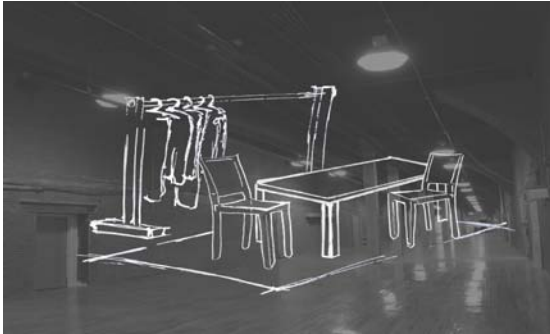
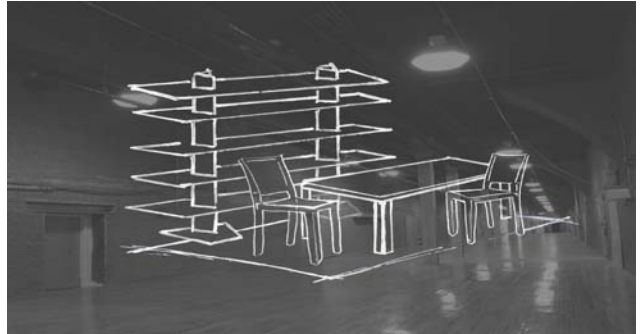


TMRW (only) Package Furnishings

CLOTHING



ACCESSORIES/FOOTWEAR



The following items will be delivered to your booth automatically (see chart below for quantity of booth furnishings). If you wish to order additional items, please complete the ONLINE ORDER FORM <https://enkforms.com/expressform/fc/> by the deadline.




CLOTHING FURNITURE PACKAGE

- Garment Rack (8' long clothing dark metal rack)
- Table (black table 23" deep x 48" wide x 30" high)
- Lucite chairs
- Company sign
- Waste basket

CLOTHING FURNITURE PACKAGE

- EZ-Shelf (dark wood 70" wide x 72" high x 11 3/4" deep shelving units 11 1/8" between shelves)
- Table (black table 23" deep x 48" wide x 30" high)
- Lucite chairs
- Company sign
- Waste basket

NUMBER OF ITEMS included for each booth size.

	8'x5' or 5'x8'	8'x10'	8'x15'	8'x20'	8'x30'	8'x40'
FIXTURE: Racks or Shelf 	1	2	3	4	6	8
SEATING: One Table 	1	1	1	2	3	4
SEATING: Lucite Chair 	2	2	3	4	6	8

Coterie/Sole Booth Dimensions & Package Details

The dimensions below are a **GUIDELINE ONLY** and will vary slightly. For graphics, banners, custom booths, etc., you must obtain exact measurements of your space by contacting GES directly at Pmonte@ges.com. TMRW area does not have booth walls.

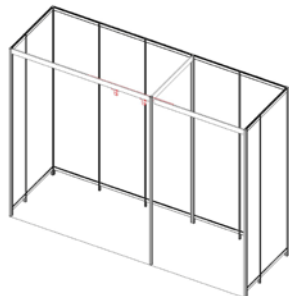

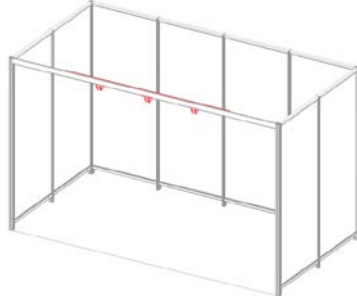
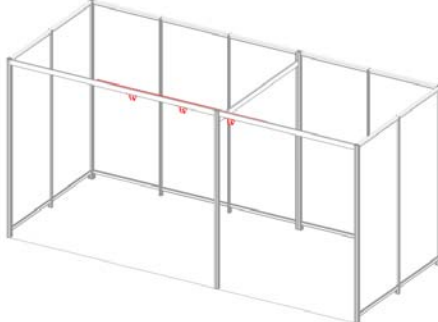
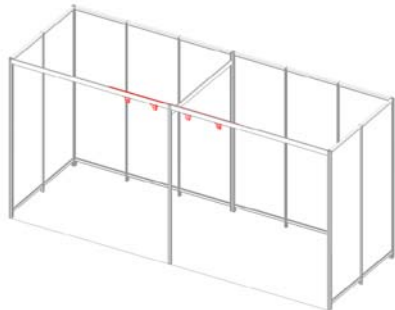
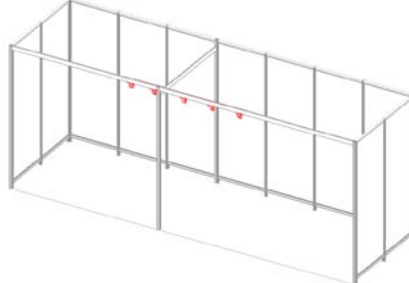
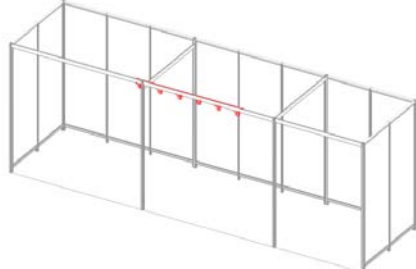
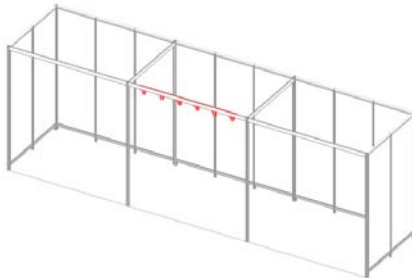
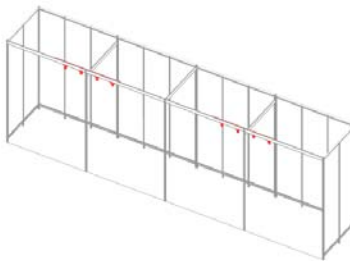
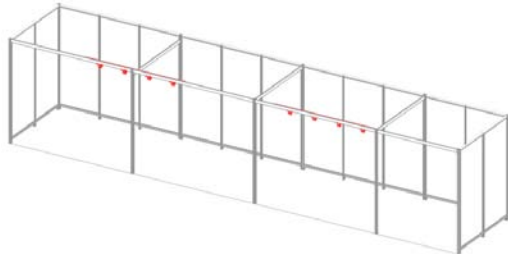
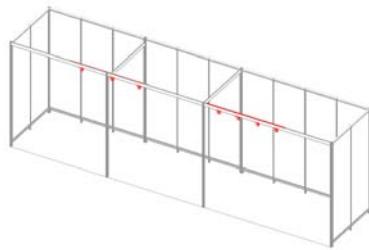
Booth Size	Meters	Dimensions	1 Meter Panels		Included in Booth Package		
D=deep W=wide	M=meters		In-line	Corner/ Peninsula	Packages	Tracks/Lights	OR Electric
5' D x 16' W	1.5M x 5M	4'-10½"D x 16'-3 ¾" W	7M 2 1/2M	6M 1 ½M	1	1 track 3 lights	500 watts
5' D x 20' W	1.5M X 6M	4'-10½"D x 19'-6 ½" W	8M 2 1/2M	7M 1 ½M	1	1 track 4 lights	1000 watts
6' D x 13' W	2M X 4M	6'-6" D x 12'-11" W	8	6	1	1 track 3 lights	500 watts
6' D x 16' W	2M x 5M	6'-6" D x 16'-3 ¾" W	9	7	1	1 track 3 lights	1000 watts
6' D x 20' W	2M x 6M	6'-6" D x 19'-6 ½" W	10	8	1	1 track 4 lights	1000 watts
6' D x 23' W	2M x 7M	6'-6" D x 22'-9 ¼" W	11	9	1 + 1 item	1 track 5 lights	1000 watts
6' D x 26' W	2M x 8M	6'-6" D x 26'-1 ¾" W	12	10	1 + 1 item	1 track 6 lights	1500 watts
6' D x 30' W	2M X 9M	6'-6" D x 29'-4 ½" W	13	11	1 + 1 item	1 track 6 lights	1500 watts
6' D x 33' W	2M x10M	6'-6" D x 32'-7 ¼" W	14	10	2	2 tracks, 4 lights each	2000 watts
6' D x 36' W	2M x 11M	6'-6" D x 36' W	15	13	2	2 tracks, 4 lights each	2000 watts
6' D x 40' W	2M x 12M	6'-6" D x 39'-2 ¾" W	16	14	2	2 tracks, 4 lights each	2000 watts
10' D x 10' W	3M x 3M	9'-8 ¾" D x 9'-8 ¼" W	9	6	1	1 track 4 lights	1000 watts
10' D x 13' W	3M x 4M	9'-8 ¾" D x 12'-11" W	10	7	1 + 1 item	1 track 5 lights	1000 watts
10' D x 16' W	3M x 5M	9'-8 ¾" D x 16'-3¾" W	11	8	1 + 1 item	1 track 6 lights	1500 watts
10' D x 20' W	3M x 6M	9'-8 ¾" D x 19'-6½" W	12	9	2	2 tracks, 4 lights each	2000 watts
10' D x 23' W	3M x 7M	9'-8 ¾" D x 22'-9¼" W	13	10	2	2 tracks, 4 lights each	2000 watts
10' D x 26' W	3M x 8M	9'-8¾" D x 26'-1¾" W	14	11	2 + 1 item	2 tracks, 5 lights	2500 watts
10' D x 30' W	3M x 9M	9'-8¾" D x 29'-4½" W	15	12	3	3 tracks, 4 lights each	3000 watts
10' D x 33' W	3M x 10M	9'-8 ¾" D x 32'-7¼" W	16	13	3	3 tracks, 4 lights each	3000 watts
10' D x 36' W	6M x 8M	9'-8 ¾" D x 36' W	17	14	3 + 1 item	3 tracks, 5 lights each	3500 watts
10' D x 40' W	3M x 12M	9'-8¾" D x 39'-2 ¾" W	18	15	4	4 tracks, 4 lights each	4000 watts
20' D x 13' W	6M x 4M	19'-6½" D x 12'-11" W	16	12	2 + 1 item	2 tracks, 5 lights	2500 watts
20' D x 16' W	6M x 5M	19'-6½" D x 16'-3¾" W	16	12	3	3 tracks, 4 lights each	3000 watts
20' D x 20' W	6M x 6M	19'-6½" D x 19'-8¾" W	16	12	4	4 tracks, 4 lights each	4000 watts
20' D x 23' W	6M x 7M	19'-6½" D x 22'-9¼" W	16	12	4	4 tracks, 4 lights each	4000 watts
20' D x 26' W	6M x 8M	19'-6½" D x 26'-1¾" W	16	12	5	5 tracks, 4 lights each	4500 watts
20' D x 30' W	6M x 9 M	19'-6½" D x 29'-6½" W	18	14	6	6 tracks, 4 lights each	6000 watts
20' D x 40' W	6M x 12M	19'-6½" D x 39'-3" W	18	14	8	8 tracks, 4 lights each	8000 watts
20' D x 50' W	6M x 15M	19'-6½" D x 59'-6" W	18	14	10	10 tracks, 4 lights each	10000 watts

Booth Walls The diagrams on the following pages show how your Booth walls will be constructed. Every 10' (3 meters) of wall space is constructed with three 1-meter panels. **(In some instances and for structural reasons, a few panels may be ½ meter rather than 1 meter and may not be placed as indicated below. If you need specifics contact GES at 800.801.0554.)**

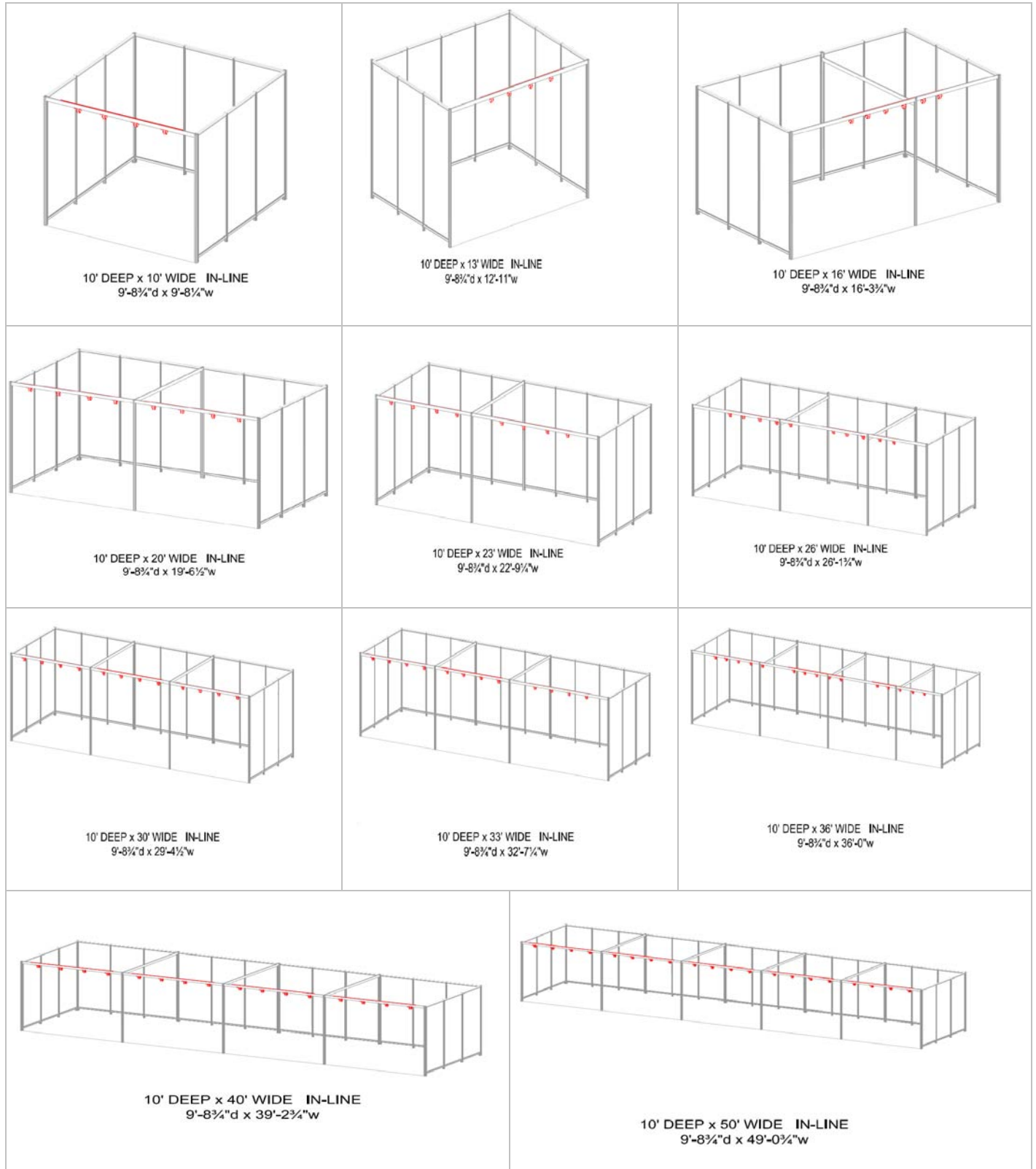
Panels

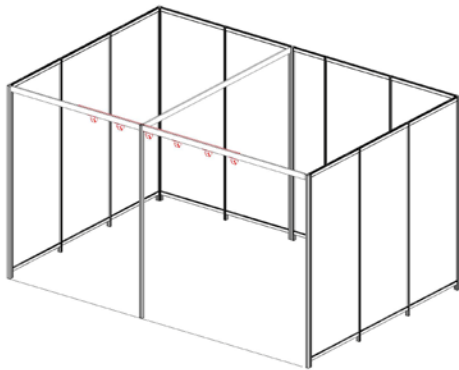
- Visual Panel Dimensions:** each one-meter panel is 1/8" thick, 37½" wide and 89¼" high; each half-meter panel is 1/8" thick, 18½" wide and 89¼" high.
- Actual Panel Dimensions:** each one-meter panel is 38⅞" wide and 91¼" high, half - meter panel is 18½" wide x 91¼" high.

Coterie/Sole 5' & 6' Deep Booth Drawings showing panel and track light locations

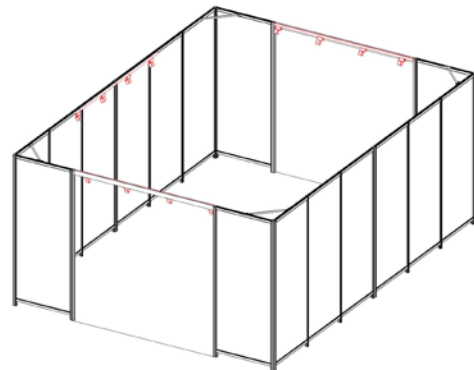
 <p>5' DEEP x 16' WIDE IN-LINE 4'-10½"d x 16'-3½"w</p>	 <p>5' DEEP x 20' WIDE IN-LINE 4'-10½"d x 19'-6½"w</p>	 <p>6' DEEP x 13' WIDE IN-LINE 6'-6"d x 12'-11"w</p>
 <p>6' DEEP x 16' WIDE IN-LINE 6'-6"d x 16'-3½"w</p>	 <p>6' DEEP x 20' WIDE IN-LINE 6'-6"d x 19'-6½"w</p>	 <p>6' DEEP x 23' WIDE IN-LINE 6'-6"d x 22'-9¼"w</p>
 <p>6' DEEP x 26' WIDE IN-LINE 6'-6"d x 26'-1½"w</p>	 <p>6' DEEP x 30' WIDE IN-LINE 6'-6"d x 29'-4½"w</p>	 <p>6' DEEP x 40' WIDE IN-LINE 6'-6"d x 39'-2¼"w</p>
 <p>6' DEEP x 36' WIDE IN-LINE 6'-6"d x 36'-0"w</p>		 <p>6' DEEP x 33' WIDE IN-LINE 6'-6"d x 32'-7½"w</p>

Coterie/Sole 10' Deep Booth Drawings showing panel and track light locations



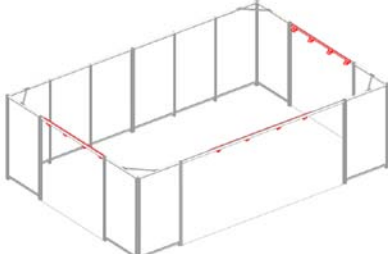
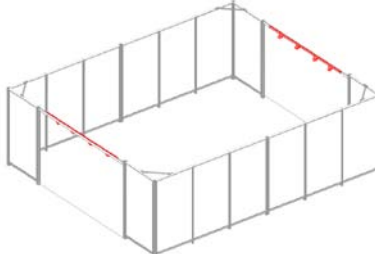
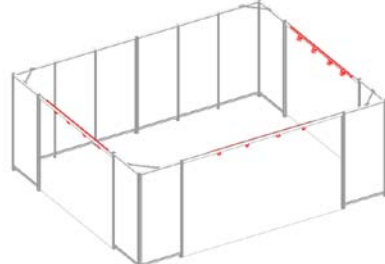
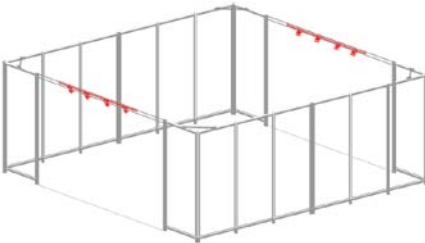
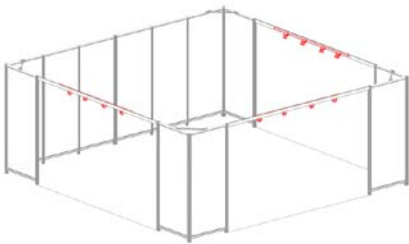
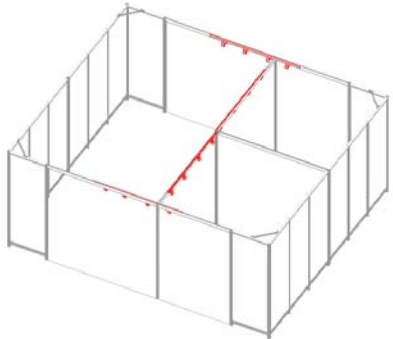
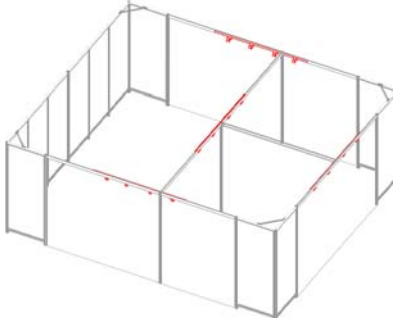
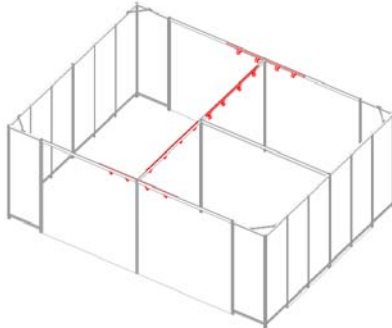
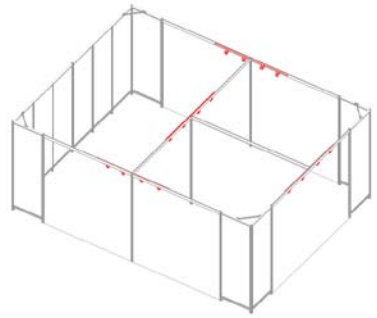
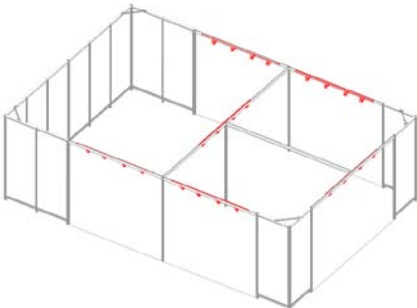
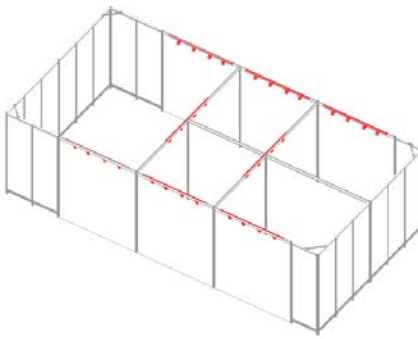
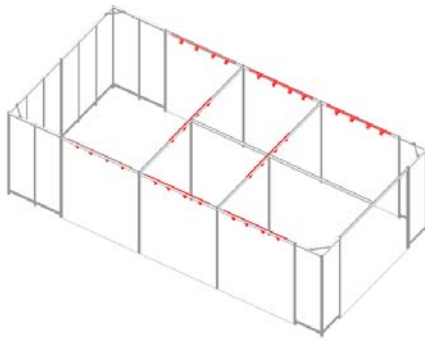


10' DEEP x 15' WIDE IN-LINE
9'-8 $\frac{3}{4}$ "d x 14'-8 $\frac{1}{4}$ "w



20' DEEP x 15' WIDE IN-LINE
19'-6 $\frac{1}{2}$ "d x 14'-9 $\frac{3}{4}$ "w

Coterie/Sole 20' Deep Booth Drawings showing panel and track light locations

 <p>20' DEEP x 13' WIDE PENINSULA 19'-6½" x 13'-2"</p>	 <p>20' DEEP x 16' WIDE IN-LINE 19'-6½" x 16'-5½"</p>	 <p>20' DEEP x 16' WIDE PENINSULA 19'-6½" x 16'-5½"</p>
 <p>20' DEEP x 20' WIDE IN-LINE 19'-6½" x 19'-8½"</p>	 <p>20' DEEP x 20' WIDE PENINSULA 19'-6½" x 19'-8½"</p>	 <p>20' DEEP x 23' WIDE IN-LINE 19'-6½" x 23'-0¼"</p>
 <p>20' DEEP x 23' WIDE PENINSULA 19'-6½" x 23'-0¼"</p>	 <p>20' DEEP x 26' WIDE IN-LINE 19'-6½" x 26'-3½"</p>	 <p>20' DEEP x 26' WIDE PENINSULA 19'-6½" x 26'-3½"</p>
 <p>20' DEEP x 30' WIDE PENINSULA 19'-6½" x 29'-6½"</p>	 <p>20' DEEP x 40' WIDE IN-LINE 19'-6½" x 39'-4½"</p>	 <p>20' DEEP x 40' WIDE PENINSULA 19'-6½" x 39'-4½"</p>

Easy and direct from your computer. Click this link for one stop ordering.

- ENK Booth package
- Additional furnishings from GES
 - Lighting
 - Electric power
 - BoothSeal
 - Mannequins

<https://enkforms.com/expressform/fc/>

ENK's Booth package comes complete with European-style hard walls. Every 10 feet (3 meters) of wall space is constructed with 3 white 1-meter panels. (Please refer to pages 31-34 for detailed diagrams.) If you require a special Booth wall configuration, which deviates from the standard Booth package provided by ENK, please indicate below your requested placement of the walls. **All custom configurations MUST be submitted by the deadline.** Please remember that any walls used for a special configuration that are beyond the quantity included in the ENK package must be ordered and paid for by completing the ONLINE ORDER FORM <https://enkforms.com/expressform/fc/>. If GES receives your special wall request by the deadline and no additional panels are required, you will not incur additional charges. Exhibitors requesting a special wall configuration after the deadline (including at show site) will incur labor charges for the time it takes to make the change plus charges for the wall panels if you go beyond the quantity provided for your Booth size. **Some requests may not be possible due to structural reasons.**

Draw your desired wall placement. Note: each square = 1 meter (37½ inches wide)

10 foot wall = 3 meters which = 3 squares

													BACK WALL
LEFT WALL													
													RIGHT WALL
													FRONT AISLE

Refer to page 30 for Panels included in ENK's Booth Package

Mandatory Information

☐ The walls of my booth WILL be PAPERED {b} List Installers name/contact info below.

☐ The walls of my booth WILL NOT be PAPERED

Labor charges will apply for removal and re-installation of accessories if booth is papered and not indicated above.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms and Conditions of Contract.

Exhibitor

Exhibiting Collection Name (Name on booth sign)

Booth Number

Telephone Number

Fax Number

Print Name

Authorized Signature

Show Site Contact

Cell Number

Return to:

Global Experience Specialist

7000 Lindell Road, Las Vegas NV 89118-4702

Tel: 800.801.0554, 201.375.9191

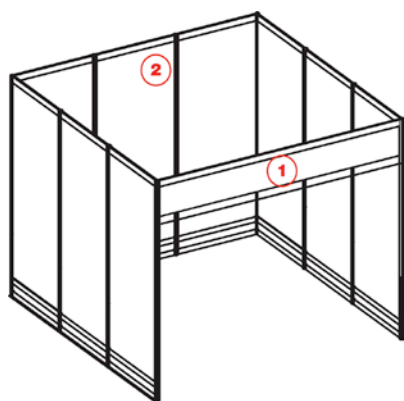
Fax: 866.329.1437 (USA) 702.263.1520 (Intl)

Confirmation:

If you do not receive a GES email/invoice confirmation within 4 days of your order, your order has not been confirmed. In that case contact GES. Note: orders are not accepted without full payment.

- Graphic headers and wall panels must be ordered two (2) weeks prior to move-in.
- The \$27.60/sq. ft. price is for basic logo and/or company name on white background.
- When submitting artwork, please provide print ready artwork. Vector-based artwork is the preferred file type, with file extensions of .ai or .eps. If artwork needs to be reworked/revised, we can recreate your logo for hi-resolution production for a minimum charge of \$78.00, or higher depending on amount of work.
- Other graphic requests must be submitted to Phil Monte, pmonte@ges.com or 201.814.1313, ext. 1181, for a price quote.
- Lifespan of graphics is dependent upon substrate and usage. GES is not responsible for normal wear and tear that occurs through storage, shipping and usage.
- I agree in placing this order that I have accepted GES Payment Policy and GES Terms and Conditions of Contract.

QUANTITY		PRE DEADLINE	POST DEADLINE
_____	Graphic Header (new order) ①	\$27.60/sq. ft.	\$54.90/sq. ft.
_____	Header Installation & Dismantle	\$68.60/panel	\$102.90/panel
_____	1M Graphic Wall Panel Insert (4 panel minimum) ②	\$390.00/panel	See GES Customer Service at Show Site
_____	1M Graphic Wall Panel Insert (3 panels or less) ②	\$436.80/panel	See GES Customer Service at Show Site
_____	Panel Installation & Dismantle (no charge for new orders)	\$68.60/panel	\$102.90/panel
_____	Header/Wall Panel Storage (show to show)	\$19.60/panel	\$29.40/panel



Order Summary

Subtotal: \$ _____ 8.875% NY Sales Tax: \$ _____ Total Due: \$ _____

Exhibitor
Information

Exhibiting Collection Name (name on booth sign)		Booth Number
Street		
City	State	Zip Code
Telephone Number		Fax Number
Print Name		Authorized Signature
Show Site Contact		Cell Number

Return to:

Global Experience Specialist
7000 Lindell Road, Las Vegas NV 89118-4702
Tel: 800.801.0554, 201.375.9191
Fax: 866.329.1437 (USA) 702.294.8643 (Intl)

Confirmation:

Confirm GES has received this form; bring a copy of the fax transmission receipt to the Show.

GES Payment Policies

Payment for Services	GES requires payment in full at the time services are ordered. Orders will not be processed unless a credit card authorization, check or wire transfer accompanies your order. You will not receive an order confirmation until the order is paid in full. If your choice of payment is check or wire transfer for your initial order, it is strongly suggested to apply a credit card to your account for services, which may include labor, material handling or any applicable fuel or energy surcharge.		
Discount Prices	To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).		
Method of Payment	GES Global Experience Specialists accepts MasterCard, Visa, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. Exhibitors will be charged a \$25.00 fee for returned NSF checks.		
Third Party Billing	Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Global Experience Specialists reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form on pages 42.		
Tax Exempt	If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.		
Adjustments & Cancellations	No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES setup costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.		
Wire Transfer Information	<p>Bank wire transfer payment information: Beneficiary: Global Experience Specialists</p> <table><tr><td>c/o Bank of America 901 Main Street Dallas, TX 75202-3714 Telephone: 1-800-657-9533 ext. 59248</td><td>Account #: 7188-1-01819 ABA Routing #: 0260-0959-3 SWIFT Address: BOFAUS3N CHIPS Address: 0959</td></tr></table> <p>If requested, the following is the physical address for routing identifiers: Bank of America, Wire Transfer-Customer Services 200 Clayton Road, Concord, CA 94520 US</p>	c/o Bank of America 901 Main Street Dallas, TX 75202-3714 Telephone: 1-800-657-9533 ext. 59248	Account #: 7188-1-01819 ABA Routing #: 0260-0959-3 SWIFT Address: BOFAUS3N CHIPS Address: 0959
c/o Bank of America 901 Main Street Dallas, TX 75202-3714 Telephone: 1-800-657-9533 ext. 59248	Account #: 7188-1-01819 ABA Routing #: 0260-0959-3 SWIFT Address: BOFAUS3N CHIPS Address: 0959		
To Properly Credit Your Account	<p>Send the following information to the GES address listed on the order forms:</p> <ul style="list-style-type: none">▪ Exhibiting Collection Name, show name, show facility, and booth number▪ date and amount of wire transfer▪ bank and country where transfer originated▪ Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check, or bank wire transfer; however, we require your credit card charge authorization to be on file with GES.▪ You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.▪ For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.		
Questions	If you have any questions regarding our payment policy, please call GES at 800.801.0554 or 201.375.9191 or visit the GES Servicer® at the show.		

GES Order & Payment Summary

Order Deadline: **2/8/13**

General Information

To ensure you receive the Booth furnishings you need to properly display your merchandise, your orders must be sent to GES by the deadline date. Full payment of your estimated charges is due in advance for all services ordered. All expenses incurred at the exhibition facility must be paid by cash, company check, American Express, MasterCard or VISA before the Exhibition closes. All payments must be made in U.S. Funds and drawn on a U.S. Bank. All orders received without full payment will not be processed and/or delivered.

Order Summary

Booth Furnishing and Accessories	\$
Labor	
Show Site Shipment (see page 21 for fees)	
Warehouse Shipment _____ lbs x \$60.60/100 (\$182.00 minimum)	
GES Logistics	
Other GES Services (specify)	
Other GES Services (specify)	
Total of above items	
Petroleum surcharge assessment @ 3%	
Subtotal:	\$
8.875% NY Sales Tax:	
Total Due (full payment in U.S. funds drawn on a U.S. bank):	\$
(GES Global Experience Specialists, Inc. Federal ID #59-1008863 is exempt from backup withholding tax.)	

Check Payment

Make payment to GES Exposition, Inc.	\$	
	Check Number	Dated

Credit Card Payment

☐ Personal Card ☐ Corporate Card

Account Number Expiration Date

Cardholder's Billing Address City, State Zip Code

I hereby authorize GES to charge my account listed above for any labor, drayage and/or rental charges incurred by my company during the Exhibition. I agree in placing this order that I have accepted GES Payment Policy/GES Terms and Conditions of Contract.

Cardholders' Name (please print) Authorized Cardholders' Signature Date

Wire Transfer Payment

Beneficiary: Global Experience Specialists

c/o Bank of America
901 Main Street
Dallas, TX 75202-3714
Telephone: 1-800-657-9533 ext. 59248

Account #: 7188-1-01819
ABA Routing #: 0260-0959-3
SWIFT Address: BOFAUS3N
CHIPS Address: 0959

Must include: Exhibiting Collection Name, show name, registered booth name, booth number (if available), date of transfer; bank and country where transfer originated. **Must add \$35 wire fee to your GES total.**

Exhibitor Information

Exhibiting Collection Name (Name on booth sign) Booth Number

Street

City State Zip Code

Telephone Number Fax Number

Print Name E-Mail

Show Site Contact Cell Number

Return to:

Global Experience Specialist **Tel:** 800.801.0554, 201.375.9191
7000 Lindell Road, Las Vegas NV 89118-4702 **Fax:** 866.329.1437 (USA) 702.263.1520 (Intl)

Confirmation:

If you do not receive a GES email/invoice confirmation within 4 days of your order, your order has not been confirmed. In that case contact GES. Note: orders are not accepted/processed without full payment.

GES Terms and Conditions

I. Definitions

GES: GES Global Experience Specialists, Inc., d/b/a GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE), and/or Trade Show Rigging (a/k/a TSR) and their employees;

Agents: GES' agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting Services from GES.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation. **Goods:** Exhibits, property, and commodities of any type for which GES is requested to perform Services. **Cold Storage:** Holding of Goods in a climate controlled area. **Accessible Storage:** Holding of Goods in an area from which Goods may be removed during shows. **Services:** Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services. **Show Site:** The venue or place where an exposition or event takes place.

Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES.

Un-Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and or directed by GES. Customer assumes the responsibility for the work of union labor when Customer elects to use unsupervised labor.

II. Scope

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability. **By acceptance of services of GES or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.**

III. Customer Obligations

Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.

Credit Terms: All charges are due before services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 1/4% per month until paid.

IV. Mutual Obligations Indemnification

Customer to GES: Except to the extent of GES' own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement. Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation. **GES to Customer:** To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show organizer.

V.

No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods

Negligence standard: GES shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES. **Condition of Goods:** GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor. **Receipt of Goods:** GES shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war. **Cold Storage:** Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage. **Accessible Storage:** GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Goods for any and all risk of loss.

Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES and show organizer with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

Empty Storage

GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage. Damage that is the direct result of GES' negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight

GES shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is Customer's responsibility to complete accurate paperwork for shipping and insure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES has the right to remove them in order to restore the premises to its' original condition for show organizer pursuant to the venue's lease with show organizer. In such cases GES is authorized to proceed in the manner chosen by Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES' discretion, and at Customer's expense assuming the Goods are labeled for return. GES retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage	GES shall not be liable for concealed loss or damage, uncrated Goods, or improperly packaged or labeled Goods.
Unattended Booth	GES shall not be liable for any loss or damage occurring while Goods are unattended in Customers booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customers' chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.
Measure of damage	GES' liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$.50 (fifty cents) per pound per piece, \$100.00 (one hundred dollars) per package or \$1,500.00 (one thousand five hundred dollars) per occurrence.
No Insurance	GES is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence in the performance of its services for Customer.
Notice of loss or damage	In order to have a valid claim notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence or delivery of Goods, whichever is later.
Filing of claim	Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below. Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim. Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within sixty (60) days after the close of the show. Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form/ Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss. Filing of suit: Any action at law regarding loss or damage to Goods must be filed within two years of the date of declination of any part of a claim.
VII. Jurisdiction, Choice of forum.	This Agreement shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.
VIII. Advanced Warehousing, Temporary Storage, Long Term Storage.	All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Terms Storage are contained in the separate agreement, entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer's Goods: The responsibility of GES with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to sixty cents per pound (\$.60) of the actual cash value per article. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Exhibitors' Material. The risk of loss remains the Customers alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its' risk.

GES Third Party Billing Authorization

Order Deadline: **2/8/13**

Acceptance is
contingent upon

- 100% of estimated charges paid in advance by responsible third party.
- All information must be provided; your order will not be processed if any information is missing.
- The completion of the Credit Card Authorization form by both the Exhibitor and the Third Party firm even if you are paying by check or bank wire transfer.
- The return of this form along with orders by the deadline date.
- Completion of page 55 (Exhibitor-Appointed Contractor) and valid insurance certificate.
- I agree in placing this order that I/We have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Exhibitor must
complete this
section

Please indicate below who is responsible for GES charges you incur:

	Exhibitor	Third Party
1. Booth Furnishing and Accessories	<input type="checkbox"/>	<input type="checkbox"/>
2. Labor	<input type="checkbox"/>	<input type="checkbox"/>
3. Show Site Shipment(s)	<input type="checkbox"/>	<input type="checkbox"/>
4. Warehouse Shipment(s)	<input type="checkbox"/>	<input type="checkbox"/>
5. GES Logistics	<input type="checkbox"/>	<input type="checkbox"/>
6. Other GES Charges	<input type="checkbox"/>	<input type="checkbox"/>

We **(Exhibitor)**, _____, have authorized the **Third Party/Display House** listed below to handle our display. **Further, we understand and agree that we, the Exhibitor, are ultimately responsible for payment of all charges.** In the event the named third party does not provide payment of remaining charges prior to the last day of the Exhibition, charges will revert back to the Exhibitor. All invoices are due and payable upon receipt. GES Terms & Conditions apply to both the Exhibiting firm and Third Party representative.

Third Party/Display
House Information

Name of Third Party/Display House

Third Party/Display House Address

Third Party/Display House Phone Number

Third Party/Display House Fax Number

Third Party/Display House Authorized Signature Third Party/Display House Contact Person Date

Credit Card
Payment

☐ Personal Card ☐ Corporate Card

Third Party/Display House Account Number

Expiration Date

Third Party/Display House Cardholder's Billing Address City, State Zip Code

I hereby authorize GES to charge my account listed above for any labor, drayage and/or rental charges incurred by my company during the Exhibition.

Third Party/Display House Cardholders' Name Authorized Cardholders' Signature Date

Exhibitor
Information

Exhibiting Collection Name (Name on booth sign)

Booth Number

Telephone Number

Fax Number

Print Name

Authorized Signature

Return to:

Global Experience Specialist
7000 Lindell Road, Las Vegas NV 89118-4702

Tel: 800.801.0554, 201.375.9191
Fax: 866.329.1437 (USA) 702.263.1520 (Intl)

Confirmation:

If you do not receive a GES email/invoice confirmation within 4 days of your order, your order has not been confirmed. In that case contact GES. Note: orders are not accepted/processed without full payment.

GES Material Handling (Drayage) Rates

Shipments to GES' Warehouse

Deadline Dates **Freight shipped to the GES warehouse and/or with GES Logistics is unloaded first.** Exhibitors may ship crated, boxed or skidded display materials in advance of the Exhibition to GES' warehouse with no surcharge until February 8. Shipments must be pre-paid. Collect shipments will not be accepted. GES will accept shipments 8:30am to 4:30pm, Monday through Friday only (except holidays). **Exhibitors may ship directly to the warehouse until February 19; there will be a 25% surcharge to the existing freight handling fees for shipments received after February 8.**

ENK does not recommend that you send merchandise and/or samples to GES' warehouse. These valuable items should be sent directly to the exhibit facility to coincide with your arrival.

Rates

0-2000 lbs.	\$60.60/100 lbs. (\$182.00 minimum)
2001 lbs. and up	\$45.45/100 lbs.

The price includes receiving materials at GES' warehouse and delivery to your Booth on the first Move-In day. To ensure the safety of your shipment, we urge you to schedule your arrival to coincide with your shipment. Your shipment will be placed in your Booth whether or not a company representative is present. GES/ENK cannot be responsible for your shipment once it is delivered to your Booth.

Warehouse Shipments sent to the GES warehouse must be addressed as follows:

Address **Insert Exhibiting Collection Name**
Insert Show Name and your booth #' _____
c/o GES Global Experience Specialists
125 North Street
Teterboro, NJ 07608
Must arrive on or before February 8

GES Material Handling (Drayage) Rates

Shipments Directly to the Exhibition Facility

Deadline Dates Exhibitors may ship their exhibit materials directly to the **exhibition facility** to coincide with the move-in day/time associated with their booth number. (Refer to the schedule on page 4.) Vehicles to be off-loaded must arrive by 30 minutes prior to the close of move-in. Since GES/ENK do not have access to the Exhibit Facility prior to those dates and the facility does not have storage space, shipments arriving before that date will be turned away.

Rates

0-500 lbs.	No charge (show-site shipments only)
501-2000 lbs.	\$43.25/100 lbs. (\$130.00 minimum)
2001 lbs. and up	\$32.45/100 lbs.

Rates include the following services: unloading your vehicle at the Exhibition, delivering to your Booth, storing empty boxes (with proper empty labels affixed), returning empty boxes to your Booth at the close of the Exhibition and re-loading them into your vehicle.

Scheduled Freight ENK/GES will be scheduling the inbound crated freight. Complete and return the **Freight Delivery** form on page 3. GES will give you a specific date and time for your Booth freight to be delivered. Please note the timeframe GES gives you to have your truck unloaded will be based on where your booth is located within the Show. Please also note that it will be a range, not an exact appointment, and there will always be wait time before the vehicle is unloaded. Actual merchandise can only be delivered when your staff is there to receive/secure it.

Show Site shipping address

JAVITS CENTER

Insert your Exhibiting Collection Name (Name on booth sign)

Insert Show & Booth #

GES

c/o The Javits Center

655 West 34th Street

New York City, NY 10001

PIER 94

Insert your Exhibiting Collection Name (Name on booth sign)

Insert Show & Booth #

GES

c/o Pier 94

755 12th Avenue

New York City, NY 10019

Shipments will only be accepted during official move-in days/times. See page 4 for schedule.

GES Inbound Shipping

When you ship with GES Logistics to/from an ENK Show (round trip) you will receive 20% off your inbound shipment (within the USA only). Please complete this form and forward it to GES for price estimate.

Pick-up Info

Company Name		Booth Number
Street	City	State Zip Code
Pick-up Contact Name (please print)	Telephone	Fax
Pick-up Date	Shipping/Receiving Hours (4 hr. window required)	
Special Instructions (additional charges may apply)		

Delivery Info (ENK Show)

Company Name		Booth Number
Street	City	State Zip Code
Pick-up Contact Name (please print)	Telephone	Fax
Pick-up Date	Shipping/Receiving Hours (4 hr. window required)	
Special Instructions (additional charges may apply)		

Shipping Method

☐ LTL (less than truck load) ☐ Truck Load ☐ Next Day ☐ 2nd Day ☐ Deferred

All shipments are subject to applicable surcharges. For Next Day and 2nd Day shipments, the greater of dim weight or actual weight will apply.

Weight & Dimensions

# of Pieces	Dimensions in Inches			Estimated	Total
	Length	Width	Height	Weight	Declared Value
					\$
					\$
					\$
					\$
					\$
					\$
TOTAL					

I agree in placing this order that I have accepted GES Payment Policy and GES Terms and Conditions of Contract. Received, subject to the individually determined rates or contracts that have been agreed upon in writing between GES and Shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; By signing this order form, shipper agrees to be bound by all its terms and conditions.

Exhibitor

Exhibiting Collection Name (name on booth sign)	Booth Number
Print Name	Authorized Signature

Return to:

Global Experience Specialist
7000 Lindell Road, Las Vegas NV 89118-4702

Tel: 800.801.0554, 201.375.9191
Fax: 866.329.1437 (USA) 702.263.1520 (Intl)

Complete form and return this form to the GES Service desk at show site by 5pm on Show Day 2; GES will deliver to your booth pre-printed outbound shipping labels.

From:

Exhibiting Collection Name (name on booth sign)		Booth Number
Street		
City	State	Zip Code
Telephone Number		Fax Number
Purchase Order Number		E.Mail Address

Destination 1:

Number of Labels Requested: _____

Shipping Method

☐ LTL (less than truck load) ☐ Truck Load ☐ Next Day ☐ 2nd Day ☐ Deferred

Company Name		Booth Number
Street		
City	State	Zip Code
Telephone Number		Fax Number
Purchase Order Number		E.Mail Address

Special Instructions _____

Destination 2:

Number of Labels Requested: _____

Shipping Method

☐ LTL (less than truck load) ☐ Truck Load ☐ Next Day ☐ 2n Day ☐ Deferred

Company Name		Booth Number
Street		
City	State	Zip Code
Telephone Number		Fax Number
Purchase Order Number		E.Mail Address

Special Instructions _____

Exhibitor Info

[Show Site Contact](#)[Show Site Cell Phone Number](#)

All orders are governed by the GES Payment Policy and GES Terms and Conditions of Contract.

Return to:

GES Global Experience Specialists
Fax: 866.329.143 (USA) 702.263.1520 (Intl)

OR

GES Show Site Service Desk

SHIPMENT TO GES WAREHOUSE

TO:	
	Full Exhibiting Company Name at Show
	Name of Show
C/O:	Booth Number
	GES 125 North Street Teterboro, NJ 07608

SHIPMENT TO Javits

TO:	
	Full Exhibiting Company Name at Show
	Name of Show
C/O:	Booth Number
	GES The Javits Center 655 West 34th Street New York City, NY 10001

SHIPMENT TO Pier 94


TO:	
	Full Exhibiting Company Name at Show
	Name of Show
C/O:	Booth Number
	GES Pier 94 755 12 th Avenue New York City, NY 10019

Bill of Lading (BOL) Sample

At the break of the show, you must fully and accurately complete the GES Bill of Lading (BOL) as shown below. This is a requirement for ALL freight that is not being hand-carried out of the facility through the front door. Significant shipping delays, additional costs and potential loss of shipment may result from inaccurate or incomplete Bills of Lading.

If the address you are shipping to has a specific building name other than the company name you are shipping to, you must note that on the BOL. It is also important to note a floor, suite etc. If you are unsure how to complete the BOL, ask a GES representative at the GES freight desk for assistance.

- Step 1** Contact your freight carrier prior to the close of the show to schedule a pick-up at the show. Your driver needs to check in at the GES freight desk upon arrival. If you do not have freight carrier, GES Logistics can handle your shipping needs.
- Step 2** After your empty containers have been returned, pack and labeled your freight for shipping.
- Step 3** Complete the entire GES BOL as shown below.
- Step 4** Bring the completed BOL to the GES Service Desk.
- Step 5** If your freight carrier driver has checked in at the GES freight desk at show site, GES will then contact the driver once GES has the completed BOL.
- Step 6** Return to your booth. Do not leave until all of your freight has been removed by the authorized union personnel.

<div style="border: 1px solid black; padding: 2px;">FOR GES USE ONLY LOGISTICS ROUTING</div> <div style="border: 1px solid black; padding: 2px;">JOB#</div> <div style="border: 1px solid black; padding: 2px;">CUSTOMER# CC ON FILE <input type="checkbox"/></div> <div style="border: 1px solid black; padding: 2px;">RECEIVED (DATE/TIME/NAME)</div>			<div style="border: 1px solid black; padding: 2px;">GES FORM #1087 Rev. (07/06)</div> <div style="border: 1px solid black; padding: 2px; text-align: center; color: green; font-weight: bold;">DRIVER AFFIX PRO NUMBER LABEL HERE</div>
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PRESS HARD - YOU ARE MAKING 5 COPIES
ORDER FORM FOR MATERIAL HANDLING SERVICES
STRAIGHT BILL OF LADING - NOT NEGOTIABLE

INSTRUCTIONS: MUST BE LEGIBLY PRINTED IN INK. COMPLETE ALL SHADED AREAS. RETURN COMPLETED AGREEMENT TO GES SERVICENTER™ WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

FROM:
Exhibiting Company Name YOUR COMPANY
Shipping Location/Exhibit Facility CURRENT SHOW LOCATION City _____ State _____ Zip _____
Name of Event CURRENT SHOW YOU'RE ATTENDING Date Prepared _____

Booth No. 2825178
YOUR BOOTH #

NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR MORE

TO:
Consigned to (Ship to) ABC COMPANY Booth No. TO YOUR NEXT SHOW
Destination (Street Address) 1234 ANYWHERE ST. State ANY STATE Zip 12345
City ANY CITY Name of Event EVENT SHIPMENT IS GOING TO, IF APPLICABLE
Attention JOHN DOE

SHIP VIA: ☒ GES Logistics ☐ Other Carrier ☐ Exhibitors Vehicle
MODE: ☐ Ground ☐ Air ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Vanline ☐ International ☐ Other ☐ Residential ☐ Inside Delivery

HAZARDOUS MATERIALS CONTACT NUMBER ()

CHECKER	H/M	PIECES	DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS	WEIGHT (Sub. to Car.)
			Crates (wooden) Exhibition Material KD	
			Cartons (Cardboard)	
			Fiber Cases/Trunks	
			Skids/Pallets	
			Carpets (Color)	
			Padded Display	
			Machines	
			Miscellaneous (need description)	
			TOTAL	

Approximate weight of your shipment -->

BILL FREIGHT CHARGES TO: Company Name Your Company on File Attention _____
Permanent Address of Company: Street Your Address on file w/ GES State _____ Zip _____
City Your City Telephone No. () - () - () Fax No. () - () - ()

EXCEPTION INFO
CAUSE _____
ACTION _____
DATE/TIME _____
NAME _____

IN THE EVENT SHIPMENT HAS NOT BEEN PICKED UP BY THE SHOW DEADLINE, GES IS AUTHORIZED TO:
☒ 1) Use GES Logistics or carrier of GES choice to provide transportation and charge credit card, or invoice according to GES payment policy.
☐ 2) Return shipment to warehouse, assess all associated charges and charge credit card, or invoice according to GES payment policy.
(FAILURE TO SELECT ONE OF THE ABOVE OPTIONS WILL RESULT IN ROUTING AT GES DISCRETION)

NOTE 1: STOP! YOU MUST READ THE BACK OF THIS FORM BEFORE GOING ANY FURTHER....
I HAVE READ THE TERMS AND CONDITIONS SET FORTH ON THE BACK OF THIS FORM AND I UNDERSTAND THE CONTENTS THEREOF.
I HAVE THE AUTHORITY TO BIND THE ABOVE-REFERENCED EXHIBITING COMPANY, WHICH HEREBY ACCEPTS THE TERMS AND CONDITIONS SET FORTH ON BOTH SIDES OF THIS FORM.

NOTE 2: LIABILITY IS LIMITED TO \$0.50 PER POUND PER PACKAGE, \$100.00 PER PACKAGE, OR \$1,500.00 PER OCCURRENCE, WHICHEVER IS LESS, UNLESS A HIGHER VALUE IS DECLARED.

NOTE 3: DECLARED VALUE _____ . EXCESS DECLARED VALUE IS AVAILABLE FROM GES UP TO \$100,000.00.
EXCESS DECLARED VALUE IS NOT AVAILABLE FOR ITEMS LISTED ON THE BACK OF THE FORM.
CHECK HERE IF REQUESTING EXCESS DECLARED VALUE (\$1.00 PER \$100.00 OF EXCESS VALUATION WILL BE ASSESSED, \$50.00 MIN CHG).

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper on request.

<div style="border: 1px solid black; padding: 2px;">PRINT NAME: <u>JOHN DOE / MARY JANE</u> DATE: _____</div> <div style="border: 1px solid black; padding: 2px;">EXHIBITOR SIGNATURE: <u>John Doe / Mary Jane</u></div> <p style="font-size: small;">This is to certify that the above named articles are properly packaged, marked and labeled, and are in proper condition for transportation according to the applicable government regulations.</p>	<div style="border: 1px solid black; padding: 2px;">Received in apparent good order, except as noted:</div> <div style="border: 1px solid black; padding: 2px;">Carrier Name _____ Date _____</div> <div style="border: 1px solid black; padding: 2px;">Agent/Driver (Signature) _____</div> <div style="border: 1px solid black; padding: 2px;">Agent/Driver (Print) _____ Phone _____</div>
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





General Information	<p>GES provides labor to install and dismantle Exhibitor's Booths under Exhibitor supervision.</p> <p>GES will not assume responsibility for damage after work has been completed at the Exhibition, unless it is reported to GES' Service Desk immediately. GES will not be responsible for loss or damage arising from the installation, unpacking, dismantlement, or packing of exhibitor property.</p> <p>Starting time can be guaranteed only when labor is requested for the start of exhibitor move-in (see page 4). All exhibit labor for 8am starting times will be dispatched to the exhibitor's Booth at 8am. For all other starting times, Exhibitors must check in at the GES labor desk a ½ hour before time requested. Although Exhibitors inform GES of times that they estimate they will be ready for labor to commence, GES must nonetheless be informed at the Exhibition that the Exhibitor who will supervise the labor is present and that the Exhibitor's freight has arrived. Labor cancelled without a 24-hour prior to start time notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "no show" charge per worker will apply.</p> <p>While every attempt will be made to provide laborers at the time indicated on this form, such starting times are only approximate. If for any reason you are unhappy with the labor provided, you must notify GES immediately. Do not wait until the work is completed when nothing can be done to rectify the situation.</p> <p>Upon completion of installation, the Exhibitor must return with the laborer to the GES Service Desk and sign the labor ticket to certify the exact times that laborers worked for the Exhibitor. The same procedure applies during dismantling.</p>				
Hours	<p>When calculating estimated labor charges, Exhibitors must be aware of the following times to determine hourly rates:</p> <p>Straight time: First 8 hours of worker's shift Monday-Friday Overtime: After 8 hours of worker's shift Monday-Friday, lunch and all day Saturday Double time: All day Sundays & Holidays</p> <p>NOTE: There is normally a one (1) hour minimum charge for installation and a one (1) hour minimum charge for dismantling for all workers ordered for exhibits and displays. ENK has arranged for a ½ hour minimum for installation and ½ hour minimum for dismantling. Any work installed by union labor must be dismantled by union labor. Dismantling charges will be charged for dismantling even if the Exhibitor breaks regulations and dismantles his/her own.</p>				
Miscellaneous Labor Services	<p>The following services are also offered by GES at the close of the Exhibition to assist Exhibitors shipping freight from the exhibition facility.</p> <table data-bbox="451 1354 1331 1413"><tr><td>Shrink-wrap</td><td>\$52.30/pallet</td></tr><tr><td>Banding *</td><td>\$3.30/foot *A carpenter is required at listed rates for a ½ hour minimum.</td></tr></table> <p>If you have any questions about Exhibitor Supervised Labor rates, requirements, payment or times, please feel free to call the GES Customer Service department at 800.801.0554 8:30am to 4:30pm, Monday through Friday. GES Customer Service representatives are always ready to help with all your trade show needs.</p>	Shrink-wrap	\$52.30/pallet	Banding *	\$3.30/foot *A carpenter is required at listed rates for a ½ hour minimum.
Shrink-wrap	\$52.30/pallet				
Banding *	\$3.30/foot *A carpenter is required at listed rates for a ½ hour minimum.				

Display Cases

Order Deadline: **2/8/13**

Locks & Lights

Showcase hasps are available upon request. Bring your own padlock. You must order electrical outlets and possibly a multi-plug to light the cases.

			Quantity	Unit Cost	Total
	Full Vision (electricity not included)	<input type="checkbox"/> 4 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 5 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 6 Foot	_____	\$280.00	_____
	Half Vision (electricity not included)	<input type="checkbox"/> 4 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 5 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 6 Foot	_____	\$280.00	_____
	Quarter Vision (electricity not included)	<input type="checkbox"/> 4 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 5 Foot	_____	\$280.00	_____
		<input type="checkbox"/> 6 Foot	_____	\$280.00	_____
	Corner Showcase (electricity not included)	<input type="checkbox"/> ½ Foot	_____	\$325.50	_____
		<input type="checkbox"/> ¼ Foot	_____	\$325.50	_____
	Wall Cases 18" deep x 84" high, walnut finish; glass sliding doors; light (electricity not included)	<input type="checkbox"/> 4 Foot	_____	\$345.00	_____
		<input type="checkbox"/> 5 Foot	_____	\$345.00	_____
		<input type="checkbox"/> 6 Foot	_____	\$345.00	_____
	See-Thru Wall Cases 19" deep x 80" high, walnut finish; glass sliding doors; light (electricity not included)	<input type="checkbox"/> 6 Foot	_____	\$360.00	_____

Order Summary

Subtotal:	\$
White cases are +\$20/case (except corner cases, which are only available in white.)	\$
8.875% Sales Tax:	\$
Total Due:	\$

Locks & Lights

Showcase hasps are available upon request. Bring your own padlock. You must order electrical outlets and possibly a multi-plug to light the cases.

Payment

☐ **Check**

Check Number	Check Amount	Date
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☐ **Credit Card**

Card Number	Expiration Date
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Exhibitor

Exhibiting Collection Name (name on booth sign)	Booth Number
Street	
City	State Zip Code
Telephone Number	Fax Number
Print Name	Authorized Signature
Show Site Contact	Cell Number

Return to:

Levin & Associates
15-04 130 Street, College Point, NY 11356
Tel: 718.463.2176
Fax: 718.463.4302

Confirmation:

If you do not receive a Levin email/invoice confirmation within 4 days of your order, your order has not been confirmed. In that case contact Levin. Note: orders are not accepted/processed without full payment.

If you wish to hire a private security guard for your Booth, please complete this form and return it with 50% payment of your estimated charges.

Rate

\$25.00 per hour; 37.50 per hour overtime.

- Weekends/Holidays are considered overtime.
- There is a six (6) hour minimum.
- Exhibitors relieving security officers must do so at the designated time. Any delay in relief, no matter how slight, will result in the exhibitor paying a full hour.
- Guards ordered after the deadline or at Show site cannot be guaranteed.

Indicate Guard
Services Required

DATE	# OF GUARDS	START TIME	END TIME	# OF HOURS
Friday, 2/22/13				
Saturday, 2/23/13				
Sunday, 2/24/13				
Monday, 2/25/13				
Tuesday, 2/26/13				

Total:

Order Summary

Regular hours X \$25.00 =	\$
Overtime hours X \$37.50 =	\$
Subtotal	\$
8.875% Sales Tax:	\$
Total	\$

Payment

All invoices must be paid in advance of services, unless prior arrangements have been made with Citadel Security. A 50% payment (company check or Amex only) must accompany the order.

☐ **Check**

Check Number	Check Amount	Date
--------------	--------------	------

☐ **Amex**

Amex Card Number	Expiration Date
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Exhibitor

Exhibiting Collection Name (name on booth sign)	Booth Number
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Street

City	State	Zip Code
------	-------	----------

Telephone Number	Fax Number
------------------	------------

Print Name	Authorized Signature
------------	----------------------

Show Site Contact	Cell Number
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Return to:

Citadel Security
128 Marisa Circle
Staten Island, NY 10309

Tel: 718.948.3658
Fax: 732-279-6549
E-Mail: citadel8@verizon.net

Confirmation:

If you do not receive a Citadel email/invoice confirmation within 4 days of your order, your order has not been confirmed. In that case contact Citadel. Note: orders are not accepted/processed without full payment.

Skyline Car Service Credit Application

Exhibitor

Company Name

Billing Address

City

State

Zip Code

Telephone Number

Fax Number

Contact E-Mail

Contact Cell Number

Federal Taxpayer ID Number

Senior Officer

Billing Contact

Corporate Credit Card Name

Number

Expiration Date

Terms and Conditions

The Agreement is subject to the terms and conditions appearing hereon and on the reverse side hereof, and customer agrees to be bound thereby. No modifications or additions shall be binding upon Skyline Credit Ride, Inc. unless agreed to in writing.

Skyline makes no warranty of any kind, express or implied, as to the service covered hereby except as provided on reverse side.

This Agreement will become valid only when signed by customer and sent back to Skyline and then accepted by Skyline. Acceptance by Skyline is given by notice to customer that Skyline has issued customer an account number.

If payment to this voucher account is not made in a timely manner, authorization is hereby given to charge that amount to said applicants credit card.

Authorization is hereby given Skyline Credit Ride, Inc. to obtain credit information as requested above and it is understood that a Corporate Voucher Charge Account may be granted upon verification of same.

Signature

Print Name

Title

Date

Above authorized name and signature must be officer of applicant company.

Return to:

Skyline
52-29 35th Street
Long Island City, NY 11101

Tel: 718.482.8585, ext. 3263
Fax: 718.482.8032

For Skyline office use only:

DATE _____ APPROVED BY _____ ACCOUNT NUMBER _____

EG

1. Skyline is authorized to verify any and all information listed on this agreement including the procurement of a credit report from an outside reporting agency.
2. Customer agrees to pay Skyline for all transportation services provided by Skyline to its and its affiliates', partners, representatives, employees, guests, agents, customers, clients and others who identify themselves as authorized users and will bill customer accordingly.
3. Customer agrees to pay Skyline for all charges billed under customer's Skyline account number including waiting time and "no-show" charges and all other charges specified in Skyline's Rate Book, as same may be modified from time to time. Customer acknowledges that usage of this account by individuals or voucher numbers cannot be policed by Skyline and that Skyline has recommended to customer implementation of a No Voucher No Ride account (NVNR) for security reasons.
4. Payment for services rendered is due in full upon receipt of an invoice. Customer will be billed a two dollar per voucher processing service fee. Failure to remit payments on a timely basis may result in the closure of customer's account. Customer agrees to pay interest at the rate of 1 1/2% per month (or any portion thereof) for invoices not paid within 30 days from the date thereof. The customer agrees that whenever an attorney is hired by Skyline to collect any invoices or enforce any obligations of customer under this agreement, the customer shall pay all of Skyline's attorney's fees, costs and expense relating to such collection.
5. The signatory warrants that he/she is authorized to enter into this agreement on behalf of the customer and that the company listed will assume all financial obligations with regard to Skyline charges incurred on its account.
6. This agreement is made under and shall be governed by the laws of the State of New York. Any action or proceeding based on or relating to this agreement shall be maintained and prosecuted only in the Civil Court of the City of New York, the Supreme Court of the State of New York, Queens County, New York or the United States District Court for the Eastern District of New York. Customer consents to jurisdiction of such courts and agrees that any process or other documents may be served upon it by registered mail, mailed to the customer at the address set forth in the first page hereof.
7. Skyline shall not be held responsible for any loss or damage arising out of delays occasioned directly or indirectly by Acts of God, or any other emergency or condition beyond the control of Skyline.
8. This agreement is not assignable or transferable by customer without prior written consent of Skyline to such assignment or transfer. The face and reverse of this writing constitute the entire agreement, and no representations, warranties, or conditions shall be valid with respect thereto excepting those specifically herein contained. This agreement cannot be changed or terminated, and no provision thereof can be waived, except by a writing signed by Skyline. No waiver by either party of any default or breach of any provision hereof shall be deemed a waiver of any subsequent default or breach.
9. Customer agrees to pay all sales, use, excise or similar taxes, if any, applicable to the services and acknowledges there is a minimum usage requirement of two hundred fifty dollars (\$250.00) per month for this account to remain open.

Exhibitor-Appointed Contractor Info

Official Service Contractors

Show Management, acting on behalf of all Exhibitors and in the best interest of the exposition, has appointed Official Service Contractors to perform and provide necessary services and equipment. Official Service Contractors are appointed to:

- Insure the orderly and efficient installation and removal of the overall exposition.
- Assure the distribution of labor to all Exhibitors according to need.
- Provide sufficient labor to satisfy the requirements of Exhibitors and for the exposition itself.
- See that the proper type and limits of insurance are in force.
- Avoid any conflict with local union and/or exhibit hall regulations and requirements.

Official Service Contractors will provide all usual trade show services, including labor. Exceptions are:

- a. The Exhibitor may provide supervision;
- b. The Exhibitor may appoint an exhibit installation contractor or display builder.

In both such instances, GES shall have no liability to any party for damage or injuries caused by exhibitor or its third party agents.

Exhibitor-Appointed Contractors

Exhibitors may employ the service of independent contractors to install and dismantle their display, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements:

- 1) The Exhibitor must notify Show Organizer in writing and GES Global Experience Specialists of the intention to utilize an independent contractor no later than 30 days prior to the first move-in day, furnishing the name, address and telephone number of the firm.
- 2) The Exhibitor shall provide evidence that the Exhibitor Appointed Contractor has proper certificates of insurance with at least the minimum as described below, unless show organizer requires more.
 - a. Comprehensive General Liability not less than \$1,000,000 with respect to injuries to any one person in an occurrence.
 - b. \$2,000,000 with respect to injuries to more than one person in any occurrence.
 - c. Automobile Liability not less than \$1,000,000 with respect to property damage to any one owned, non-owned or hired vehicles in an occurrence.
 - d. Workers' Compensation Insurance including employee liability coverage, in a minimum amount not less than \$1,000,000 of individual and/or aggregate coverage and/or statutory limitation.
 - e. **GES Global Experience Specialists and Show Organizer must be named as additional insureds for all policies except workers compensation.** Any exhibitor who has identified a exhibitor appointed contractor, "EAC" must insure that the EAC has a current Certificate of Insurance on file with GES or Show Organizer, evidencing the correct coverage at least 10 days prior to the first date of move-in for the show or the EAC will not be able to have access to the facility to perform any work.
- 3) The exposition floor, aisles, loading docks, service and storage areas will be under the control of the Official Service Contractor, GES Global Experience Specialists.
- 4) For services such as electrical, plumbing, telephone, cleaning, material handling, and rigging, no contractor other than the Official Service Contractors will be approved. This regulation is necessary of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitor. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.
- 5) The Exhibitor Appointed Contractor:
 - a. Must agree to abide by all rules and regulations of the show as outlined in this exhibitor guide book, including all union rules and regulations.
 - b. Must have all business licenses, permits, and Worker's Compensation Insurance required by the State and City governments and the convention facility management prior to commencing work, and shall provide Show Organizer with evidence of compliance. All Certificates of Insurance shall name GES Global Experience Specialists, Inc. (Official Contractor), Show Organizer, Facility, Show as additional insureds.
 - c. Will share with GES Global Experience Specialists all reasonable costs related to its operation, including but not limited to overtime pay for stewards, restoration of exhibit space to its initial condition.
 - d. Must furnish Show Organizer and GES Global Experience Specialists with the names of all on-site employees who will be working on the exposition floor and see that they have and wear at all times necessary identification badges as determined by Show Organizer.
 - e. Shall be prepared to show evidence that it has a valid authorization from the Exhibitor for services. The Exhibitor Appointed Contractor may not solicit business on the exhibit floor.
 - f. Must confine its operations to the exhibit area of its clients. No service desks, storage areas, or other work facilities will be located anywhere in the building. The show aisles and public space are not a part of the Exhibitor's booth space and must be kept clear.
 - g. Shall provide, if requested, evidence to GES Global Experience Specialists that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The Exhibitor Appointed Contractor must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes, or labor problems.
 - h. Must coordinate all of its activities with the Show Organizer and GES Global Experience Specialists.
 - i. Must comply with all reasonable rules and regulations of the venue, Show Organizer, and/or Official Services Contractor in order to create a safe work environment. A failure to do so can result in a delay or termination of your right to continue if the condition cannot be corrected.
 - j. May not move freight from one booth to another booth, or to meeting rooms. GES must provide labor.
- 6) All information must be received in the ENK and GES Global Experience Specialists offices no later than 10 days prior to the show.