

Exhibition Schedule

Venue	Pier 94 755 12 th Avenue New York City, NY 10019	Pier 92 711 12 th Avenue New York City, NY 10019
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Move-in **Sunday** **January 5** **8:00am to 6:00pm**

- Small FedEx, DHL and UPS packages will be accepted on Friday, January 3. No messenger or truck deliveries can be accepted on Friday.
- Freight handling assistants are available on a first-come/serve basis until 5:00pm ONLY; and all vehicles must arrive by 4:30pm. No freight may be moved in after 5:00pm either hand-carry or otherwise.
- Please see the map on the next page for areas of "late" move-in. Late Move-in is 2pm or later on the last move-in day.

Show Days & Hours	Monday	January 6	9:00am-6:00pm
	Tuesday	January 7	9:00am-6:00pm
	Wednesday	January 8	9:00am-5:00pm

Move-Out Wednesday January 8 5:00pm-8:00pm

Important Note: Custom Booths must have begun to be packed and ready for loading by 7pm the last show day. GES reserves the right to force freight at the exhibitors' expense for drivers checked-in after 7pm.

Shipping Deadlines	<ul style="list-style-type: none"> ▪ Advance Shipments to the GES warehouse (Surcharge applies for shipments received after December 19) ▪ Shipments to Exhibit Facility 	<p><u>November 19- December 27</u></p> <p>See Move-in Schedule above</p>
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Ordering Deadlines	<ul style="list-style-type: none"> ▪ All furnishings, lights etc. from GES ▪ Electric, Telephone ▪ Exhibitors Badges ▪ EAC (Exhibitor Appointed Contractor form (page 37) ▪ Booth Seal 	<p>December 19</p> <p>December 19</p> <p>December 19</p> <p>December 19</p> <p>December 19</p>
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UPS, FedEx & DHL Small boxes and packages shipped via UPS, FedEx & DHL may be accepted on scheduled move-in days only and will be placed in ENK's Secured Storage. Packages must be claimed by the exhibitor by 3pm on the last move-in day. After 3pm they will be delivered to the exhibitors Booth, whether or not a representative is present.

Non-Crated Freight Schedule You may ship exhibit materials directly to the Exhibit Facility to be received beginning on the first move-in day. Shipments arriving before the scheduled move-in will be turned away since ENK/GES do not have access to the Exhibit Facility and the Venue does not have storage space.

Crated Freight Schedule ENK/GES will be scheduling the inbound freight. Please complete and return page 4. You will then be contacted by a GES representative and given a date and time for your Booth freight to be delivered. Note: the time will be a range, not an exact appointment, and there will always be wait time (1-4 hours) before the vehicle is unloaded. Actual merchandise can only be delivered when your staff is there to receive and secure it. Delivery of all crates will be on a scheduled basis only. Failure to complete and return page 4 will result in delayed receipt of freight at your Booth.

Registration, Service Center & Secured Storage	Sunday	January 5	8:00am to 6:00pm
	Monday	January 6	8:00am to 6:00pm
	Tuesday	January 7	8:00am to 8:00pm
	Wednesday	January 8	8:00am to 8:00pm