

Employment Application

Please do not submit a resume in lieu of completing this application.

Personal:			Date:
First	Middle	Last	Other Names Used
Street		City, State	Zip Code
Email Address		Telephone	Social Security Number

Type of position desired:

How did you hear about Chegg or who referred you?

If hired, can you provide Chegg with proof of authorization to work in the U.S.? If no, please explain:

Are there any restrictions on your availability to attend work on a regular basis or to work overtime?

Have you ever been convicted of a crime (felony or misdemeanor)?
(If yes, please describe the nature of the crime(s), including the date and place of conviction)

Higher Education:				Overall	
Name of School	Country	Degree	Major Subject	GPA	Graduated?

References:

_____	_____	_____
Name / Title / Relationship	Telephone	Email Address
_____	_____	_____
Name / Title / Relationship	Telephone	Email Address
_____	_____	_____
Name / Title / Relationship	Telephone	Email Address

Current or Most Recent Employment

_____	_____	_____
Name of Employer	Location (City, State/Country)	Telephone
_____	_____	_____
Job Title	Start Date	End Date
_____	_____	_____
Supervisor's Name and Title	Reason For Leaving	

Employment Application

Previous Employment

Name of Employer

Location (City, State/Country)

Telephone

Job Title

Start Date

End Date

Salary

Supervisor's Name and Title

Reason For Leaving

Previous Employment

Name of Employer

Location (City, State/Country)

Telephone

Job Title

Start Date

End Date

Salary

Supervisor's Name and Title

Reason For Leaving

Confidentiality Agreement:

During the employment application process, Chegg may disclose certain confidential information. Confidential information includes information or material (verbal, observable or written) that is not generally available to or used by others, or the value of which is not generally known or recognized. By signature below, I agree not to disclose this confidential information to any third parties and not to use any of this confidential information for any purpose except for considering a possible employment relationship with Chegg.

Authorization:

I authorize Chegg to investigate my background and fitness for employment, including my past employment, education, and other employment related activities. I further authorize persons or entities having this information to provide it to Chegg (or its agents). I release Chegg, its agents and those parties supplying such information to Chegg from all liability in connection with obtaining or releasing such information. Any future offer of employment is contingent upon the outcome of this background check.

I understand that if I am hired I will be required to submit proof of my legal right to work in the U.S. prior to commencing employment with Chegg.

I understand that any misrepresentations, false statements or omissions of facts made by me in connection with this application will be sufficient grounds for cancellation of my employment application or immediate discharge if I am employed.

All employment decisions are made without regard to unlawful considerations of race, sex, religion, national origin, age, disability, or any other legally protected status. Reasonable accommodations are available to qualified disabled individuals, upon request.

I understand that this application is not a contract of employment, and that completion of this application does not in any way obligate Chegg to hire me or offer me a job.

Applicant Signature

Date

Chegg, Inc.
3990 Freedom Circle
Santa Clara, CA 95054

Disclosure and Release Authorization

For everyone's benefit, Chegg has a policy of conducting background screening reports on job applicants who are offered a position of employment. This policy is a business necessity that protects everyone by helping to promote a safe workplace. All pre-employment inquiries are limited to information that affects job performance and the work place. It is conducted in accordance with applicable federal and state laws including the Fair Credit Reporting Act (FCRA). The screening will be conducted by an outside agency-HireRight. As a result, the employer may obtain a Consumer Report and/or an Investigative Consumer Report on you before or during employment.

- A Consumer Report consists of information deemed to have a bearing on job performance, and may include information from public and private sources, public records, former employers and references. The scope of the report may include information concerning driving history, civil and criminal court records, credit, worker's compensation record, education, credentials, identity, past addresses, social security number, previous employment and personnel references.
- A Consumer Report may also include reference checks from former employers or references provided by the job applicant. Any reference check is strictly limited to job related information. These are known as *investigative consumer reports*. This type of report is legally defined as a report based upon interviews that may contain information relating to character, general reputation, personal characteristics or mode of living. You have the right to request additional disclosures of the nature and scope of the investigation and a statement of your rights. To receive this information or to inspect any files concerning such a report, you may contact Chegg or our outside background agency, HireRight.
- In using a consumer report for employment purposes, before taking any adverse action based in whole or in part on the report, the person intending to takes such adverse action shall provide the consumer to whom the report relates, a copy of the report and a description in writing of the rights of the consumer under this title, as prescribed by the Federal Trade Commission section 609(c) (3).
- California Provisions: In California, any report concerning a consumer's character, general reputation, personal characteristics or mode of living is defined as an Investigative Consumer Report. In addition to your rights under federal law, you have the following additional rights: you have the right to inspect HireRight's files during normal business hours and on reasonable notice; the inspection may be in person, by certified mail, or by telephone if the individual shows proper identification and pays for any costs involved; the applicant may be accompanied by one other person who must show proper identification; and trained HireRight personnel will explain any of the information in the report and will provide written explanation for any coded information.
- California Applicants Only: If you would like to receive a free copy of any Consumer Report, Investigative Report or Credit Report that is requested about you, please check this box:

By signature below, I consent and authorize Chegg (and/or HireRight, as agent) to prepare a report as defined above for employment purposes before or during employment.

Signature: _____

Date: _____

Print Name: _____

Date of Birth: _____