

Sheila Muthoni, LL. B (Hons)

Law Graduate | Legal Consultant

📍 Nairobi, Kenya

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Professional Summary

Dedicated and detail-oriented law graduate with a Second Class Honors (Upper Division) from the University of Nairobi. Currently completing the Advocates Training Program at the Kenya School of Law. Possesses strong expertise in legal research, contract drafting, client advocacy and legal writing. Passionate about justice, human rights and legal reform in Kenya. Seeking opportunities to apply legal knowledge in a dynamic environment.

Education

Bachelor of Laws (LL. B Hons)

University of Nairobi | *2018 – 2022*

Second Class Honors (Upper Division)

Specialized in Constitutional Law & Human Rights

Active participant in Moot Court Competitions

Member, Law Students Society of Kenya (LSSK)

Kenya School of Law

Advocates Training Program | 2023 – Present

Specializing in Litigation & Legal Drafting

Pending admission to the Kenyan Bar

Professional Experience

Legal Intern

Njoroge Regeru & Company Advocates, Nairobi | Jun 2021 – Aug 2021

Conducted legal research on case law and statutory provisions.

Assisted in drafting pleadings, contracts, and legal opinions.

Attended court sessions and client consultations.

Maintained case files and ensured compliance with filing deadlines.

Research Assistant

University of Nairobi Law Clinic | Jan 2022 – May 2022

Provided pro bono legal aid to underserved communities.

Researched human rights violations and prepared legal briefs.

Assisted in drafting legal memoranda and policy recommendations.

Conducted client interviews and case assessments.

Skills & Competencies

- Legal Research & Analysis – Proficient in case law, statutes, and policy review.
- Contract Drafting & Review – Expertise in commercial agreements and legal documents.
- Client Advocacy – Strong representation and counseling skills.
- Legal Writing – Clear and persuasive drafting of memos, briefs, and opinions.
- Alternative Dispute Resolution (ADR) – Certified in mediation and arbitration.
- Cyber Law & Data Protection – Knowledge of Kenya's digital legal framework.

Certifications

📜 Alternative Dispute Resolution (ADR) – Chartered Institute of Arbitrators (Kenya)

📜 Cyber Law & Data Protection – Kenya School of Internet Governance

Professional Affiliations

- ◆ Law Society of Kenya (LSK) – Student Member
- ◆ Kenya Model United Nations (KMUN) – Former Delegate

Languages

English (Fluent)

Kiswahili (Fluent)

French (Basic Proficiency)

References

Available upon request.