

Stephanie England

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Education

University of South Florida, Muma College of Business | Tampa, Florida | 3.70 / 4.00 GPA

Bachelor of Science, Business Analytics and Information Systems – Cybersecurity

Expected May 2024

Bachelor of Science, Management – Responsible and Inclusive Organizational Leadership

Expected May 2024

Skills

Spanish | Microsoft Office (Access, Excel, OneDrive, Outlook, PowerPoint, SharePoint, Teams, Visio, Word) | HTML | CSS | Tableau | Teamworks | Zoom | Google Workspace/G-Suite (Docs, Drive, Forms, Gmail, Sheets, Slides) | Adobe Acrobat, Illustrator, InDesign, Photoshop | SQL (SQL Server Management Studio) | Box Drive

Professional Experience

Hernando County Supervisor of Elections | Election Worker (EViD Operator) – Spring Hill, Florida

February 2024 – Present

Assisted voters by operating Electronic Voter ID (EViD) electronic pollbook to verify photo and signature identification and issue voting passes, used Spanish to assist voters who needed assistance

- Assisted 55 voters during the 2024 Presidential Preference Primary, verifying their name, address, and date of birth using EViD electronic pollbook
- Provided directions and information to 1 voter who was located at the wrong voting precinct
- Spoke Spanish to assist 2 voters in verifying polling precinct and political party affiliation during 2024 Presidential Preference Primary

Iron Eagle X (IEX) | Technology Insertion Intern – Tampa, Florida

January 2024 – Present

- Integrated with a team of 12 Engineers and Subject Matter Experts (SME) to gather requirements, design, build, test and provide reports on findings
- Developed skills in using programming languages and Data Science techniques to problem solve with mentors

USF Center for Leadership and Civic Engagement (CLCE) | Project Assistant – Tampa, Florida

July 2021 – Present

Facilitated Bulls Service Breaks, USF's Alternative Service Breaks Program, support the CLCE in event logistics, event management, and communications with students and community partners, present information about the CLCE to USF students

- Recruited 15 trip leaders and 75 participants through online marketing, tabling, and facilitating information sessions for Bulls Service Breaks programming
- Executed 6 Alternative Service Break trips to Kissimmee, Miami, Florida; Naples, Florida (2 trips); Savannah, Georgia, Ocean Springs, Mississippi; Goose Creek, South Carolina (2 trips)
- Presented information about CLCE and programming at over 11 orientation sessions and 37 Bull Markets
- Coordinated 135 student organization table assignments for Fall 2023 Student Organization Fair
- Streamlined transition of 800+ student organizations from former student engagement platform BullSync to new platform BullsConnect from July to August 2021
- Created volunteer analysis for over 30 student organizations with over 300 events for the 2022-2023 academic year

USF Athletics | Event Management Intern – Tampa, Florida

December 2020 – Present

Prepared athletic venues for competitions hosted by the University and NCAA Division I sports, including set-up, break-down, facility walkthroughs, and training interns for event operations

- Provided logistical support for over 125 events with over 1,000 hours over 3 seasons, including postseason conference championships, and NCAA tournaments and NCAA Division I national championships
- Escorted teams and officials through facilities, serving as liaison during games
- Coordinated media timeouts and game replay reviews across 5 sports
- Assisted in scoring equipment operations for 2 sports
- Sold over \$1,000 of merchandise at the 2021 American Athletic Conference Outdoor Track and Field Championships, \$900 of merchandise at the 2022 American Athletic Conference Men's Golf Championship, \$300 at the 2023 American Athletic Conference Outdoor Track and Field Championships

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ZooTampa at Lowry Park | Behavioral Research Intern – Tampa Florida

May 2023 – August 2023

Performed animal observation fieldwork, observed and recorded guest engagement observations and conservation messaging at signature encounters, performed self-guided research exploring guests' emotional connectivity to animals and purchasing behaviors

- Monitored animal behaviors 3 times daily using ZooMonitor software, communicating information about American black bears, Indian gharial crocodiles, and wallabies; answered questions to an average of 10 guests per observation
- Recorded over 10 daily observations of signature Indian and White Rhino encounters, listening and accurately recording information from zoo guests, staff, and volunteers for trips of up to 15 guests, and over 5 daily observations of animal visibility and guest behavior on Expedition Wild Africa safari ride
- Collected 104 percent of target survey responses for self-guided research project, with up to 5 surveys collected per half hour; collected over 16 percent of target survey responses in half an hour for survey about Florida wildlife

35th Annual Premio Lo Nuestro (Lo Nuestro Awards) | Talent Usher – Miami Florida

February 2023

Escorted assigned talent throughout Kaseya Center (formerly Miami-Dade arena) for rehearsals and day of show for Latin music's longest running awards show on Univision

- Escorted assigned group out of 192 performers and presenters to and from various locations within the Kaseya Center, including dressing rooms, on stage, and across the red carpet
- Coordinated communication between management team and Univision event production during rehearsals and 3.5-hour live show

USF Student Government | Street Team Intern – Tampa, Florida

September 2020 – November 2020

Shadowed current members of Student Government federal level within the various branches

- Shadowed members of Student Government within the executive, judicial, legislative branches during 10-week program
- Assisted Deputy Public Defender in creating packages for new government officials, transcribing executive cabinet meetings, and gathering information from 23 members of the Federal, Tampa Executive Branch, and Tampa Campus agencies

Leadership Experience

Engineering Expo at USF | President – Tampa, Florida

April 2023 – Present

Oversaw 13-person organizing board with 4 sub-boards (Exhibitors, Finance, Operations, Visitors) for USF College of Engineering's largest recruiting event, attended by over 10,000 students annually to learn more about STEM opportunities as a career and in college

- Promoted to multiple leadership positions within the organization
- Recruited 6 prospective members through online marketing and conducting interviews
- Collaborated and respond with University, community stakeholders, and exhibitors as head representative of Engineering Expo organizing board
- Maintained Engineering Expo website using HTML and CSS

Vice President of Operations – Tampa, Florida

April 2021 – March 2023

Supervised logistics, marketing, and volunteer boards that organized Engineering Expo 2022 and Engineering Expo 2023

- Produced logistics of over 50 student organizations, departments, laboratories, corporate partners, and community members in 2023, 40 in 2022
- Registered, assigned, and distributed volunteer hours for over 50 volunteers in 2023, over 100 volunteers in 2022
- Maintained Engineering Expo website using HTML and CSS

Assistant Director of Logistics – Tampa, Florida

January 2021 – March 2021

Provided logistical support to the Operations board

- Created livestream schedule for 12 student organizations during exposition
- Presided over hourlong livestream sessions for 3 student organizations from February 15 through 19, 2021

Order of the Golden Brahman | Trail Boss (President) – Tampa, Florida

April 2023 – Present

Oversaw over 350+ members of USF's most prestigious leadership organization, assisted in recruitment efforts, coordinated volunteering and social events, oversaw all General Body and Executive Board meetings, represented the Order at USF Alumni Association Events

- Spearheaded coordination of 1 service event and 1 social event in the fall semester, the first event of both kinds in 2 years

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- Increased student membership by over 150% during tenure as president (up to 45 student members)

Swing (Alumni Relations Chair) – Tampa, Florida

April 2022 – March 2023

Oversaw all communications with 300+ alumni members of USF's most prestigious leadership organization and created the Order's 10th Anniversary Event

- Created 2 alumni newsletters to send to over 300 alumni members of the Order during the 2022-2023 academic year
- Spearheaded the Order 10th Anniversary Event, an event celebrating the first decade of the Order
- Designed commemorative pin for the Order's 10th Anniversary and coordinated logistics of event

USF Ambassadors | Director of Standards – Tampa, Florida

April 2023 – Present

Served as University representative at University events including presidential inaugurations, building openings, and University donor events, facilitated events to promote ambassadors following governing documents and working above and beyond compliance requirements

- Facilitated Ambassador of the Month Awards for the 2023-2024 academic year, distributing 12 Ambassador of the Month awards
- Created 8 Fall Ambassador Awards, highlighting ambassadors who demonstrated the various values of the Ambassadors organization
- Presided over elections of 6 chair positions and 3 committee positions for the 2023-2024 academic year
- Conducted semester review of Ambassadors within good standing, and annual review of all Ambassador governing documents including Bylaws, Code of Ethics, and Constitution
- Oversaw 6-member Standards Committee, and chaired Standards Trial Hearings

Selections Committee Member – Tampa, Florida

January 2023 – March 2023

- Assisted in recruiting 14 new ambassadors for the next Ambassador class through individual interviews and final selection

Student Philanthropy Council | Founding Member – Tampa, Florida

October 2021 – Present

Sought to educate students on the USF Foundation and giving back through the university through events and marketing content such as Grateful Bulls Day and Bull Market participation

- Collaborate between student organizations emphasizing University of South Florida Alumni Association student organizations (Order of the Golden Brahman, USF Ambassadors, and Student Alumni Association)
- Create marketing content and events to educate students on philanthropy
- Coordinate and execute events designed to educate students on philanthropy including Grateful Bulls Day

USF Judy Genshaft Honors College | Orientation Mentor – Tampa, Florida

June 2021 – August 2021

Serves as liaison between students and the Judy Genshaft Honors College, answering any questions about the University, their major (for the College of Engineering), and the Honors College as part of the Orientation process, assist with schedule changes and tailored service

- Serve as liaison between Honors Advisor and 20 incoming Honors freshmen
- Provide tailored orientation experience with assisting each student with individualizes schedules and changes for the upcoming fall semester
- Answer additional questions about the College, the requirements, the College of Engineering, and the University

Volunteer Experience

United Soccer League | Super Y and Academy Cup Finals Part-Time Volunteer

December 2023

Volunteered in various capacities for the event in both the Super Y and Academy Cup spaces; set-up and breakdown, merchandise, field marshal, and trophy presentations

- Executed set-up and breakdown needs for 15 fields including tents, chairs, tables, and sponsor field boards
- Executed merchandising needs, including making sales, processing online order, and processing payments, selling over \$1,000 during the first day of tournaments
- Oversaw game operations at designated field for 3 games, serving as point of contact for referees, teams, and spectators
- Assisted with 11 trophy and award recognition presentations for Under-12 through Under 18/19 soccer groups

2023 Academy Cup Volunteer

March – April 2023

Volunteered in various capacities for the Academy Cup, which varies in age range for participants between under 12 years old and under 19 years old for girls and boys, including for set-up and breakdown, merchandise, field marshal, and trophy presentations

- Executed set-up and breakdown needs for 15 fields including tents, chairs, tables, and sponsor field boards

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- Oversaw game operations at designated field for 15 games, serving as point of contact for referees, teams, and spectators
- Executed award recognitions and trophies for 17 ceremonies

2022 Super Y Finals Volunteer

December 2022

Volunteered in various capacities for the Super Y Finals, which varies in age range for participants between under 8 years old through under 15 years old girls and boys groups, including for set-up and breakdown, merchandise, field marshal, and trophy presentations

- Executed set-up and breakdown needs for 15 fields including tents, chairs, tables, and sponsor field boards
- Executed merchandising needs, including making sales, processing online orders, and processing payments
- Oversaw game operations at designated field for 12 games, serving as point of contact for referees, teams, and spectators

USF Office of High Impact Practices and Undergraduate Research | Undergraduate Research Ambassador May 2021 – August 2021

Helped students develop their research readiness and research knowledge by engaging with them during the summer session of the Fundamentals of Academic Research course and served as an ambassador for the Office of High Impact Practices and Undergraduate Research (formerly Office of Undergraduate Research)

- Posted weekly announcements on Fundamentals of Academic Research course for 15 students over 12 weeks
- Engaged with students through individualized discussion board responses
- Informed students of opportunities to enhance their scholarly development through the Office of High Impact Practices and Undergraduate Research and the University

USF Center for Leadership and Civic Engagement | Bulls Service Breaks Trip Leader November 2020 – March 2021

Facilitated pre-trip meetings with participants in preparation for weeklong service for Spring Break 2021 at ZooTampa at Lowry Park, focusing on animal conservation and climate action

- Organize weekly meetings for group of six students between January and April 2021
- Coordinate service experience with community partner
- Lead a group in planning for the weeklong service experience at ZooTampa at Lowry Park during Spring Break 2021 (canceled due to COVID-19)

Awards

5th Undergraduate Humanities

2023 Female Event Management Intern of the Year | **USF Athletics**

2023 Homecoming Court | **University of South Florida**

25 Under 25 Honoree (2022 – 2023) | **University of South Florida Muma College of Business**

Dean's List (Spring 2023) | **University of South Florida Muma College of Business**

Ambassador of the Month (January 2023) | **USF Ambassadors**

2021 Education in War International Humanitarian Law (IHL) Essay Competition Winner | **American Red Cross**

Louis M. Falcon Endowed Memorial Scholarship | **USF College of Engineering**