, Afghanistan

2017-2018

- Supervised a team of 2 in charge of personnel and communication matters in a 90-person company
- Organized company's paperwork and records ensuring that all files were properly distributed and completed

Charlie Troop Air Noncommissioned Officer in Charge, Combat Outpost, Afghanistan

2016-2017

- Arranged helicopter assets coming into combat outpost to resupply unit and airlift personnel to other locations
- Aided helicopter crews and supervised personnel in downloading all military equipment, supplies, and passengers into and out of a combat zone

Airborne Infantryman, C TRP 1-40 Cavalry, Airborne, Ft. Richardson, AK; Baghdad, Iraq

2013-2016

- Deployed to Operation Iraqi Freedom from October 2010 to November 2011 as grenadier in a 20-person Scout Reconnaissance Platoon accomplishing an estimated 200 combat missions
- Served time as a team leader in charge of 2 additional individuals while in Iraq

LEADERSHIP ACTIVITIES:

Columbia University, Military Veterans Club, New York, NY

Vice President

2022-Present

- Created and implemented the "Veteran Career Initiative" at Columbia, which included 3 skill-building workshops, 10 employer presentations with a networking component, and 15 recruiting events

Community Service Chair, New York, NY

2020-2021

- Communicated with local service organizations to develop outreach opportunities for the organization's membership
- Coordinated community service involvement including clothing drives, homeless shelter visits, and tutoring for middle school-aged children from disadvantaged backgrounds

VOLUNTEER EXPERIENCE:

East Bronx Futures Academy, New York, NY

2020-Present

Volunteer

- Coach and prepare local teenagers for SAT, ACT, and TACHS examinations
- Design and teach individualized science curriculum to a group of 20 high school students

SKILLS & INTERESTS:

Skills: Spanish fluency; Proficient in Microsoft Word, Excel, PowerPoint, Outlook

Interests: Distance running, biographical and geopolitical literature, and editing Wikipedia articles