

# Jian Jayne O. Muñoz

Sitio Banginan Brgy. San Pedro Tiaong, Quezon  
Phone #: 09108127874  
Email Address: cpe.jianjayne@gmail.com  
Software Developer (*Front-End, open for Back-End Dev*)  
Portfolio: <https://engrjianjayne.vercel.app/>  
Availability: Anytime



## OBJECTIVES

I aim to have a position in a dynamic company where I can apply my web development knowledge and gain experience in the fast-paced tech industry. I am humble, tenacious, and eager to enhance my skills while contributing meaningfully to the company's success.

## EDUCATIONAL BACKGROUND

### TERTIARY

**Pamantasan ng Lungsod ng San Pablo**  
*Bachelor of Science in Computer Engineering, GPA: 1.60*

San Pablo City, Laguna  
August 27, 2020 – July 12, 2024

### SECONDARY

**Mabini Colleges Incorporated**  
*Humanities and Social Sciences, With Honors*

Daet, Camarines Norte  
2018 – 2020

## PRE-PROFESSIONAL EXPERIENCE

**Technical Support Intern – IT Department**  
*Office of the Vice President for Administration, Planning and Finance*

San Pablo City, Laguna  
July 6, 2023 – September 4, 2023

### Summary of Internship

We updated the Individual Performance Commitment and Review forms of all Teaching and Non-teaching University (9 Departments) Staff to the new template and re-encoded their inputs. The IPCR form is a performance management tool submitted by employees every semester. It outlines their commitments to achieving office goals and objectives, as well as their accomplishments at the end of the rating period.

## SKILLS SUMMARY

### TECHNICAL SKILLS

- HTML5, CSS3, Sass, Tailwind CSS, Bootstrap, JavaScript, ReactJS, Git & GitHub, API
- Arduino Uno (C++), Python3 & Fritzing
- AutoCAD 2022, TinkerCad & SketchUp
- Microsoft Office
- Hardware & Network troubleshooting

### PERSONAL SKILLS

- Proficient in AGILE & SDLC Development
- Highly organized & fast learner
- Creative and resourceful
- Works under pressure
- Ability to work independently and as part of a team
- Proven leadership skills and ability to motivate

## ACHIEVEMENTS / RESPONSIBILITIES / ORGANIZATIONS

- Student Edition, Institute of Computer Engineers of the Philippines, Inc. (A.Y. 2023 – 2024)
- **Thesis Leader, Top 6, Design Project 1 & 2** (*An Arduino-Based Paper Maker Device Using Pseudo-Stem Fiber of Banana Tree for Barangay San Isidro, San Pablo, Laguna, July 2024*)
- **Thesis Leader, Methods of Research 1 & 2** (*The Challenges in Coconut Shell Waste Encountered by The Farmers in Barangay Bautista, San Pablo City of Laguna, Basis for Recycling Plan, May 2024*)
- **Smart Cane Project** (TouchGuidance: Enhancing Accessibility with An Arduino-Based Smart Cane Device for Visually Impaired in San Pablo City of Laguna, January 2024)

## PERSONAL INFORMATION

Date of Birth: September 21, 2002  
Place of Birth: Tiaong, Quezon  
Age: 22 years old  
Height: 5'10"  
Weight: 71kg.  
Civil Status: Single  
Gender: Male  
Religion: Roman Catholic  
Nationality: Filipino  
Language/ Dialect known: Filipino and English

Father's Name: Geraldo T. Muñoz  
Occupation: Pastry Chef  
Mother's Name: Mary Jane O. Muñoz  
Occupation: Business Owner

## CHARACTER REFERENCE

**Mark Francis P. Donato**  
Vice President for Administration, Planning and Finance  
Pamantasan ng Lungsod ng San Pablo  
donatosavedbygrace@gmail.com / 09606938078

## **SEMINAR(S), WEBINAR(S) AND TRAINING(S)**

**“Introduction to Open RAN”.** A USAID webinar emphasized Advancing Open RAN in Asia, funded by the United States Agency for International Development, Asia Bureau, and its Asia Open RAN Access Network (O-RAN) Activity under the Indo-Pacific Opportunity Program (IPOP), March 16, 2024.

**“March Madness: Introduction in CISCO Networking Academy, Introduction in Python Programming, and Cybersecurity & Data Privacy Awareness”.** Department of Information and Communications Technology South Cotabato Region XII Provincial Field Office, March 5, 2024

**“AI Ethics and Governance”.** A USAID webinar emphasized Advancing Open RAN in Asia, funded by the United States Agency for International Development, Asia Bureau, and its Asia Open RAN Access Network (O-RAN) Activity under the Indo-Pacific Opportunity Program (IPOP), March 2, 2024.

**“Cisco Python”.** Mapúa University, Center for Continuing Education and Special Competencies, March 1, 2024.

**“Unlocking Your Cybersecurity Career: Demystifying Isc2 Entry-Level Certifications”** DICT Region 9 & BASULTA Training Division, February 29, 2024.

**“Cyber Resilience: Understanding the Evolving Landscapes of Data Leaks”.** DICT Region 9 & BASULTA Training Division, February 27, 2024.

**“Digital Tuesdays: AI-powered Facebook Ads Strategies: Leveraging AI for Efficient Campaign Creation and Optimization”.** DTI – Rizal Province, DICT, February 27, 2024.

**“AI and Machine Learning”.** A USAID webinar emphasized Advancing Open RAN in Asia, funded by the United States Agency for International Development, Asia Bureau, and its Asia Open RAN Access Network (O-RAN) Activity under the Indo-Pacific Opportunity Program (IPOP), February 24, 2024.

**“Crafting the Foundations: Exploring the Essence of AI Prompt Engineering”.** DICT, ICT LITERACY AND COMPETENCY DEVELOPMENT BUREAU Region 2 – Cagayan Provincial Office, February 24, 2024.

**“Introduction to Artificial Intelligence (AI).** DICT-ILCDB Region 2 – Quirino Provincial Office, February 24, 2024.

**“Leveraging Microsoft AI Services”.** Mapúa University, Center for Continuing Education and Special Competencies, February 23, 2024.

**“Data Science and AI”.** Datamites, Global Institute for Data Science, February 22, 2024.

**“Digital Tuesdays: Trending to Transactions: Social Media’s Impact on eCommerce Marketing”.** DTI – Rizal Province, DICT, February 20, 2024.

**“Unlocking The Potential of Computer-Aided Drug Design: Bridging Theory and Practice”.** International Online Webinar organized by Dr. Omics Labs On, February 18, 2024.

**“Safer Internet Day 2024: Empowering Young People to Share Their Online World”.** DICT Region 9 & BASULTA Training Division. 3 hours online webinar, February 16, 2024

**“Fintech Fridays: Cybersecurity for MSMEs: Identifying Scams Online”.** DTI – Rizal Province, February 16, 2024

**“CyberTalks: Kill the Phish”.** DICT Region IV-A Cybersecurity Bureau, Zoom.us, May 4, 2023

**“The New Era of Leaders: Strengthening Resilience Breakthrough in Times of Pandemic”.** Leadership Training Seminar of Pamantasan ng Lungsod ng San Pablo College of Engineering, April 29, 2022

**“Fearless Web 20-21: Introduction to Covid-19 And Guidelines for Proper Hygiene and Sanitation”.** Dalubhasaan ng Lungsod ng San Pablo, May 29, 2021.

**“Appreciation and Reflection of Digital Natives’ Literature”.** Lit Fest 2019, Mabini Colleges, Inc., October 29, 2019.