

ACTIVE	PENDING	COMPLETE	START	QUERY	HALF DONE	NEW
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REQUIREMENT	REMARKS	TIME	STATUS
Sending Email using Send Grid is in Progress	R & D	2-08-2022 8 Hrs.	DONE
<b>EMAIL WILL BE SENT ON THE FOLLOWING ACTIONS</b> <ol style="list-style-type: none"> <li>Admin Create Lawyer</li> <li>Lawyer Sign Up</li> <li>Admin Accept Lawyer Signup Send Email</li> <li>Team Member by Lawyer</li> <li>Appointment User</li> <li>Appointment Rescheduled Send Email to Appointment</li> <li>Appointment Forwarded by Admin Send Email to Appointment User</li> <li>Lawyer Accept / Reject Appointment Send Email</li> <li>Admin can Send email to users</li> </ol>	<b>Integration</b> <ol style="list-style-type: none"> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> <li>OK</li> </ol>	10 Hrs.	DONE

## LAWYER TEAM

REQUIREMENT	REMARKS	TIME	STATUS
A) Staff1. Staff/Teammates of the lawyer will be able to sign up from any link in order to get limited access with a specific lawyer using app.	Teammates generated link pending		DONE
2. Staff/Teammates will be able to see their tasks, and submit the documents by attachments. This will appear in the submissions tab of the lawyer.		10-08-22 Ahmed	Done
3. Lawyer can approve or reject or assignment with feedback and re assign.		10-08-22 Ahmed	Done
4 Limited Access includes Cases, Books, Case Laws, News Alerts, and Cause Lists.	Only Read Access will be available to all sign in Users		Done
<b>LAWYER</b>			
1. a) The lawyer/User will select his/her office location using google map, and enter his/her office address along with Name, City (all Pakistani cities).	Query		Pending

b) Specialization (Civil, Criminal, Family, Other [open text box])	Admin has Write Access other will only have read access No Open Textbox		Done
c) Practicing Court (District Courts, High Court, Supreme Court of Pakistan, Others [open text box],	Admin has Write Access No Open Textbox		Done
d) Gender (Male, Female, I Prefer not to say)	Query		Done
e) Appointment Timings (for example Monday to Saturday, 9:00 pm -5:00 pm.			NEW
f) Attachment option of License (License Attachment),			NEW
2. On Signup Submission he must receive an acknowledgment “Thank you (Name of applicant) for submitting your application at Kacheri, our representatives will get you on the board soon!”	Template for Mail will Required for Greetings and Success		Done
3. Forget Password, 4. Change Password.	Sent Email to User email address valid, Login Token and Password, Confirm Password	10-08-22 Ahsan	Done
4. When Admin approves the signup request, an acknowledgment email must be reached to the user via email. <b>Subject:</b> Kacheri Account Activation. <b>Content:</b> “Dear (Applicant Name) Congratulations! Your signup request has been accepted and you’re now live at Kacheri, please feel free to contact us in case of any query.”			Done

## CLIENTS

REQUIREMENT	REMARKS	TIME	STATUS
1. Add Active, Case Type, Name, Address, City, Email, Contact Number, <b>Case No.</b>	List Create Update Working		Done
2. Clients Search Box, heading Clients, no need to Place Image. Display Name, when the user clicks on the client’s name then the profile information will appear on the next screen with calling icons (as shown in reference PDF of raw proto) directly leading towards a phone call, and a mail icon directly leading toward mailbox. <b>PROFILE VIEW, EDITABLE, SAVE/Update OPTION</b>	Front End Related Options		Forward

## CASES

<b>Add Case -&gt; Client's Name, Case Title, Case Type (same as above), Case No, Case Year, Last hearing (Date), Next Hearing (Date), Court (same as above in Signup), Remarks.</b>	Extra Fields: - Last Hearing (Date), Next Hearing (Date) <b>Court (same as above in Signup)</b>		Query
Cases Search box, Display (Client's name, case title, Hearing date), when person clicks on the then new screen appears with following details of the case; Client's Name, Case Title, Case Type (same as above), Case No, Case Year, Last hearing (Date), Next Hearing (Date), Court (same as above in Signup), Update Remarks. <b>VIEW, EDITABLE, SAVE/UPDATE OPTION</b>	Front End		<b>Forward</b>
<b>Case Laws</b> Search Box, Initial summary, on click Full summary of the case with the option to download or open in the browser as pdf.			Query

## TASKS

As mentioned above in clause A, Lawyer will be able to assign tasks to his or her team mates along with attachment of file.	Task Assignment is done but sending messages is in process		<b>Done</b>
Staff will be able to see his task with an option to submit completed tasks (file, text info) which will appear in submissions.	Mentioned in Teammates		<b>Duplicate</b>
Lawyer can either accept or reject with feedback, and to re-assign the tasks.	Mentioned in Teammates		<b>Duplicate</b>
Lawyer will be able to set his own tasks just like we do in calendars.	just like we do in calendars.???		<b>Done</b>
All kind of tasks will be associated with dates and will work like calendar for the purposes of reminder notifications.	Front end		<b>Transfer</b>

## BOOKS

Same as Case laws, but with an option to show image of the book (which will be uploaded by Admin)	Admin Rights		Done
9. News Alert: Same as case laws	Admin Rights		Done
10. Cause Lists: All Cities.	Admin Rights		Done

## APPOINTMENTS

Requests -> View -> other screen: Approve or reschedule request or reject feedback	Reject Feedback via mail in process Reschedule cancelled		Pending
Weekly Appointment Will be able to see accepted appointments			Query
Daily Appointment: Today, accepted appointments will be shown.			Query

## NOTES

App will be notifying prior the date of next hearing in Cases	Front End		Forward
App will be notifying prior appointments (like calendar reminder)	Front End		
If any data is not available then or updated by admin then it will message must be shows "We apologize! The requested data is not available.	???		Query

## ADMIN

Approve OR reject Lawyer's signup requests.			Done
Activate OR inactivate Lawyer profile			Done
Send email to users			Done
Upload Data: Books, Case Laws, News, Cause Lists	Cause List is Pending		Done
Able to see submitted forms of website	Appointment List		Done
Approve OR Reject OR Reschedule Appointments from websites			Done

## WEBSITE FLOW

1. Search Lawyer Filter: City, Case Category, Profile of lawyers will be appeared with Images and brief info.	Does Means Admin Search, Appointment Search		Query
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On Click user can see further information of Lawyer (which he input on the time of sign up)			
Client can see the available slots for meeting, and book meeting request, which will be approved by admin, after admin approval, lawyer will get request.	When Client Select Lawyer then a hit goes for Admin Schedule for the Week / Month		
Services forms will be submitted, and admin will receive the information of the forms			

## USER STORY

User Story	Create and update this document	04:00 Hrs.	
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