MEETING REPORT
Team Name: Hotel Management System Team
Date of Meeting: 19 May 2025
Start Time: 19:15
End Time: 20:00
Meeting Location: Whatsapp
Moderator: Endri Baku
Recorder: Jurgen Hila
Other Members Present:

- Xhois Cano

- Orgest Bacova

- Daron Delvina

- Hazis Voda

- Sidrit Zela

- Sidrit Isufi

Members Absent:
None

Topics Discussed:

- New task announcement from instructor: collaboration diagrams due next week
- Clarification of responsibilities: each member creates collaboration diagrams based on their existing sequence diagrams
- Review of the class diagram and upcoming presentation of updates by Sidrit Zela
- Scheduling next review meeting before submission

Decisions Made:

- Each member will prepare collaboration diagrams for **all** their previously submitted sequence diagrams
- Sidrit Zela will present updates made to the class diagram for group review
- Final review session will be held before submission to ensure consistency and correctness

Tasks Assigned:

- **Endri Baku** – Create collaboration diagrams for all sequence diagrams assigned

- **Jurgen Hila** – Create collaboration diagrams for all sequence diagrams assigned
- **Xhois Cano** – Create collaboration diagrams for all sequence diagrams assigned
- **Orgest Bacova** – Create collaboration diagrams for all sequence diagrams assigned
- **Daron Delvina** – Create collaboration diagrams for all sequence diagrams assigned
- **Hazis Voda** – Create collaboration diagrams for all sequence diagrams assigned
- **Sidrit Isufi** – Create collaboration diagrams for all sequence diagrams assigned
- **Sidrit Zela** – Present updated version of the class diagram and assist in alignment with collaboration diagrams

Time, Place, and Agenda for Next Meeting:

- **Time:** Friday, 10 May 2025 at 17:00
- **Place:** Whatsapp
- **Agenda:**
  - Presentation of collaboration diagrams by all members
  - Review of Sidrit Zela's updated class diagram
  - Final alignment and packaging for submission