

VIVIAN SIMMONS
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OBJECTIVE

To obtain a Graduate Assistantship where strong academic background and excellent communication skills can be utilized to help college students achieve their educational goals.

EDUCATION

Bachelor of Arts, Bellevue University, Bellevue NE (20xx)

Majors: Psychology, Sociology	GPA: 4.00/4.00
Graduated Summa Cum Laude Dean's Scholar	National Dean's List

Relevant Coursework

Fundamentals of Guidance & Counseling	Personality Theory
Psychological Assessment	Learning Theory
Research Methods & Psychological Research	Social Psychology

PROFESSIONAL EXPERIENCE

Writing Tutor and Test Administrator, Bellevue University, Bellevue, NE (20xx – 20xx)

- Assisted in the preparation and administration of various assessment instruments, including CLEP, DANTES and placement tests.
- Provided tutorial assistance to undergraduate and graduate students in the area of writing/composition.
- Advised and assisted international students with writing assignments to help them strengthen their English language skills.

Research Assistant, University of Nebraska Medical Center, Omaha, NE (Summer 20xx, 20xx)

- Assisted child psychologist in a two-part Summer Research Enrichment Program, including observations of client behavior, data entry and preparation of research reports.
- Performed literature searches and prepared summary reports for a major research project involving the study of individuals with disabilities.

COLLEGIATE HONORS AND ACTIVITIES

Listed in Who's Who Among Students in American Colleges and Universities

Member, Pi Gamma Mu and Alpha Chi Honor Societies

President, Behavioral and Social Sciences Student Organization, Bellevue University

Volunteer Contributor, The VUE, Bellevue University Student Newspaper

Member, Bellevue University Student Advisory Council

LETTERS OF REFERENCE & TRANSCRIPT ENCLOSED