# **Alstom Project Documentation Analysis**

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## **Executive Summary**

This report provides a comprehensive analysis of the documentation available for the Alstom project. A total of 1,950 files have been identified and categorized across various folders. The documentation includes technical drawings, project correspondence, specifications, and other essential project documents.

# **Key Statistics**

Document Type	Count
Technical Drawings (DWG)	337
PDF Documents	870
Email Communications	245
Word Documents	45
Excel Spreadsheets	134
Images	177
Total Files	1,950

#### **Document Types Analysis**

**Technical Drawings:** The project contains 337 AutoCAD drawings (.dwg files), representing the technical specifications and design details.

**PDF Documents:** There are 870 PDF files, which may include approved drawings, reports, and other documentation.

**Project Communications:** The archive includes 245 email messages (.msg files), representing project correspondence and communications.

**Office Documents:** There are 45 Word documents and 134 Excel spreadsheets containing project specifications, reports, and data.

## **Recommendations**

- Review the technical drawings to understand the scope and technical specifications of the project.
- Examine the PDF documents as they likely contain approved versions of important project documentation.

- Go through the email communications to understand project history and important decisions.
- Check Word documents for detailed specifications and reports.
- Review Excel files for any project data, calculations, or schedules.

# **Next Steps**

To facilitate easier access to this documentation, we recommend:

- Setting up a document management system to organize these files
- Creating a detailed index of critical documents
- Identifying and prioritizing key documentation for review
- Establishing a system for tracking document revisions and updates