* For effective prompt at Gemini

1. Persona
2. Task
3. Context
4. Format: by default format is "markdown", can be set to json, xml etc.

* Gemini is a LLM
* Install Gemini extension in Chrome
* <https://gemini.google.com/>
* Gemini can be configured for Google workspace which contains google docs, google drive and Gmail etc.
* Gemini can read, edit documents from google docs
* Prompts for Gemini related to google workspace:

1. Gmail Gemini Prompt: @gmail check my email and show job offers last month, highlight required skills and job description
2. Google Doc Gemini Prompt: @google docs in my google docs, write google doc file name, source and task