

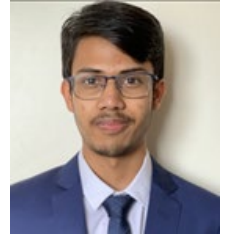
## Fahmid Kibria

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### Personal Statement

#### About me:

I am an independent and optimistic individual, looking to making a difference wherever I go. I enjoy activities which require me to be active, interpersonal and outgoing. Along with studying Business Administration, I plan to gain experience in programming and software development to enhance my skills in a technologically advancing world. I try to be involved in various extracurricular activities ranging from participating in business case competitions to playing in sports teams. In my free time, I enjoy playing sports, cooking, spending time with friends and family, and watching movies.

#### Objective:

As a Business student, I am looking for work experience in a company, where I can apply my skills in a practical environment. My aim for this internship is to gain an international perspective and improve my entrepreneurial skills. As one of the world's leading hubs of technology and entrepreneurship, I hope to gain a life-changing experience in Singapore. I am certain that my education and transferable skills will be able to be effective during my internship.

#### Experience:

Currently, I have a role as 'Corporate Relations Manager' of LIVE Competition. My role requires me to use skills such as communication, negotiation, presentation, time management, research, networking and teamwork I am tasked with acquiring corporate partners to expand LIVE budget in monetary and non-monetary respects. As well, I need to maintain and build new relationships with corporate partners and their representatives.

As the former 'Director of Finance' of Bangladeshi Students Association Scarborough (BSAS), I demonstrated my role by keeping track of all expenditures, both between and including events, throughout the year, correcting documentation of all expenses, bank account activities, and assessing or re-assessing budget allocation for all BSAS events. I ensured that all monetary issues in this group are documented in an organized manner and correctly conveyed to the group for optimal event organization. I used my strong organization and mindfulness skills as I helped keep track and plan logistics for cultural events, hosted by BSAS. As well, I used my Marketing and Communication skills to increase ticket sales to our events, all of which were sold out.

I also have experience of working at Toronto Police Service as 'Youth in Policing Intern'. I worked under the Department of Operations at Toronto Police Headquarters. I had the opportunity to develop various skills such as leadership, customer service, management and more. I completed tasks such as assisting the public with inquiries in-person or over the phone and helping with tasks of on-duty senior police officers and civilians. I also had a chance to assist the Jays Care Foundation with Rookie League kids sports camp, which is planning and conducting sports activities of children aged 6-12 years.

Furthermore, I had the opportunity to volunteer with the Liberal Party of Canada. I had the chance to volunteer under Salma Zahid and helped successfully elect her in 2015 and re-elected in 2019 federal elections, respectively. I used my skills in communication to reach out to citizens by campaigning door-to-door and over the telephone. As well, I had the opportunity to scrutineer in polling booths across the riding and perform data entry tasks.

I am also heavily involved with the sport of 'Cricket'. It is a sport which has helped shape the person that I am and allowed me to learn skills such as leadership, critical thinking, problem-solving, perseverance, integrity, honesty and most importantly, teamwork. I was the captain of school cricket team in my final year of elementary and secondary school teams, respectively. Currently, I perform as a club level cricketer for Centurions Cricket Club and compete in Toronto District Cricket Association in U19 and First division competition. I play in Scarborough District Cricket Association for Invaders Cricket Club in First division competition and T20 competition. I also represent my university in the university level cricket competitions.

I feel my skills, eagerness to learn, and drive to make an impact makes me a great candidate for this internship.

## Education

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| Sep 2018 - Present | <b>University of Toronto</b><br>Bachelor of Business Administration – Specialist in Management | Toronto, Canada |
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## Work Experience

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|----------------------|---|-----------------|
| July 2018 – Aug 2018 | <b>Toronto Police Service</b><br><i>Youth in Policing Intern</i> <ul style="list-style-type: none"><li>Placed at Toronto Police Headquarters' Duty Desk</li><li>Assisted the public with inquiries in person and over the phone</li><li>Assisted on-duty police officers and civilian police employees</li><li>Supported Jays Care Foundation with Rookie League Camp</li></ul> | Toronto, Canada |
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## Extracurricular Activities/Scholastic achievements

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|----------------------|---|-----------------|
| Mar 2020 – present   | <b>LIVE Competition</b><br><i>Corporate Relations Manager</i> <ul style="list-style-type: none"><li>LIVE is a multidisciplinary case competition created by University of Toronto that brings together elite talent or delegates to showcase their academic and professional skills while gaining practical knowledge in a realistic and interactive business environment</li><li>Acquire corporate partners to expand LIVE budget in monetary and non-monetary respects</li><li>Maintain and build new relationships with corporate partners and representatives</li></ul> | Toronto, Canada |
| May 2019 – Apr 2020  | <b>Bangladeshi Students Association Scarborough</b><br><i>Director of Finance</i> <ul style="list-style-type: none"><li>Kept track of all expenditures, both between and including events, throughout the year</li><li>Correct documentation of all expenses, bank account activities, and assessing/re-assessing budget allocation for all events</li><li>Ensured that all monetary issues in this group are documented in an organized manner and correctly conveyed to the group for optimal event organization.</li></ul>   | Toronto, Canada |
| Jan 2015 – Oct 2019  | <b>Liberal Party of Canada</b><br><i>Campaign Volunteer</i> <ul style="list-style-type: none"><li>Successful campaigned to elect and re-elect Salma Zahid as Member of Parliament of Scarborough Centre riding</li><li>Door to door canvassing and phone canvassing</li><li>Scrutineer in Polling booths</li><li>Completed data entry tasks</li></ul>   | Toronto, Canada |
| July 2017 – Aug 2017 | <b>Providence Healthcare</b><br><i>Cashier (Youth volunteer)</i> <ul style="list-style-type: none"><li>'Point Of Sale' transactions</li><li>Debit and credit card sales</li><li>Assisted customers with purchases</li><li>Completed shift floats, cash deposits, inventory reports, and maintained stock</li></ul>  | Toronto, Canada |

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|---------------------|---|-----------------|
| May 2015 – May 2018 | <b>Sir Wilfrid Laurier Collegiate Institute</b> <ul style="list-style-type: none"> <li>Awarded Most valuable player of school cricket in final year</li> <li>1<sup>st</sup> place award – City novice team championship</li> <li>2<sup>nd</sup> place award– Regional cricket championship</li> </ul> | Toronto, Canada |
| Sep 2018 – present  | <b>Case competitions participant</b> <ul style="list-style-type: none"> <li>DECA – Ethereal competition, provincial case competition</li> <li>Investment Society – Stock trading competition</li> <li>LIVE – Annual competition</li> </ul>  | Toronto, Canada |

## Skill Sets & Proficiency

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|-----------------------------|---|---|
| <b>Office Productivity</b>  | Microsoft Word, PowerPoint, Outlook<br>Microsoft Excel, Microsoft Publisher   | Proficient<br>Basic                                   |
| <b>Social Media</b>         | Facebook, Instagram, Snapchat<br>Linkedin, Twitter, WhatsApp, Google+   | Proficient<br>Intermediate                            |
| <b>Programming</b>          | Python  | Basic   |
| <b>Operating Systems</b>    | Microsoft Windows<br>Apple iOS, Apple macOS<br>Android  | Basic<br>Basic<br>Basic                               |
| <b>Non-technical Skills</b> | Project Management, Analytical<br>Public speaking, Presentation, Communication<br>Sales, Customer service, Research, Teamwork<br>Leadership, Problem solving, Critical thinking | Basic<br>Intermediate<br>Intermediate<br>Intermediate |

## Language Proficiency

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|------------------------|---|
| <b>Spoken</b>          | English – fluent; Bengali – fluent; Hindi – competent; Urdu – competent; French – competent |
| <b>Written/Reading</b> | English – fluent; Bengali – competent; French – competent                                   |

## Additional Information

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| <b>Interests/Hobbies:</b> | Sports/Athletics, Video games, History, Geography, Politics, Airplanes, Travelling, Biking, Cooking, Music                     |
| <b>Certifications:</b>    | First Aid/CPR, Money Management, Email Etiquette & Professionalism and Mastering Observation, Certificate of French completion |