

BURAK SÖYLEMEZ

Address: Zeytinoglu Cad. Akay Sok. Ozlem Sitesi B2 Blok D: 11 Akatlar, Tel: +90(532) 7367046

EDUCATION

Boğaziçi University, İstanbul October 1997-June 2002

□ Faculty of Economics & Administrative Sciences, Department of Economics

Gaziantep Anadolu Lisesi, Gaziantep September 1990-June 1997

□ High Honor Degree (G.P.A.: 4.72/5.00)

PROFESSIONAL EXPERIENCE

RWE Turkey, İstanbul

September 2013 - Present

Head of Controlling, Senior Manager-Finance and Controlling

- Acting as head of controlling for 3 group entities, namely RWE Turkey Holding, RWE Turkey Sales and RWE Turcas Güney Üretim A.Ş.
- Ensuring that management and Group reports are timely and accurately prepared in accordance with IFRS and RWE policies.
- Coordinating the financial budgeting and planning processes including the revised annual forecasts in line with global planning cycles and maintaining budgetary control for all cost centres.
- Business partnership to the both Retail Energy Sales Company and Power Production Plant, ensuring daily sales position and daily production position is under control.
- Planning and executing financing strategies with Central Treasury; planning cash flow and ensuring availability of funds as needed. Managing the Operating Working Capital project.
- Regularly monitoring all operational and non-operational cost items, primarily with an aim to reduce the cost base of the controlled entities.
- Internal controlling in line with Corporate Internal Control requirements as well as acting as the contact person with the internal and external auditors.

Akkök Holding, İstanbul

January 2013 – September 2013

Financial Controller

- Acting as the financial controller of Akkök Holding A.Ş. ensuring that the local statutory accounts are timely and accurately prepared in accordance with regulatory requirements.
- Coordinating the reporting process of the entities listed in BIST according to Capital Market Board rules. Responsible from the timing and the correctness of the “KAP” announcements for the listed companies.
- Responsible from the coordination of the investor relations within the Group. Representing Akkök Group Companies in international arena through equity conferences, investor and analyst days, roadshows and conference calls.
- Responsible from the financial risk management process within the Group in order to monitor the foreign currency and interest rate risk position.
- Planning and executing financing strategies and activities; banking relationships, cash flow planning and ensuring availability of funds.
- Manager of the project for implementation of Corporate Governance Principles within the Akkok Holding A.Ş. and Group Companies.

DSM-Euroresins, İstanbul

April 2011- January 2013

Regional Manager-Finance, Accounting and Budget

- Acting as the regional financial controller of 3 group entities, namely Euroresins Turkey, Poland and Estonia, operating under Euroresins Europa Holding.
- Ensuring that management and statutory reports are timely and accurately prepared in accordance with IFRS and Holding policies.
- Maintaining the financial accounting records and external reporting to the local authorities (e.g. tax and customs offices) in accordance with regulatory requirements.

- ☐ Managing the financial budgeting, planning and forecasting processes including the revised annual forecasts in line with global planning cycles and maintaining budgetary control for all cost centers.
- ☐ Managing the consolidation process for Holding entities and preparation of the monthly management reports.
- ☐ Business partnering to the principles in Netherlands (DSM) and Germany (Buefa GC) in planning and other operational activities.
- ☐ Planning and executing financing strategies and activities; banking relationships, cash flow planning and ensuring availability of funds as needed.
- ☐ Implementation of credit controlling process, including management of customer limits, customer payment terms and facilities and collection follow-up.
- ☐ Regularly monitoring all operational and non-operational cost items, primarily with an aim to reduce the cost base of the controlled entities.
- ☐ Internal controlling in line with Corporate Internal Control requirements as well as acting as the contact person with the internal and external auditors.
- ☐ Performing the calculation of Bonus amounts for the area sales managers in Euroresins Holding and the follow-up of the "Bonus Scheme" in the company.
- ☐ Review of all tasks related to administration of the office as well as compliance to the local regulations for the respective countries.

Lychee Restaurant, Istanbul
Owner and Manager

September 2008 –April 2011

Nestle Turkey, Istanbul
Head of Internal Audit & Control Framework

July 2007- September 2008

- ☐ Planning & leading the financial and operational audit review of Nestle Head Office in Istanbul, Nestle Warehouses and Nestle Factories in Turkey.
- ☐ Facilitate and co-ordinate risk management processes throughout the whole Company. Controlling of roles and responsibilities of the employees in order to check the compliance to internal control scheme.
- ☐ Develop audit programs & audit frequency methodology based on the underlying risk levels.
- ☐ Liaise with external auditors, group auditors and undertake various investigations as necessary.
- ☐ Provide advice to the Management team and business units in establishing and implementing corporate policies and procedures.
- ☐ Attended global audit projects as Team Manager held at Nestle Switzerland, Nestle Hong Kong and Nestle Netherlands during six months between August 2007 and January 2008.

HeidelbergCement Trading, Istanbul
Business Controller

September 2006- July 2007

- ☐ Controlling the business and financial activities of abroad offices (i.e. Malta, Italy, Norway) and head-office Istanbul. Analyzed financial statements and made recommendations on accounting and financial reporting systems. Identifying and addressing issues, problems and opportunities resulting of financial and operational performance.
- ☐ Performed monthly, quarterly and annual reporting of the Company (according to Company accounting manual which is in line with IFRS).
- ☐ Review of tax compliance status of the Company according to local tax legislation. Controlling the results of outsourced accounting services rendered.
- ☐ Communicating with both corporate external auditors (Ernst&Young) and internal auditors of the Company.
- ☐ Prepared annual budget; maintained budgetary records and budgetary control for all cost centers. Designed automated spreadsheet system for rapid budget updates and reports. Analyzed expense reports and provided explanation for monthly budget variance.
- ☐ Responsible also for quality assurance project ISO9001 started in January 2007.

Assistant Audit Manager

- Performed audit of companies operating in a wide range of industries under IAS, USGAAP and Capital Market Board principles in accordance with the unique audit approach of PwC, which requires the analysis of the client's business environment and strategies to enhance efficiency in its business operations.
- Performed operational and financial analytical analysis about the companies from various sectors with the underlying reasons and ongoing results on the financial tables and prepared the reports about the financial performance of the companies.
- Gained experience in application of Sarbanes and Oxley (internal control) rules. Performed audit of the internal control systems of the US companies according to the S&O requirements.
- Experience included mainly audit of pharmaceutical, consumer durable goods, and retail companies such as RSM Shell, Ford Otosan, Eczacıbaşı Holding, Eczacıbaşı-Baxter, Bayer, Beko, Migros, Sanofi-Aventis and consolidation projects of Sabancı Holding, Eczacıbaşı İlaç Sanayi, Abdi İbrahim and Menarini Group.

PROFESSIONAL SKILLS

- Very good command in written and spoken English
- Experienced user of MS Office, Windows and Internet based Applications
- Certified Public Accountant in Turkey since 2006