

M. SIRAJ

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🏠 Kala, Punjab, Pakistan

ABOUT ME

Hi! I am Siraj and I enjoy creating data that live on the Computers. My interest in data Administration started back in 2015. Now i am seeking for role to enhance and explore my technical knowledge gained at university. I hold BS.IT degree from Ghazi university.

RELEVANT EXPERIENCE

Accountant @ Abdullah trader

2017 - 18

Have 1 years experience in Accounts and data administration at Abdullah & co in D.G Khan. Where i was responsible for data keeping, finance management, accounts management, book keeping and bank transactions.

Data Administrator @ Nadir private school

2018 - 19

Have 1 years experience in managing at Private school D.g khan(Part time) where i was responsible for maintaining the school data, handling student's records and maintaining the school's finance and book keeping.

EDUCATION

Bachelor of Science in Information Technology

Ghazi University D.G Khan

2016 - 2020

SKILLS

Management

MS word, MS Excel,
MS PowerPoint and Trello.

Design

Illustrator, Photo-shop.

PERSONAL INFORMATION

Name : M. Siraj ul din

Father Name : Fida Hussain

DOB: 30 - 03 - 1998

CNIC: 3230383908741

Religion: ISLAM

Martial status : Single

INTEREST

Traveling, Art, Photography,
gaming, Swimming.