



Glossary terms from module 3

Terms and definitions for Course 3, Module 3

Administrative metadata: Metadata that indicates the technical source of a digital asset

CSV (comma-separated values) file: A delimited text file that uses a comma to separate values

Data governance: A process for ensuring the formal management of a company's data assets

Descriptive metadata: Metadata that describes a piece of data and can be used to identify it at a later point in time

Foreign key: A field within a database table that is a primary key in another table (Refer to primary key)

FROM: The section of a query that indicates where the selected data comes from

Geolocation: The geographical location of a person or device by means of digital information

Metadata: Data about data

Metadata repository: A database created to store metadata

Naming conventions: Consistent guidelines that describe the content, creation date, and version of a file in its name

Normalized database: A database in which only related data is stored in each table

Notebook: An interactive, editable programming environment for creating data reports and showcasing data skills

Primary key: An identifier in a database that references a column in which each value is unique (Refer to foreign key)

Redundancy: When the same piece of data is stored in two or more places

Schema: A way of describing how something, such as data, is organized

SELECT: The section of a query that indicates the subset of a dataset