

More about spreadsheet errors and fixes

The .pdf file in the attachment below includes topics and content from both the companion video and this reading. You can save this file for future reference:

 **DAC2 Spreadsheet Errors and Fixes.pdf**
PDF File

When you are new to data analytics—and sometimes even when you aren't—spreadsheet struggles are real. It never feels good when you enter in what you are sure is a perfect formula or function, only to get an error message. Understanding errors and how to fix them is a big part of keeping your data clean, so it's important to know how to deal with issues as they come up, and more importantly, not to get discouraged.

Even the most advanced spreadsheet users come across problems from time to time.



As a follow-up to what you learned in the previous video, here are a few best practices and helpful tips. These strategies will help you avoid spreadsheet errors to begin with, making your life in analytics a whole lot less stressful:

1. Filter data to make your spreadsheet less complex and busy.
2. Use and freeze headers so you know what is in each column, even when scrolling.
3. When multiplying numbers, use an asterisk (*) not an x.
4. Start every formula and function with an equal sign (=).