

**James Adrian T. Merano**

Sitio Pandayan Brgy. Inarawan Antipolo City

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## CAREER OBJECTIVE

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- ❖ A highly organized and hard-working individual looking for a responsible position to gain practical experience and knowledge that will help to the growth of both the company and myself as an employee.

## WORK EXPERIENCE

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### Site Inspector

**Future Home of Alterations Plus, RowyVilla Construction Co. (RVCC)** – 33 Polaris, Bel-Air Village, Makati City

July 2022 to March 2023

- Monitored general contractor's and subcontractors' daily manpower count and daily activities.
- Prepared and submitted daily accomplishment reports.
- Coordinated on-site activities, and relays problems from the contractors to the owner side and vice versa.
- Prepared and conducted meetings with the owner, general contractor, and subcontractors to discuss construction activities and resolve various problems.
- Ensures manpower is enough to meet activity schedules.
- Met up with neighbor's representatives to solve issues caused by former contractors and project management.
- Seek suppliers for project.

### Site Inspector

**Navotas Hospital Extension, RowyVilla Construction Co. (RVCC)** – San Jose, Navotas City

December 2020 to March 2023

- Monitored general contractor's daily manpower count.
- Monitored general contractor's daily activities.
- Prepared and submitted daily accomplishment reports.
- Coordinated on-site activities, and relays problems from the general contractor to the owner side and vice versa.
- Attended meetings together with the owner, hospital admin, and general contractor to discuss construction activities and resolve various problems.
- Ensures manpower is enough to meet activity schedules.

## **Site Inspector**

**Renovation of Residential House at Dasmariñas Village, RowyVilla Construction Co. (RVCC)– Makati, Metro Manila**

May 2022 to Present

- Facilitates roof repair and waterproofing.
- Facilitates repair of tile flooring.
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## **Site Inspector**

**Water Tank Project at MWSS Compound, RowyVilla Construction Co. (RVCC)– San Juan, Metro Manila**

March 2021 to June 2021

- Facilitates formworks erection.
- Inspect rebars before concrete pouring.
- Facilitates and instructs during concrete pouring.

## **Project-in-Charge**

**SMDC PARK RESIDENCES, AAMB Construction – Sta. Rosa Laguna**

July 2020 to November 2020

- In charge of the implementation of daily activities on site.
- In charge of daily toolbox meetings.
- Prepared and submitted project accomplishment reports,
- Prepared progress billings and its supporting documents.
- Prepared weekly payroll for manpower.
- Estimated concrete pouring.
- Ensured rebar and formwork is according to plan and meets standards before inspection of consultant.
- Determined and monitored materials on site.

## Intern

### **Megawide Construction Corporation - Pasig**

June 2019 to August 2019

I was an intern at Megawide Construction Corporation (8990 - Urban Deca Homes, Ortigas) and had worked under site engineers, project superintendents, QA/QC, QS, and MEPFS. Even though it is just a brief period of time, I learned the basics of their work and the problems that they would most likely encounter.

## EDUCATION

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### **Bachelor of Science in Construction Engineering in Sitio Cabading Brgy. San Jose**

#### **Antipolo Institute of Technology**

2015 to 2020

### **Don Antonio De Zuzuarregui Sr. Memorial Academy**

2010 to 2011

### **Brighton Institute of Arts and Trade Incorporated**

2006 to 2010

## SKILLS

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AUTOCAD	●●●●●●●●●○
AUTODESK REVIT	●●●●●●●●●●
SKETCH-UP	●●●●●●●●●●
EXCEL	●●●●●●●●●●
PHOTOSHOP	●●●●●●●●●●
C	●●●●●●●●○○
JavaScript	●●●●●●●●○○
Python	●●●●●●●●○○

SQL	●●●●●●●●●●
CSS	●●●●●●●●○○
HTML	●●●●●●●●●○
Flask	●●●●●●●●●○
Bootstrap	●●●●●●●●●●
Django	●●●●●●●●○○
Git	●●●●●●●●●○
ReactJS	●●●●●●●○○○

## CO-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

### **COLLEGIATE:**

- DEAN'S LISTER (2015-2016, 1<sup>st</sup> Semester)
- DEAN'S LISTER (2016-2017, 1<sup>st</sup> Semester)
- DEAN'S LISTER (2016-2017, 2<sup>nd</sup> Semester)
- Hard Hat Recipient – (A.Y. 2016-2017)

### **SECONDARY:**

- Math Club President (4<sup>th</sup> year)
- Metrobank-MTAP-DepED Math Challenge  
*Participant from 1<sup>st</sup> year to 4<sup>th</sup> year*
- Tagisan ng mga Rizaleño sa sipnayan 2015  
*Participant*
- 2<sup>nd</sup> WCC Mathematics Olympiad  
*Participant*

## CERTIFICATIONS AND TRAINING

### **Construction Manpower Development Foundation (CMDF) Training**

- System Formworks Installation – 2016
- Rebar Works – 2017
- Masonry Works – 2017

- Tile Setting – 2018
- Shielded Metal Arc Welding – 2019
- Electrical Installation and Maintenance – 2019
- Plumbing Works – 2019
- Construction Contract Administration – 2019
- Safety and Health – 2020
- Site Preparation – 2020
- Building Information Modeling – 2020
- Safety Officer II – 2020

### **TESDA NCII Certificates**

- Masonry – 2017
- Tile Setting - 2019
- Shielded Metal Arc Welding - 2019
- Electrical Installation and Management - 2019
- Plumbing – 2019

### **STUDENT TRAINING EDUCATION PROGRAM (STEP)**

- 52-Hour Student Training Education Program (STEP) For English - 2015
- 52-Hour Student Training Education Program (STEP) For Mathematics -2015

### **Computer Hardware Servicing Business Software Application Adobe Photoshop**

### **ICT Web Page Design**

### **COMPETENCIES**

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- Open for improvement
- Flexible and output-oriented
- Proactive
- Creative & Innovative
- Ability to accept and handle challenging task/s
- Eagerness to learn