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# Ian Wolfe

(313) 595-7624

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## SKILLS

Very quick learner. Proficiency in a number of computer software ranging from Microsoft Office to video/photo editing software found in the Adobe Creative Suite. Great with time management, organization, and motivated to always improve.

## EXPERIENCE

### **United Wholesale Mortgage, 660 S Blvd E, Pontiac, MI 48341** - *Closer*

February 2022 - Present

- Provide Brokers and Title Agents with support for loans in closing statuses

### **Service Lane eAdvisor, 803 W Big Beaver Rd Suite 351, Troy, MI 48084** - *Tier 3 Support*

March 2018 - June 2021

- Provided software support for car dealerships all over the country
- Assisted in the creation of VIN decoding software, and managed a QA team for new versions of the software

### **Crosstown Transfer, 8233 N Haggerty Rd, Canton, MI 48187** - *Security Guard*

August 2015 - July 2017

- Basic security for a truck yard at night
- Kept track of what trucks came in and when

### **Wayne State University, 42 W Warren Ave, Detroit, MI 48202** - *Media Lab Coordinator*

August 2010 - August 2015

- Assisted students with the editing of the film projects
- Managed the film equipment room, including scheduling and overseeing equipment rentals
- Aided teachers with specific needs their classes might have

## EDUCATION

### **Wayne State University, 42 W Warren Ave, Detroit, MI 48202** - *Media Arts and Studies*

September 2010 - May 2015