

ASHLEY M. TATE

ASHLEY.M.TATE@GMAIL.COM

CHARLOTTESVILLE, VA

724-980-8599

SKILLS

- HTML; CSS; Bootstrap; Pure.css; Javascript; JQuery; Node.js; Wordpress; Microsoft Office Suite; Apple iWork Suite; Adobe Creative Suite
- Research; teaching (higher education); grant writing; copy editing, line editing, and proofreading; program management; website management
- Reading proficiency in French, German, Hebrew, and Greek

EDUCATION

- Full-Stack Coding Bootcamp Certificate University of Richmond, 2021
- Doctor of Philosophy in Religious Studies University of Virginia, 2020
- Master of Arts in Religious Studies University of Virginia, 2013
- Bachelor of Arts in English Literature and Religious Studies Kenyon College, 2008

EXPERIENCE

Adjunct Professor: University of Virginia Department of Religious Studies and Interdenominational Theological Seminary (2017-Present)

- Design and implement dynamic college courses in the humanities, which have enrolled more than 400 students to date
- Create collaborative, engaging learning environments
- Demonstrate and inculcate strong critical thinking and analytical skills
- Clarify complicated topics for audiences at all levels of experience
- Communicate goals and expectations clearly and effectively, and outline plans for their achievement
- Provide detailed and constructive feedback to ensure the best learning outcome for each student
- Mentor and manage a team of teaching assistants

Special Projects Coordinator: Religion, Race, and Democracy Lab (2018-Present)

- Research and write compelling grant proposals to support special projects
- Coordinate the grant application process
- Produce detailed, exploratory research for the podcast “Sacred & Profane”
- Assist in podcast episode planning and script writing

Managing Editor/Copyeditor: Journal of Scriptural Reasoning and Journal of Textual Reasoning (2013-Present)

- Oversee the digital publication of more than a dozen issues of two peer-reviewed academic journals housed in the Department of Religious Studies at the University of Virginia

[LinkedIn](#)

[Github](#)

[Personal Portfolio](#)

- Ensure a polished, high-quality product by copy and line editing each essay with precision, accuracy, and an adherence to established style guides
- Manage all aspects of the website, including formatting articles for both web and text publication using Adobe, Wordpress, and HTML.
- Coordinate with journal databases to make content widely accessible
- Streamline the digital publication process by implementing a transition to a new web platform, digitally integrating an archive of more than a decade

Program Coordinator: Virginia Center for the Study of Religion (2014-2016)

- Wrote copy for website and advertising materials
- Maintained social media presence and outreach
- Ran weekly staff meetings and oversaw interns
- Developed and executed conference programs and workshop curricula, including a three-week Summer Institute for the National Endowment for the Humanities
- Communicated and coordinated with multiple event sponsors and university departments
- Acted as point-person for event participants and guest speakers
- Arranged venues, lodging, catering, and travel and transportation for event participants
- Wrote successful grant proposals to support the Center's special projects Managed budget

Billing and Data Entry Specialist, University of Pittsburgh Medical Center (2005-2008)

- Managed data across multiple software platforms, ensuring accuracy
- Assisted in the development and implementation of a new, more accurate and efficient charge capture process
- Collaborated with management and coworkers to review reports and establish control totals

HONORS AND AWARDS

- Rachel Winer Manin Jewish Studies Fellowship
- University of Virginia Department of Religious Studies Teaching Fellowship
- University of Virginia Department of Religious Studies Doctoral Fellowship
- *Magna cum laude*, Kenyon College

REFERENCES

- Jacob L. Goodson, General Editor, *Journal of Scriptural Reasoning*, Winfield, Kansas, 316-371-1418, jacob.goodson@sckans.edu
- Martien Halvorson-Taylor, Associate Professor of Religious Studies, University of Virginia, Charlottesville, Virginia, 434-924-6723, maht@virginia.edu
- Charles Mathewes, Carolyn M. Barbour Professor of Religious Studies, University of Virginia, Charlottesville, Virginia, 434-924-6708, ctm9d@virginia.edu