

SCRUM Meeting 1 for Project 3

Prepared by: Emily Ji

Meeting Date: 11/12/2025

Meeting Attendees

1. Keerthanyaa Arun
2. Emily Ji
3. Maira Athar
4. Nikolai Steen

Meeting Agenda Items

- Discuss accessibility features
- Assign API distribution
- Agreed on payment handling

Status Update Since Last Meeting

Accomplishments:

- Research suitable apis for payment processing
- Look into our accessibility and beyond features and discuss implementation strategies

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Revision on MVP (cashier)	Emily	yes
Revision on MVP (manager)	Maira, Nikolai	yes

Before The Next Meeting

Plans:

- Revision on MVP (kiosk)
- Incorporate APIs and accessibility features

Task Assignments:

Task Description	Assigned to
Stripe API, Translation	Emily
Google Auth, Weather	Maira
Revision on Kiosk	Keerthanyaa

SCRUM Meeting 2 for Project 3

Prepared by: Keerthanyaa Arun

Meeting Date: 11/19/2025

Meeting Attendees

1. Keerthanyaa Arun
2. Emily Ji
3. Maira Athar
4. Nikolai Steen

Meeting Agenda Items

- Go over assignments from last meeting
- Discuss what accesibility features to implement
- Discuss what revisions to make to all views
- Assign tasks to everyone

Status Update Since Last Meeting

Accomplishments:

- Implemented APIs
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Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Stripe API, translation	Emily	yes
Google Auth, Weather	Maira	yes
Kiosk revision	Keerthanyaa	yes

Before The Next Meeting

Plans:

- Complete manager and kiosk side
- Implement accessibility features

Task Assignments:

Task Description	Assigned to
Manager side, magnifier	Maira
Manager side, text to speech	Nikolai
Kiosk side, high contrast toggle	Keerthanyaa
Additional features, Twilio	Emily

Minutes from Previous Meeting

The team was able to research suitable apis for payment processing. We also looked into our accessibility and beyond features and discuss implementation strategies. Need to implement magnifier, text to speech, high contrast, and more. We discussed these accessibility features. We split up all APIs and features amongst ourselves. We also agreed on payment handling

SCRUM Meeting 3 for Project 3

Prepared by: Maira Athar

Meeting Date: 11/21/2025

Meeting Attendees

5. Maira Athar
6. Emily Ji
7. Keerthanyaa Arun
8. Nikolai Steen

Meeting Agenda Items

- Discuss next steps for beyond feature
- Address accessibility features completeness

Status Update Since Last Meeting

Accomplishments:

- Completed additional APIs
- Completed accessibility features

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Manager side, magnifier	Maira	yes
Additional features, Twilio	Emily	yes
Kiosk side, high contrast toggle	Keerthanyaa	yes
Manager side, text to speech	Nikolai	yes

Before The Next Meeting

Plans:

- Research suitable accessibility checking extensions and check with kiosk page
- Revise and finalize product

Task Assignments:

Task Description	Assigned to
Make sure all frontend and backend will function properly for demo	Keerthanyaa, Emily
Check for accessibility score with kiosk page and adjust if necessary	Nikolai, Maira

Minutes from Previous Meeting

The team completed all the assigned tasks from the previous meeting. Emily implemented additional apis such as OpenAI, Twilio and Stripe to implement our beyond feature. Maira worked on the magnifier for accessibility feature on manager side and finalized the MVP. Keerthanyaa revised the kiosk page and added a high contrast toggle feature. Nikolai worked on the last accessibility feature (text to speech) and helped Maira with finalizing the manager side.