







Description*Adjusting domain Scope for the product (+ or -)**Reviews, additions, and adjustments to the roadmap**Mapping new features to identify user stories**Refining prioritized features and feature stories/PBIs**Set sprint goal & select PBIs for the sprint**Inspecting and adapting the sprint plan**Stakeholder outcome review and feedback**Full scrum team inspecting and adapting processes***Cadence***Ad hoc, on-demand**Bi-weekly to start, then monthly, then quarterly**Ad hoc, on-demand**Weekly (up to 2x)**Bi-weekly on Sprint Day 1**Daily**2nd to last event @ sprint end**Last event at end of sprint***Events****Tools****Roles**Product Owner Executive Stakeholder Domain Stakeholder Domain Stakeholder Proxy Agile Dev Team Resource Manager 

Scrum Master

PRODUCT DOMAIN SCOPING**Aha!****ROADMAPPING****Aha!****PRODUCT FEATURE MAPPING****Aha!****BACKLOG REFINEMENT****SPRINT PLANNING****DAILY SCRUM****SPRINT REVIEW****Aha!****SPRINT RETROSPECTIVE**

If you have a question about a role's involvement in the events to the right:

1. Select a stickie-note below that corresponds with the role's color
2. Duplicate the stickie-note ([CTRL]+[D])
3. And add your question by editing the stickie-note
4. Place it at the bottom of the corresponding event column to the right.

Scrum Master

Executive Stakeholder

Domain Stakeholder

Domain Stakeholder Proxy

Product Owner

Agile Dev Team

Resource Manager

PRODUCT DOMAIN SCOPING

ROADMAPPING

PRODUCT FEATURE MAPPING

BACKLOG REFINEMENT

SPRINT PLANNING

DAILY SCRUM

SPRINT REVIEW

SPRINT RETROSPECTIVE

Product Owner -my priority will be to available to the team as soon as possible as opposed to strictly during the Daily Scrum which I may attend from time to time.

If you have questions about a role and you are concerned that there is a missing event or information that the role needs:

1. Select a stickie-note below that corresponds with the role's color
2. Duplicate the stickie-note ([CTRL]+[D])
3. And add your question by editing the stickie-note and place in the space to the right



PRODUCT DOMAIN SCOPING

ROADMAPPING

PRODUCT FEATURE MAPPING

BACKLOG REFINEMENT

SPRINT PLANNING

DAILY SCRUM

SPRINT REVIEW

SPRINT RETROSPECTIVE

Duplicate the stickie-note below ([CTRL]+[D]) and write a new "DO" or "DON'T" and place it into the corresponding box to the right



DOs

Be ready to champion your audience

Be ready to learn from your audience to target changes, rather than serve yourself as a proxy to your real audience

Be ready to articulate needs in terms of Audience, what they need, and why, and confirm scenarios of use for acceptance

Reach out to the PO if you have backlog "content"/ prioritization questions ✓

Reach out to the SM if you have scrum process/ optimization questions?

Acknowledge that Product Domain Scope, Feature Mapping, and Prioritization are three different sequential things

Expect an Agile Window for feature work that targets priority order and potential # of sprints after the feature is refined

Communicate Often

Agile Dev Team members have access to Sampath in real time to get advice, insight or approval

Request a Product Domain Scoping meeting with the PO as needed. ✓

Transparency / Visibility / Accountability

Incremental Delivery

DON'Ts

Expect a waterfall timeline - DUE JUNE 30 2022

Skip a meeting (send empowered proxies)

Send un-empowered proxies

Neglect to communicate with your proxy

Obsess over non-acceptance criteria

Obsess over the How

stress over perfection, learn as you go ✓

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GOALS (Objectives)

LEARNING COACHING EVENTS

1 - [action verb: increase, add, reduce] [outcome noun: viewers, subscribers, debt]

2 - Improve the accuracy of product and service information



3 - Provide transparency for opportunities to continuously improve



4 - Create opportunities for cost reduction



5 - Increase the findability of products and services

services

7 - Ensure ease-of-use for customers visiting and revisiting the site

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EVENTS

Coaching:

Coaching:

Learning:

Events:

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PROXY DOMAIN STAKEHOLDER

TOOLING

ANALYTICS

LEARNING

COACHING

EVENTS

1 - Roger Lowe: Sampath and Paul



2 - McDonough: Marta and Nicolle



3 - ?

4 - ?

5 - ?

6 - ?

7 - ?

8 - ?

9 - ?

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AUDIENCE PERSONAS

1 - Agile Dev Team Member

2 - ?

3 - ?

4 - ?

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9 - ?

	External	Internal	LEARNING	TOOLING	COACHING	ANALYTICS	EVENTS
1 - Agile Dev Team Member							
2 - ?							
3 - ?							
4 - ?							
5 - ?							
6 - ?							
7 - ?							
8 - ?							
9 - ?							

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PARTNERS 🤝

CONTACT

TOOLING

ANALYTICS

LEARNING

COACHING

EVENTS

1 - OTU Branding

Teresa Schluter



2 - OTU Tools 🛠️

Roger Lowe



3 - OTU Marketing

Teresa Schluter



4 - HRDirect Learn Source (LMS)

Jamie Hausen (internal support for LMS)



Cindy Dunlow (UHG Knowledge Learning)

5 - OTU Process and Flow

Eilyn Araya



6 - Healthcare Platform

Jordan Williamson



7 - Design Center (UXDS: But for team augmentation) ?



8 - Optum Open (source initiative)

Vaugan Sheff



Internal
Internal
ization

Coaching
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and E

INITIATIVE

Notes

1 - Replatforming

Replatforming as a stand-alone enabler or as a sub-enabler to essential design?

A - Learning - Internal Material: https://uhgazure.sharepoint.com/sites/DFP/ATEAM/SitePages/ADP%20Training%20Packages_Home.aspx

B - Coaching - External facing: <https://uhgazure.sharepoint.com/sites/TCO>

C - Coaching - Internal facing: <https://uhgazure.sharepoint.com/sites/DFP/EDPLearning/Pages/Home.aspx>

D - Coaching - Internal facing outcome based coaching: <https://uhgazure.sharepoint.com/sites/DFP/ATEAM/TCO/Outcome%20Based%20Coaching%20Tools/Forms/AllItems.aspx>

E - Coaching - Internal facing intranet: <https://uhgazure.sharepoint.com/sites/DFP/ATEAM/SitePages/Home.aspx>

2 - Redesign

F - Events - External: <https://otu.hcp.uhg.com/events>

G - Learning- External Course Finding and some PDF self-paced training: <https://otu.hcp.uhg.com/>

OVERARCHING VISION *(What is the value of our product? What are we offering?)*

An engaging site where we can share information and growth opportunities that lead to improved products and services.

SERVICE

DOMAIN STAKEHOLDER

SERVICE NOTES

1 - Learning

Michelle McDonough 

2 - Coaching

Meredith Sabia

stakeholder is difficult

3 - Events

Meredith Sabia

6 - Increase

4 - Delivery Tooling

Roger Lowe!

5 - Delivery Analytics

Roger Lowe!

6 - ?