Enrik Doçi | IT System Administrator

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linkedin.com/in/enrikdoci | Berlin, Germany | EU Blue Card Holder

I am an IT System Administrator with a strong focus on device lifecycle management, enterprise SaaS ecosystems, identity and access management, and secure infrastructure operations. I have hands-on experience managing large-scale tooling such as Google Workspace, Microsoft 365, Slack, Zoom, and more, as well as implementing endpoint security and modern management through Intune and Defender for Endpoint.

With a background in Cyber Security and Telecommunications, I bring a structured, security-first mindset and a collaborative approach to supporting fast-growing, international organizations.

WORK EXPERIENCE

15/05/2022 – CURRENT – Berlin, Germany
IT SYSTEM ADMINISTRATOR – Lingoda GmbH

- Fully manage the company-wide device lifecycle (Microsoft Intune) and corporate identity platforms (Google Workspace / Entra ID), including provisioning, access management and endpoint security across Windows, macOS and Android devices.
- Oversee procurement, administration, and renewals for the entire Office IT SaaS stack including Google Workspace, Microsoft 365, Slack, Zoom, Miro, DocuSign, OpenAI, and more, managing over €500k in annual SaaS spend and optimizing licensing, costs, and user access
- Lead Office IT infrastructure projects, including planning and deploying office internet (UniFi), conference room systems (Logitech / Zoom Rooms), physical security (UniFi Protect), and access control solutions (Salto KS) for the new Lingoda office.
- Played a key role in building and training the IT team, acting as the primary driver for setting team goals, establishing processes, and tracking progress to improve operational scalability and team effectiveness.

01/10/2021 – 15/05/2022 – Cottbus, Germany
IT ADMINISTRATOR - STUDENT JOB – BRANDENBURG TECHNICAL UNIVERSITY

- Responsible for maintaining Windows Server instances, managing user access, configuring network shares, backups, and network services (DHCP, firewall), Remote Desktop Services and Hyper-V VMs.
- Handled imaging, deployment, and support for PCs, devices, and printers.
- Assisted various teams with Python scripts, primarily for data collection and processing tasks.

01/02/2019 – 30/09/2019 – Frankfurt (Oder), Germany
SCIENTIFIC ASSISTANT – IHP - INSTITUTE FOR HIGH PERFORMANCE MICROELECTRONICS

- Researching new and innovative MAC protocols for WSN (Wireless sensor Networks)
- Debugging custom IP/TCP protocol implementations using iperf3 and Wireshark
- Maintaining Linux kernel modules

Tirana, Albania
INTERNSHIP – ALBTELECOM – MOBILE NETWORK DEPARTMENT

- Exposure to GSM, UMTS, and LTE networks, including technologies, equipment, and workflows.
- Worked with Wi-Fi networks and Wi-Fi Offload architecture and service offerings.
- Gained experience with roaming services, SCCP networks, and HUB interconnects.
- Supported frequency planning and optimization of core parameters for GSM/UMTS/LTE systems.

EDUCATION AND TRAINING

01/10/2018 – 02/2020
Studies IN CYBER SECURITY – Brandenburg University of Technology

- IT Security Law
- Cryptography
- Ethical Hacking
- Network and Systems Security
- Wireless Sensor Networks
- Data Mining

https://www.b-tu.de/en/cybersecurity-ms

01/10/2014 – 15/07/2018
BACHELOR IN TELECOMMUNICATIONS ENGINEERING – Polytechnic University of Tirana

- Electronics and Hardware Architecture
- Networking
- Fiber Optics
- Radio Communication Systems
- Signal Processing
- Automation

http://www.fti.edu.al/pages/65

CISCO CERTIFIED ENTRY NETWORKING TECHNICIAN – Cisco

- Network Fundamentals
- LAN Switching Fundamentals
- Routing Fundamentals
- Infrastructure Services

26/03/2022 | https://learningnetwork.cisco.com/s/article/100-105-icnd1-exam-topics

MICROSOFT CERTIFIED: AZURE FUNDAMENTALS – Microsoft

- Azure cloud services
- General security and network security features in Azure
- Identity, governance, privacy, and compliance features

Field(s) of study
- Cloud Computing

https://docs.microsoft.com/en-us/learn/certifications/azure-fundamentals/

MICROSOFT CERTIFIED: SECURITY, COMPLIANCE, AND IDENTITY FUNDAMENTALS – Microsoft

https://docs.microsoft.com/en-us/learn/certifications/security-compliance-and-identity-fundamentals/

MICROSOFT CERTIFIED: AZURE AI FUNDAMENTALS – Microsoft

https://docs.microsoft.com/en-us/learn/certifications/azure-ai-fundamentals/

DIGITAL SKILLS

Google Workspace | Microsoft Intune | Defender for Endpoint | UniFi Network | Jira | Microsoft Office | IT & Networking | C/C++ | Python | Docker | VPN | Linux | Microsoft Azure | AWS | Git | SQL | Windows Server | Cyber Security | Data Protection | Network Security | Blockchain | Automation | Wireless

LANGUAGE SKILLS

Mother tongue(s): **ALBANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C1	C1	C1
SPANISH	B1	B1	B1	B1	B1
ITALIAN	B1	B1	A2	A2	A2
GERMAN	A2	A2	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user