Based on the User Stories.pdf, here are the epic user stories that should be broken down into smaller, more specific stories using the format:

For User

Epic 4: Access my dashboard

Epic:

As a user, I want to access my dashboard so that I can see an overview of my account and activities.

Breakdown:

As a user, I want to view my recent activities on the dashboard so that I can track what I've done recently.

As a user, I want to view account information on the dashboard so that I can confirm my current profile status.

As a user, I want to customize my dashboard layout so that I can view the most relevant widgets to me.

Epic 8–11: View and analyze reports (data insights group)

These stories form a larger epic around data viewing and analysis.

Epic:

As a user, I want to view and analyze reports so that I can understand performance and make informed decisions.

Breakdown:

As a user, I want to view reports so that I can check my progress and performance data.

As a user, I want to see sales summary reports so that I can understand overall performance.

As a user, I want to analyze sales trends so that I can identify growth patterns or issues.

As a user, I want to predict sales targets so that I can plan future goals based on insights.

For Admin

Epic 2–5: Manage sales records

Epic:

As an admin, I want to manage sales records so that I can keep data accurate and up to date.

Breakdown:

As an admin, I want to add or edit sales data so that I can correct or update sales information.

As an admin, I want to delete sales records so that I can remove invalid or duplicate entries.

As an admin, I want to approve sales reports so that I can ensure accuracy before they're finalized.

As an admin, I want to generate reports so that I can analyze system and sales performance.

Epic 9–13: Manage users

Epic:

As an admin, I want to manage users so that I can control who has access to the system.

Breakdown:

As an admin, I want to add new users so that employees can use the system.

As an admin, I want to revoke users so that I can remove unauthorized or inactive accounts.

As an admin, I want to set access levels so that I can control what each role can do.

Epic 14: Delete, back up, and restore data

Epic:

As an admin, I want to delete, back up, and restore data so that I can prevent data loss and recover from issues quickly.

Breakdown:

As an admin, I want to delete unnecessary data so that I can free up storage space.

As an admin, I want to back up data so that I can secure it against loss.

As an admin, I want to restore backed-up data so that I can recover information after an issue.

✓ In summary, the following epic stories were broken down:

User: #4, #8-11

Admin: #2-5, #9-13, #14