



English Learning Skill Handbook

Initial Report

Version 1.0

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1. Introduction

a. Why we choose this topic

According to Wikipedia, a **handbook** is a type of reference work, or other collection of instructions, that is intended to provide ready reference.

Many students at FPT University are struggling with a continual and painful nightmare named “English”. As used-to English learners, we believe that English should not be such a problem. We believe that with the right method and perseverance, anyone can become good at English.

In addition, one of the members of our team has a deep interest in English and a working knowledge about many English teaching methods.

With all those humble experience and high passion put together, we all agree on creating an English handbook as an outcome for our project.

We hope this small project will provide some guidance as well as motivation for FPT University students to study English more easily and effectively.

b. Available handbooks on the market

There are many types of handbook available today:

- Employee handbooks
- Business handbooks
- English language handbooks

English handbook in particular has many sub-types such as: writing references, reading comprehension, learning skills,... It also caters to a wide variety of audiences like first time learners, experienced learners, IELTS learners....

c. Benefits of handbook

- Small size - portable: as the name suggests, a handbook is only as large as an average book, which easily stored in a bag and can be taken anywhere for reading without hassle
- Condensed and summarized information: information in a handbook has been selected and laid out in a way that is both concise and easy to lookup.
- Handbook are added with lots of images and texts formatted in catchy ways to attract readers, making it much less boring than reading a thick book with pages of text, especially for those who are easily distracted.
- Unlike a dictionary or encyclopedia, handbook are easier to mass produce and much cheaper, it can even be published online in different formats without the need for a publisher.

2. Conclusions

- As we present above, a handbook for learning English is really helpful for students who want to improve their English skills conveniently at any time.
- Our team hopes that the product will greatly improve users' English proficiency or at least give them some insights on the all-time painful journey called "English".

3. Recommendations

Handbook structure

- Title page
- Table of content
- Preface
- Some mistakes at the beginning of learning English
 - First mistake
 - Second mistake

- Third mistake
- Fourth mistake
- How to learn English effectively
 - Reasonable schedule
 - Usage of technology
 - Google search skills
 - Self-study: You know yourself best
- Recommendations
 - A 6-month action plan from experienced English learners
- Resources:
 - For pronunciation
 - For vocabulary
 - For grammar
 - For listening and speaking skills
- What to do after this

4. References

- Wikipedia: <https://www.wikiwand.com/en/Handbook>
- Kien Tran's IELTS Handbook: <https://kientranhandbook.com/>