Practical 6

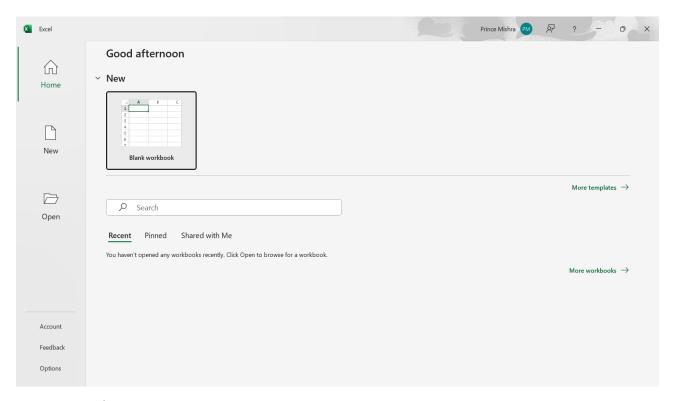
AIM: Demonstration of different Arithmetic and Logical Formulas using MS Excel.

Microsoft Excel (MS Excel), the spreadsheet program offered free of charge by microsoft365.com, allows you to perform calculations on data entered into the spreadsheet.

MS Excel formulas for basic number crunching, such as addition or subtraction, as well as more complex calculations such as payroll deductions or averaging a student's test results.

In addition, if you change the data, MS Excel will automatically recalculate the answer without you having to re-enter the formula.

The following step shows how to Create and use a basic formula in MS Excel.

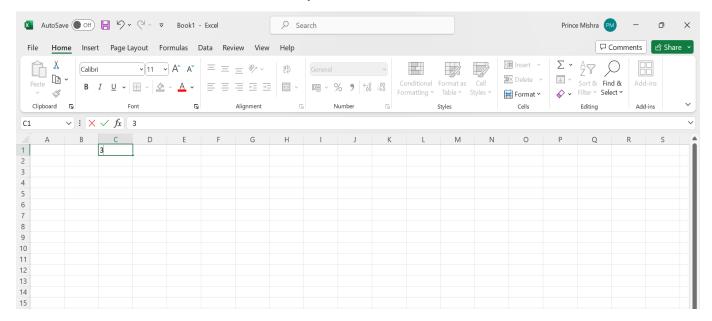


Entering the Data

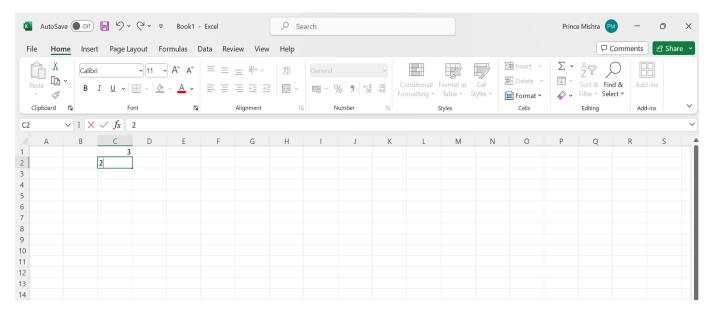
The steps used to create this formula are the same ones to follow when writing more complex formulas. The formula will add the numbers 3 + 2. The final formula will look like this:

= C1 + C2

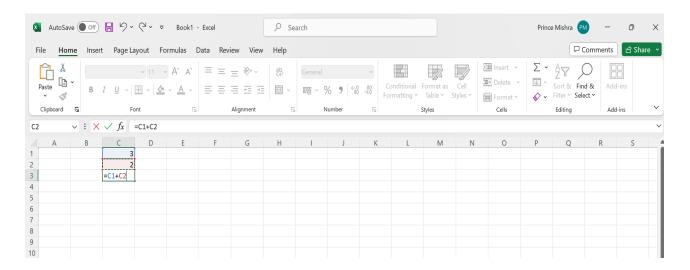
Select the cell_C1 and enter 3, then press Enter.



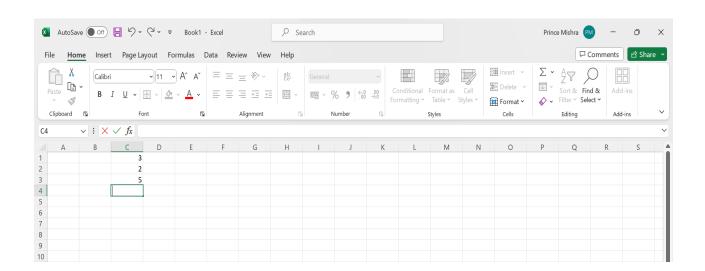
Select the cell C2 and enter 2, then press Enter.



Now select cell **C3**. This is where we'll enter the basic addition formula.



When creating formulas in MS Excel, you always start by typing the equals sign. Type it in the cell where you want the answer to appear.

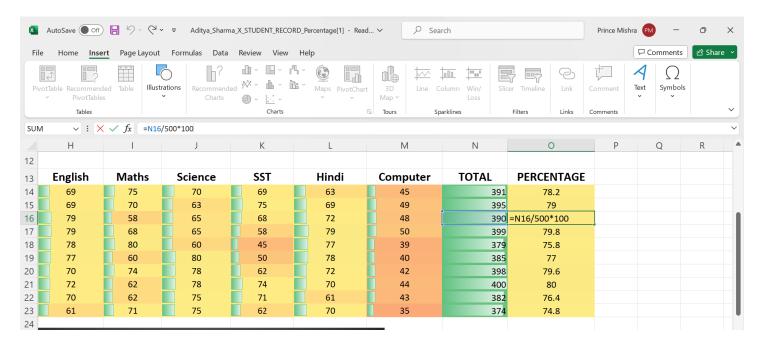


Following the equals sign, we add in the <u>cell references</u> of the cells containing our data.

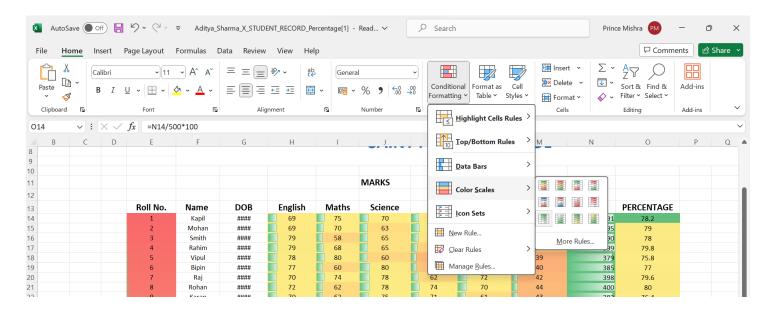
By using the cell references of our data in the formula, the formula will automatically update the answer if the data in cells **C1** and **C2** changes.

Student record with conditional formatting in MS Excel...

Following shows how to calculate the percentage based on the given data...



Following shows how to conditionally format the excel sheet based on the given data...



Following shows how to insert different types of graph to make Excel sheet look creative and attractive...

