

Exhibition Schedule

Venue Javits Center
11th Avenue @ 37th Street
New York City 10001
Level 1 D/E + Level 3 A/B/C/D/E + Level 4 River Pavilion

Move-in Saturday, February 22, 2014 10:00am to 6:00pm

- ① Freight handling assistants are available on a first-come/serve basis until 5:00pm ONLY; and all vehicles must arrive by 4:30pm. No freight may be moved in after 5:00pm either hand-carry or otherwise.
- ② Please see the map on the next page for areas of "late" move-in. Late Move-in is 2pm or later on the last move-in day.

Show Days & Hours

Sunday	February 23	9:00am to 6:00pm
Monday	February 24	9:00am to 6:00pm
Tuesday	February 25	9:00am to 5:00pm

Move-Out Tuesday February 25 5:00pm-8:00pm

Important Note: Custom Booths must have begun to be packed and ready for loading by 7pm the last show day. GES reserves the right to force freight at the exhibitors' expense for drivers checked-in after 7pm.

Shipping Deadlines

- Advance Shipments to the GES warehouse January 10 – February 19
(Surcharge applies for shipments received after February 7)
- Shipments to Exhibit Facility See Move-in Schedule above

Ordering Deadlines

- All furnishings, lights etc. from GES February 7
- Electric, Telephone February 7
- Exhibitors Badges February 7
- EAC (Exhibitor Appointed Contractor form in the Online Order Form) February 7
- Booth Seal February 7

UPS, FedEx & DHL Small boxes and packages shipped via UPS, FedEx & DHL may be accepted on scheduled move-in days only and will be placed in ENK's Secured Storage. Packages must be claimed by the exhibitor by 3pm on the last move-in day. After 3pm they will be delivered to the exhibitors Booth, whether or not a representative is present.

Non-Crated Freight Schedule You may ship exhibit materials directly to the Exhibit Facility to be received beginning on the first move-in day. Shipments arriving before the scheduled move-in will be turned away since ENK/GES do not have access to the Exhibit Facility and the Venue does not have storage space.

Crated Freight Schedule ENK/GES will be scheduling the inbound freight. Please complete and return page 4. You will then be contacted by a GES representative and given a date and time for your Booth freight to be delivered. Note: the time will be a range, not an exact appointment, and there will always be wait time (1-4 hours) before the vehicle is unloaded. Actual merchandise can only be delivered when your staff is there to receive and secure it. Delivery of all crates will be on a scheduled basis only. Failure to complete and return page 4 will result in delayed receipt of freight at your Booth.

Registration, Service Center & Secured Storage

Saturday	February 22	10:00am to 6:00pm
Sunday	February 23	8:00am to 6:00pm
Monday	February 24	8:00am to 6:00pm
Tuesday	February 25	8:00am to 8:00pm