



Royal Tropical Institute

KIT Development Policy & Practice

Contact

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DEV ED | P.O. Box 95001, 1090 HA Amsterdam, The Netherlands

Royal Tropical Institute
Development Policy & Practice
Attn. Area education
P.O.Box 95001
1090 HA Amsterdam

The Netherlands

FINANCIAL STATEMENT

It is herewith declared that JOE Cartoon

date of birth will participate in the

Gender in Value Chains starting on:

- Monday, 04 November 2013 - Friday, 15 November 2013

He/she will follow the programme at KIT as mentioned below and arrive in the Netherlands before the core course starts.

The undersigned agrees to be responsible for the financial obligations as outlined below:

Course fee + Thesis and programme advice	Euro 1950.00,--
Advanced modules taken at other institutions in Europe or KIT (estimated). Please check www.kit.nl/training and www.troped.org www.kit.nl/training for course fees. Please note that KIT MIH students receive 20% reduction for advanced modules taken at KIT.	Approx. Euro 7.500,--
Travel expenses to and from the Netherlands. Travel expenses to other European institutions (if applicable)	P.M.
Foreign Police Registration (entry visa and residence permit)	Euro 600,--
The premium for illness, accident and third-party insurance, obligatory for those who attend the course and for their accompanying dependants. The premium for the combined arrangement must be paid in full for the whole period. This will be arranged by the Institution upon registration.	Euro 1,27 per day per person
Accommodation in apartment with shared kitchen and shared bathroom (if requested to KIT before 1 May 2013) (estimate)	Euro 550,-- per month
Optional: Daily travel between place of residence and institute (subscription rate for a full year)	Euro 720,--
Optional: Luggage allowance for departure	Euro tbd
Monthly allowance (estimate)	Euro 520,-- per month
Laptop strongly recommended	

Please tick the appropriate box:

<input type="checkbox"/>	The undersigned will issue the monthly allowance and accommodation payments directly to the student. No handling fee applies.	Euro 375,-- (handling fee)
<input type="checkbox"/>	The undersigned requests KIT to issue the monthly allowance and accommodation payments to the participant in one instalment. No handling fee applies.	
<input type="checkbox"/>	The undersigned requests KIT to take charge of issuing periodic payments to the participant. A handling fee of € 375,-- will apply. <input type="checkbox"/> Accommodation payments <input type="checkbox"/> Monthly allowance.	

Linnaeusstraat 35F
1093 EE Amsterdam
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The Netherlands
www.kit.nl

ABN AMRO Bank
IBAN Euro account: NL40ABNA0570088046
IBAN USD account: NL46ABNA0570126738
Swift: ABNANL2A



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Thesis: depending on choice by participant and agreement between participant and course management.

Advanced courses: depending on choice and agreement between participant and course management.

Accommodation procedure: For students starting in September KIT can assist students in their search for housing if the request is received before 1 May 2013/2014. After this date we cannot guarantee accommodation. Note that when accommodation is arranged through KIT that it is for an entire year. For students starting in March, KIT will advise in their search for housing. Contact us for more information.

Payment procedure: Once we receive this completed and signed Financial Statement (FS), we will send an invoice for the core course fee, thesis and programme advice and insurance and visa if applicable. Sponsors who have requested KIT to issue the monthly allowance and the accommodation payments will also receive an invoice for the handling fee. The invoice should be paid within 30 days of receipt and not later than **2 months before the start of the course**. Your application is considered final once we have received your payment. In case you need visa the payment deadline is **3 months before the start of the course**.

The price does not include fees for advanced modules (taken at KIT or elsewhere).

We kindly request you to respect the MIH application and payment procedure, which is as follows for students who do not need visa:

Deadline for application:	14 weeks prior to the first day of the course
Deadline for submission of Financial Statement:	10 weeks prior to the first day of the course
Payment deadline:	8 weeks prior to the first day of the course

In the event of a cancellation less than 4 weeks before the start of the course a percentage of the course fee will still be due:

Cancellation fees:

In case of cancellation, you will be required to pay the following cancellation fees:

- 100% of the course fee if you cancel 14 days or less before the first day of the course
- 75% of the course fee if you cancel 15-21 days before the first day of the course
- 50% of the course fee if you cancel more than 22 days before the first day of the course

Name sponsor:

Signature/stamp:

Contact person:

Address:

City + Postal code :

Country :

Tel/Fax :

E-mail:

Date:

The following conditions apply:

- For services related to the courses, please see the website <http://www.kit.nl/kit/training>
- For general conditions of services of KIT please see the website <http://www.kit.nl/kit/General-conditions>
- For cancellation by candidate see cancellation fees above. For cancellation within 7 days after returning the

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financial statement no fee is required and 100% of the fee will be reimbursed if already paid.

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