

CAREER OPPORTUNITY

Position/ Job Title	Internal Auditor
Career Level	Junior to Middle level
Educational / Professional Qualifications	<ul style="list-style-type: none"> Part Qualified ACCA / ICMA or BBA (Hons)/MBA in Finance/ Accounting or M.COM from recognized HEC recognized University/ Institution.
Experience	<ul style="list-style-type: none"> Minimum one year work experience. Candidates with previous experience from Audit firm will be preferred.
Outline of Main Duties/ Responsibilities	<ul style="list-style-type: none"> Conducting country wide audit of CSD outlets. Examining internal control weaknesses. Identification of significant business & audit risks. Performing inventory counts & stock takings. Verification of fixed assets of organization. Evaluation of organization's operations in compliance to Departmental SOP's. Conducting effective collation and analysis of data.
Skills	<ul style="list-style-type: none"> MS Office (excel, power point, word) Communication & reporting skills.
Employment Type	<ul style="list-style-type: none"> Employment will be on contractual basis, which can be extended on discretion of the management.
Salary	<ul style="list-style-type: none"> Salary is negotiable however, depends upon qualification & experience of candidate. Benefits such as Health/Life insurance, gratuity & leave encashment will be provided as per departmental rules.
Interview	<ul style="list-style-type: none"> Only shortlisted applicants meeting the above criteria will be called for interview. No TA/DA will be admissible for test/ Interview.