

# GES Order & Payment Summary

Order Deadline: **04/16/2012**

## General Information

To ensure you receive the Booth furnishings you need to properly display your merchandise, your orders must be sent to GES by the deadline date. Full payment of your estimated charges is due in advance for all services ordered. All expenses incurred at the exhibition facility must be paid by cash, company check, American Express, MasterCard or VISA before the Exhibition closes. All payments must be made in U.S. Funds and drawn on a U.S. Bank. All orders received without full payment will not be processed and/or delivered.

## Order Summary

Booth Furnishing and Accessories	\$
Labor	
Show Site Shipment (see page 16 for fees)	
Warehouse Shipment _____ lbs x \$58.25/100 (\$175.00 minimum)	
GES Logistics	
Other GES Services (specify)	
Other GES Services (specify)	
<b>Total of above items</b>	
<b>Petroleum surcharge assessment @ 3%</b>	
<b>Subtotal:</b>	\$
8.875% NY Sales Tax:	
<b>Total Due</b> (full payment in U.S. funds drawn on a U.S. bank):	\$
(GES Global Experience Specialists, Inc. Federal ID #59-1008863 is exempt from backup withholding tax.)	

## Check Payment

Make payment to GES Exposition, Inc.	\$	
	Check Number	Dated

## Credit Card Payment

☐ Personal Card ☐ Corporate Card

Account Number Expiration Date

Cardholder's Billing Address City, State Zip Code

I hereby authorize GES to charge my account listed above for any labor, drayage and/or rental charges incurred by my company during the Exhibition. I agree in placing this order that I have accepted GES Payment Policy and GES Terms and Conditions of Contract.

Cardholders' Name (please print) Authorized Cardholders' Signature Date

## Wire Transfer Payment

### Beneficiary: Global Experience Specialists

c/o Bank of America  
901 Main Street  
Dallas, TX 75202-3714  
Telephone: 1-800-657-9533 ext. 59248

**Account #:** 7188-1-01819  
**ABA Routing #:** 0260-0959-3  
**SWIFT Address:** BOFAUS3N  
**CHIPS Address:** 0959

Must include: Exhibiting Collection Name, show name, registered booth name, booth number (if available), date of transfer; bank and country where transfer originated. **Must add \$35 wire fee to your GES total.**

## Exhibitor Information

Exhibiting Collection Name (Name on booth sign) Booth Number

Street

City State Zip Code

Telephone Number Fax Number

Print Name E-Mail

Show Site Contact Cell Number

## Return to:

**GES Global Experience Specialists**  
**125 North Street, Teterboro, NJ 07608**  
**Tel: 800.801.0554, 201.375.9191**  
**Fax: 702.294.8643**

## Confirmation:

Confirm GES has received this form; bring a copy of the fax transmission receipt to the Show.