

## Access controls worksheet

	Note(s)	Issue(s)	Recommendation(s)
<b>Authorization /authentication</b>	<ul style="list-style-type: none"><li>● The event took place on 10/03/23.</li><li>● The user is Legal/Administrator.</li><li>● The IP address of the computer used to login is 152.207.255.255.</li></ul>	<ul style="list-style-type: none"><li>● Robert Taylor Jr is not authorized as an administrator, yet his account was able to access the payroll systems in 2023.</li><li>● Robert Taylor Jr's contract ended in 2019, raising concerns about his continued access to business resources.</li></ul>	<ul style="list-style-type: none"><li>● Implement a policy where user accounts automatically expire after 30 days of inactivity to prevent unauthorized access by former employees or contractors.</li><li>● Enforce a principle of least privilege by assigning limited access rights to contractors based on their specific job requirements.</li><li>● Enable multi-factor authentication (MFA) for all user accounts to add an additional layer of security and reduce the risk of unauthorized access.</li></ul>