

EMILIA TATU

As a dynamic & communicative person with project management background, knowledge in Web development and program coordination - I am always looking for new ways to mitigate risk, implement useful technologies and create new partnership opportunities

CONTACT

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LANGUAGES

English (C1)

German (C1)

French (B2)

Romanian (C2)

SKILLS

Driver's license B

ICT affinity

HTML, CSS

SEO, Responsive Web Design

GitHub

JavaScript

Jr ReactJS

UI/UX - Figma

SPSS & Excel, Word, PPT,

Soft-data management

360 reports interpretation

Autonomous

Agile

Communicative

Problem solving attitude

Team player

Proactive & creative

Project management

HOBBIES



Sports, cultural events,
Foreign & coding languages
(HTML, CSS, JavaScript,
ReactJS etc), traveling and
socializing.

PROF. REORIENTATION

UI/UX DESIGN (EN)

Google | Remote | 2021 - now

FRONTEND DEVELOPER & REACTJS (EN)

SheCodes | Remote | 2020 - 2021

EXPERIENCE

PROJECT MANAGER

Center for Creative Leadership | Brussels | Sept 2019 – July 2020

The role focused on translating business needs into operational milestones, mainly the implementation of client agreed solutions - the technical configuration and set up of the project. The projects stages were managed using PMI/PMO/Agile practices for project planning, development & implementation. As internal point of contact, I was in contact with the lead faculty, designers & coordination team, monitoring the development stages and regularly following-up to monitor client satisfaction & implement feedback.

PROJECT COORDINATOR (EMEA)

Center for Creative Leadership | Brussels | Nov 2017 – August 2019

On-site coordinator & ambassador for executive leadership trainings, digital program set-up, soft data management, interpretation of psychometric 360 & statistic reports, assuring quality & on-time delivery for didactic materials, organizing 1:1 or group coaching online, live producer for live training sessions, online simulation set-up.

CUSTOMER SERVICE SUPPORT (DACH)

Arvato Bertelsmann | Sibiu | February 2013 – August 2015

B2B/B2C client support & assessment of incident, database updates, recording and tracking in ticketing systems, management of Amadeus PNR bookings, customer support for DACH clients, incident lifecycle management according to specific SD procedures.

EDUCATION

MSC IN EDUCATIONAL SCIENCES (DISTINCTION GRADUATE)

Vrije Universiteit Brussels | Brussels | 2015 - 2018

TRAINEESHIP (EN)

European Parliament | Brussels | 2016 - 2017

BSC IN TRANSLATION & INTERPRETATION OF TEXTS (GE-EN)

ULBS | Sibiu | 2012 - 2015