Creating Essential Scrum Artifacts

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A Sample PSM Exam Question

Which of the following are Scrum artifacts?

a) Product Backlog
b) User story map
c) Sprint Backlog
d) Sprint burndown chart
e) Test strategy
f) Definition of "Ready"
g) Product Increment
h) Project charter
i) User guide
j) Definition of "Done"

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The Product Backlog

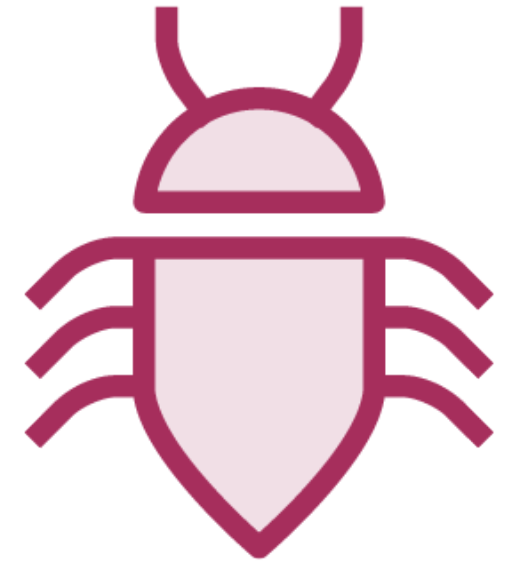# "The Product Backlog is an ordered list of everything..."
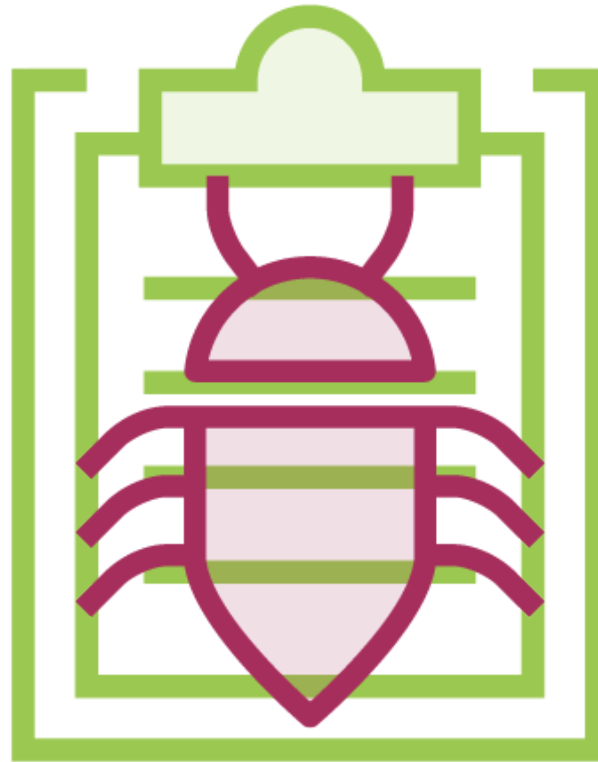
The Scrum Guide (November 2017)
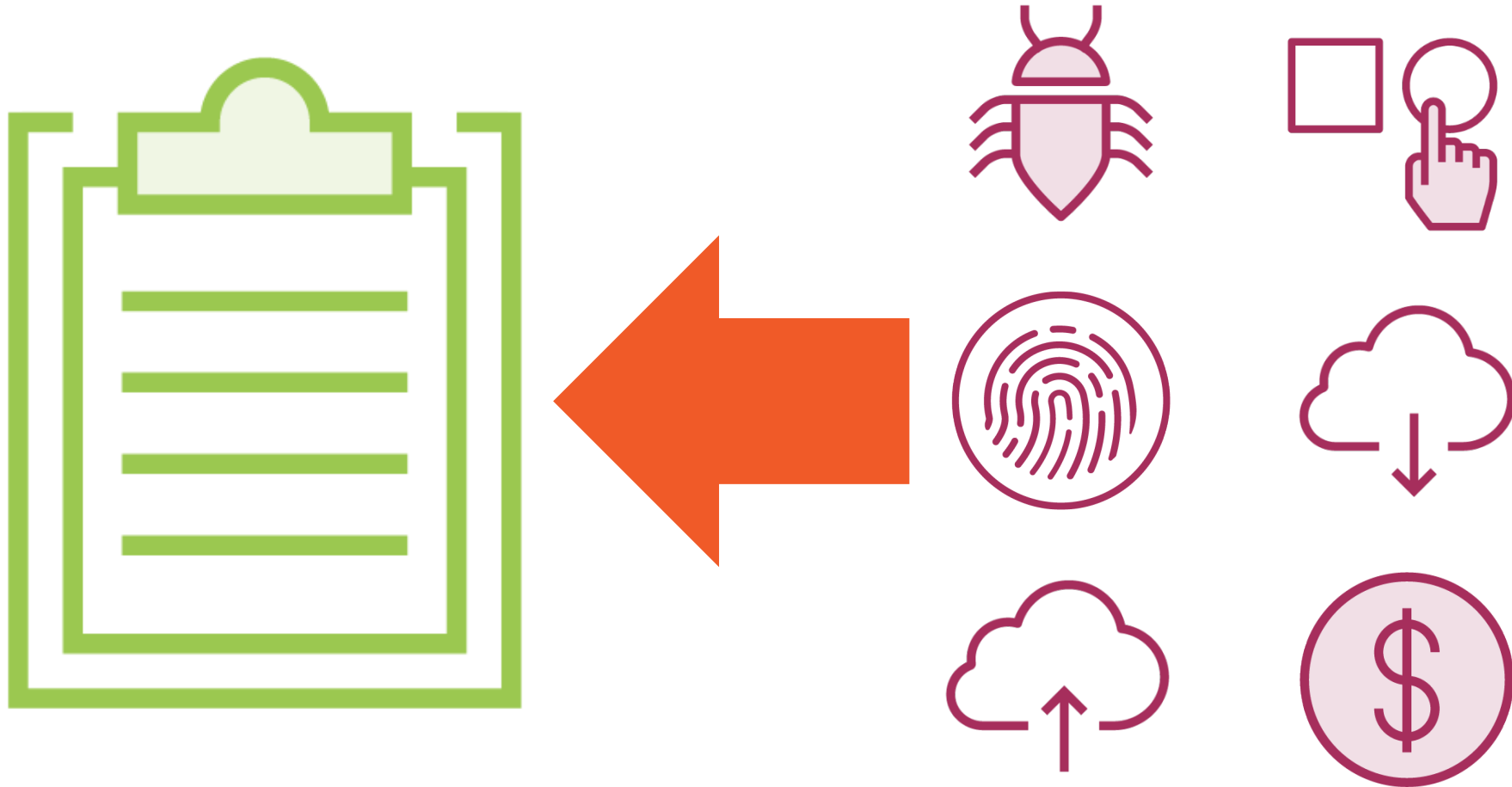
The Product Backlog

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The Product Backlog – A Complete Artifact

The Product Backlog – A Living Artifact

The Product Backlog – A Living Artifact

A Sample PSM Exam Question

Identify all of the required attributes of a properly-created Product Backlog item?

a) Description
b) Unique identifier
c) Assigned to
d) Value
e) Estimate
f) Acceptance criteria
g) Order

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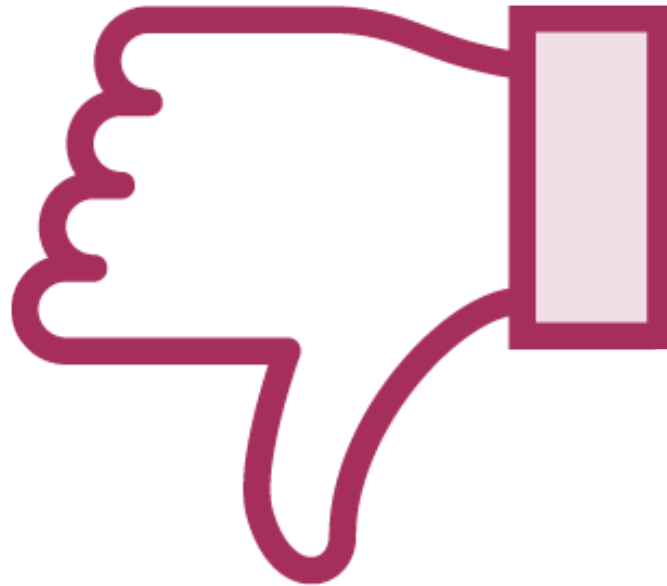
Description
Order
Value
Estimate

Description – True or False?

Product Backlog items should be expressed in user story format for all new functions or feature requests

Product Backlog Item - Description

Product Backlog
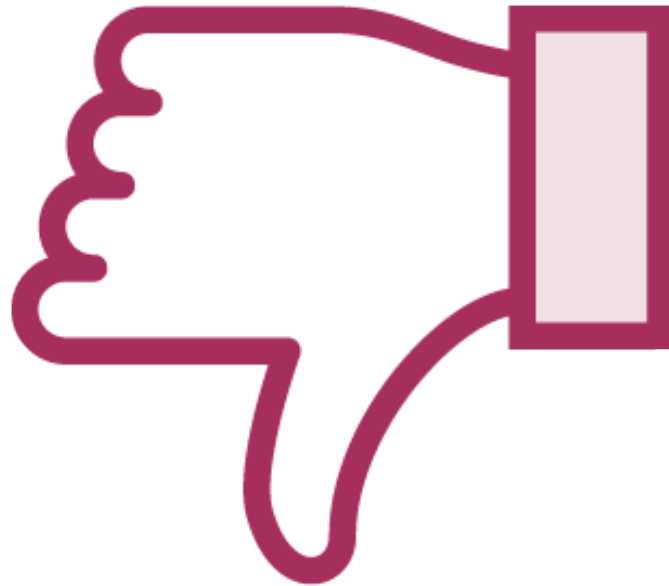
As a parent,...

Fix bug #65

As a teacher,...

As a student,...

Description – True or False?

The Product Owner will order the Product Backlog so the Development Team will tackle the easiest items, first, then work on harder, more time-consuming items in later sprints

Decompose Highest-ordered Items

Items ordered highest on the Product Backlog must be sufficiently decomposed so they can be completed within a single sprint

Expressing Value on Product Backlog Items

O - 100	High, Medium, Low	Weighted Shortest Job First (WSJF)
MoSCoW	Return on Investment (ROI)	Other

Ordering the Product Backlog

The Product Owner orders the items in the Product Backlog to best achieve goals and missions

Ordering the Product Backlog

Product Backlog

As a parent, I want to use a credit card to pay for my child's soccer club membership, so my child can participate in youth soccer for the upcoming soccer season

"High" value

As a parent, I want to verify the payment amount before the soccer club charges my credit card, so that I know what the authorized charge will be on my credit card

"Low" value

Ordering the Product Backlog

Product Backlog

Estimates Come from the Development Team

Development Team

Expressing Estimates on Product Backlog Items

**Tee-Shirt Sizes
(S, M, L, XL)**

**Ideal Days,
Ideal Hours**

Story Points

#NoEstimates

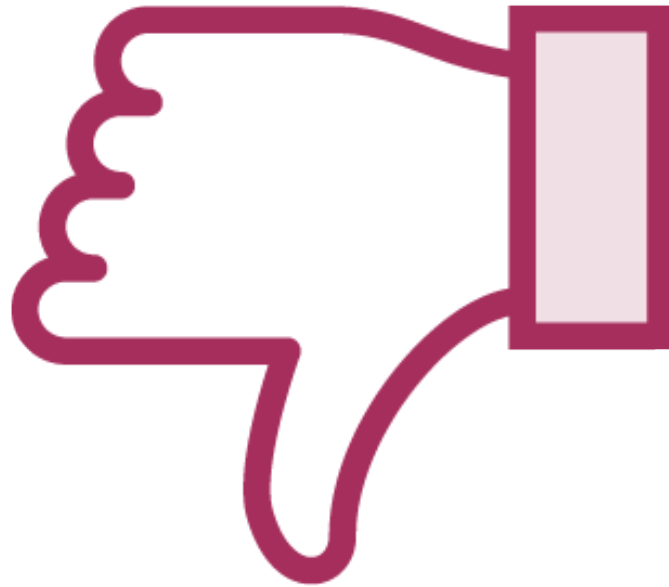# Estimates Come From the Development Team

Product Owner　　**Scrum Master**　　**Development Team**

Multiple Product Backlogs – True or False?

When many Scrum Teams work to build a single product, they should each have their own Product Backlog to work from

Product Backlog Recap

Product Owner

Scrum Master

Development Team

The Sprint Backlog

Sprint Planning's Two Topics

What can we do?

How will we do it?

Sprint Backlog Answers Two Questions

What + How = Sprint Backlog

Sprint Planning's Two Topics

What can we do?

How will we do it?

Sprint Backlog Tasks Are Small

Ideally, Sprint Backlog tasks are decomposed so they can be finished in a business day

This helps the Scrum Team see clearly what was done, and what needs to be done

Sprint Backlog Tasks Are Small

Create the database schema

(8 hours)

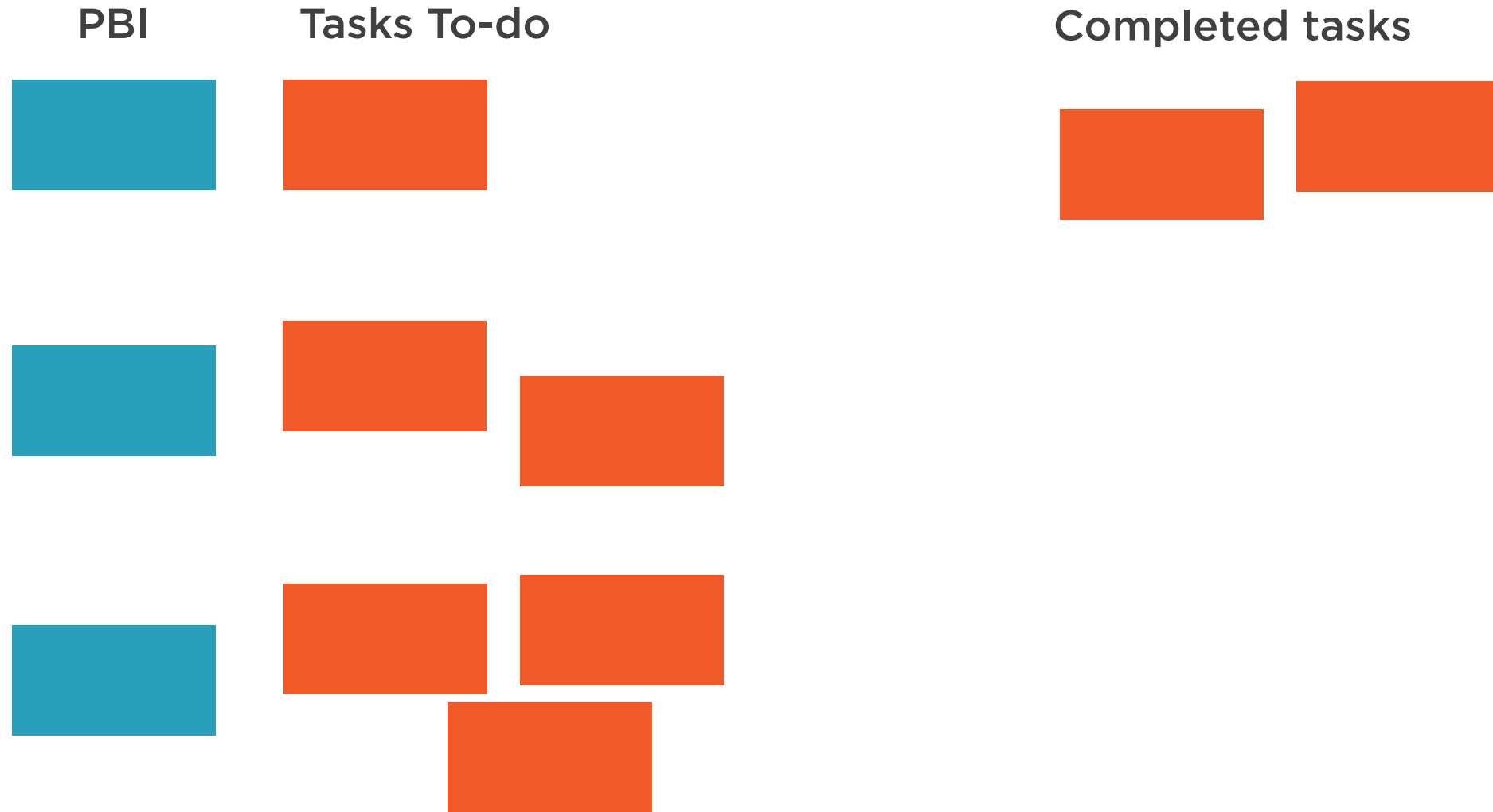"The Sprint Backlog is a plan with enough detail that changes in progress can be understood in the Daily Scrum."
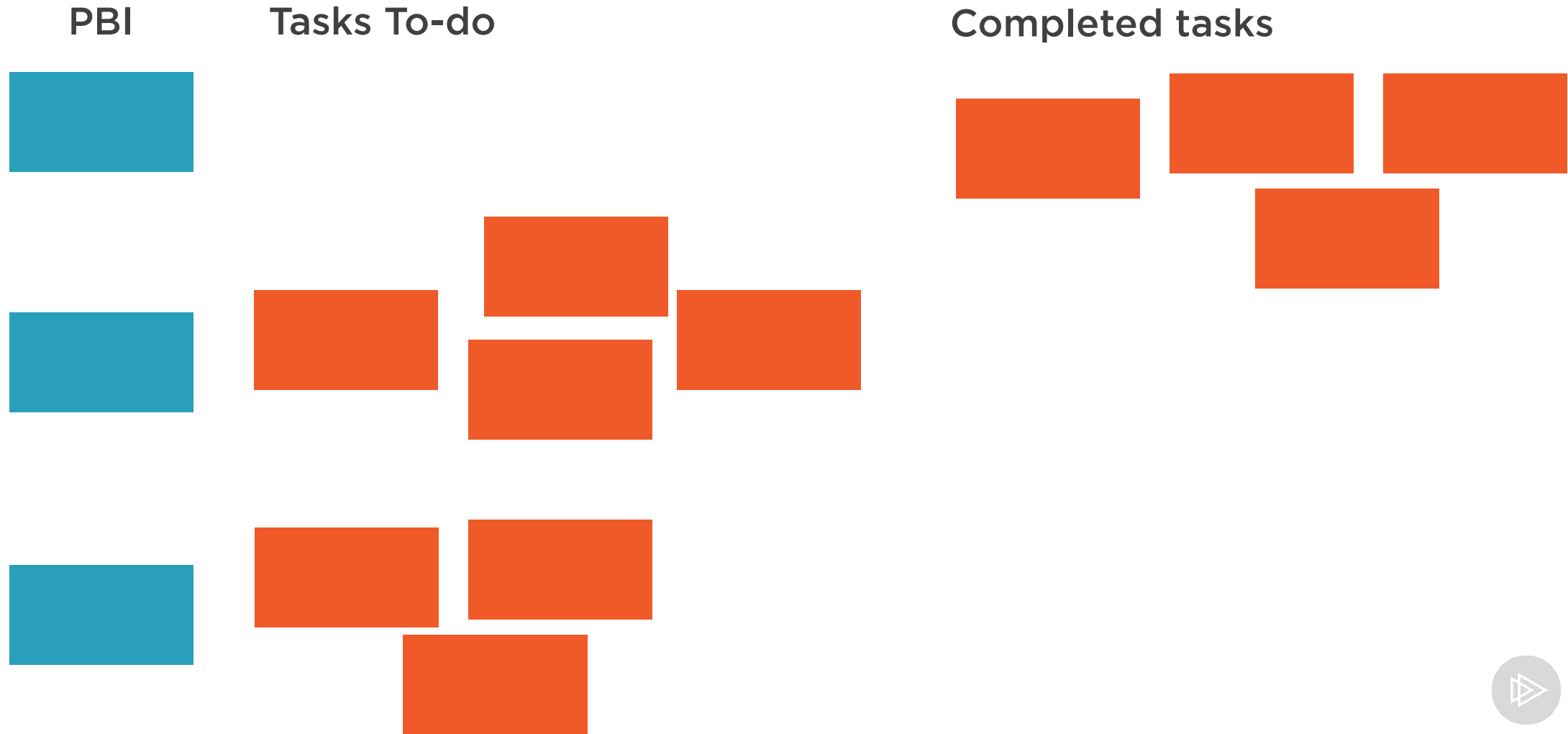
The Scrum Guide (November 2017)

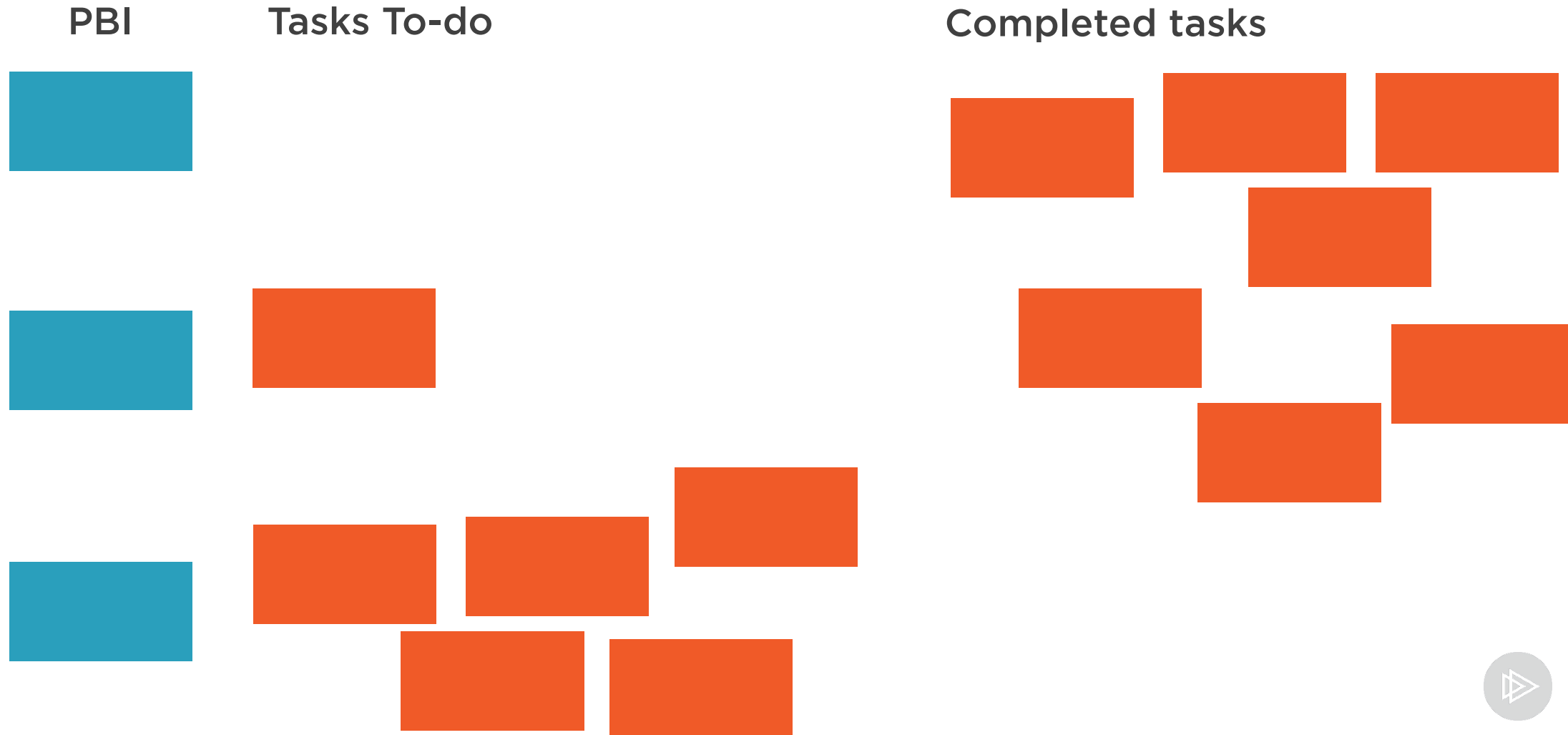# The Sprint Backlog Emerges During the Sprint
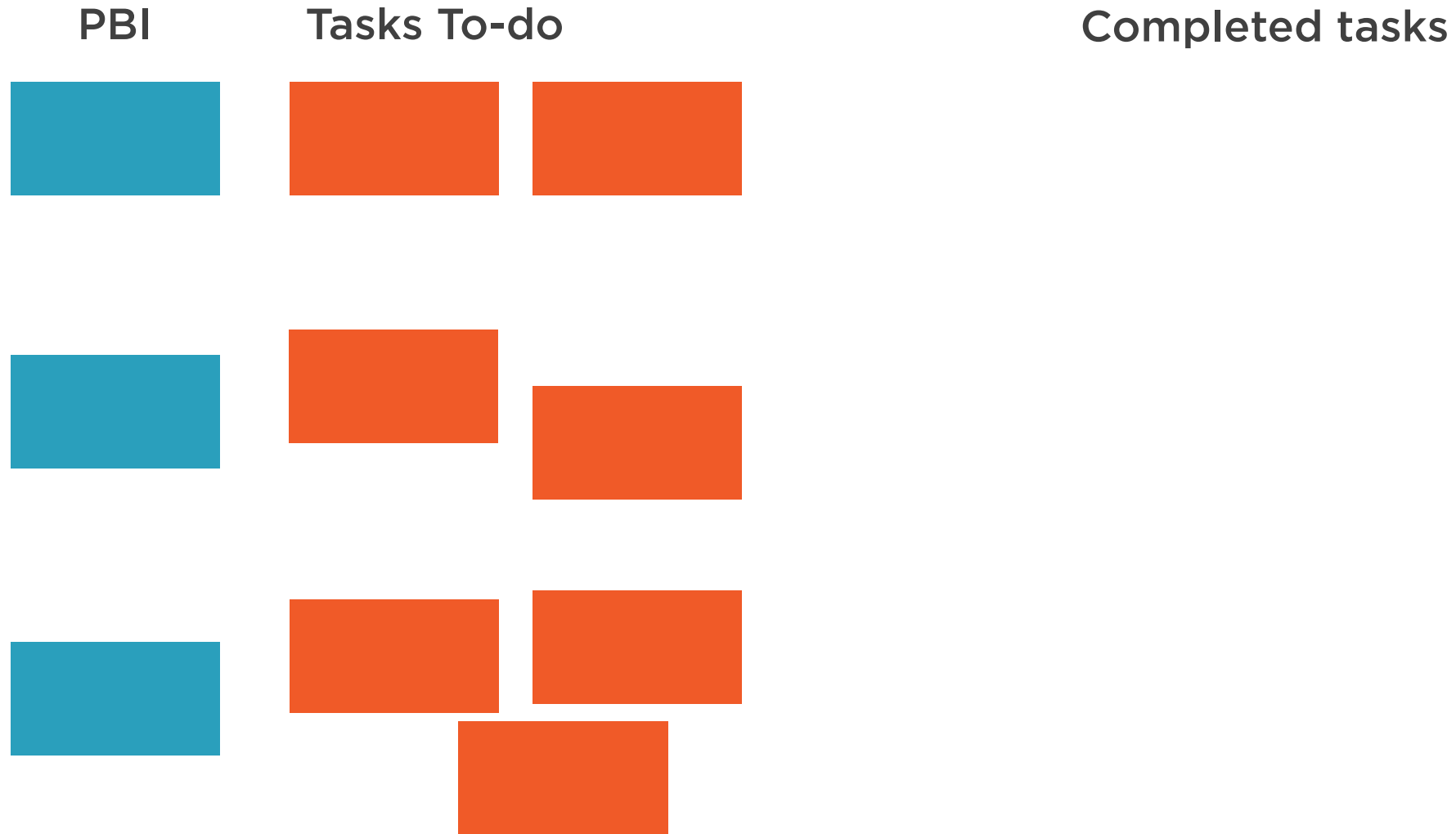
PBI **Tasks To-do** **Completed tasks**

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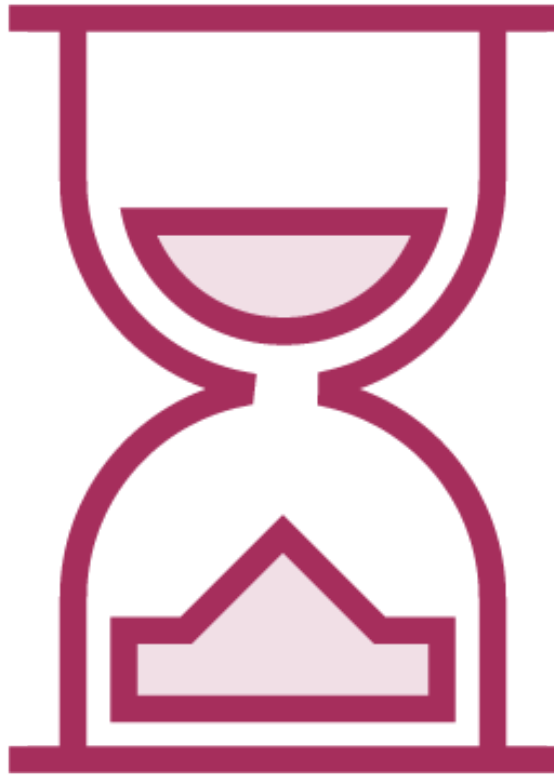**PBI**   **Tasks To-do**

Completed tasks
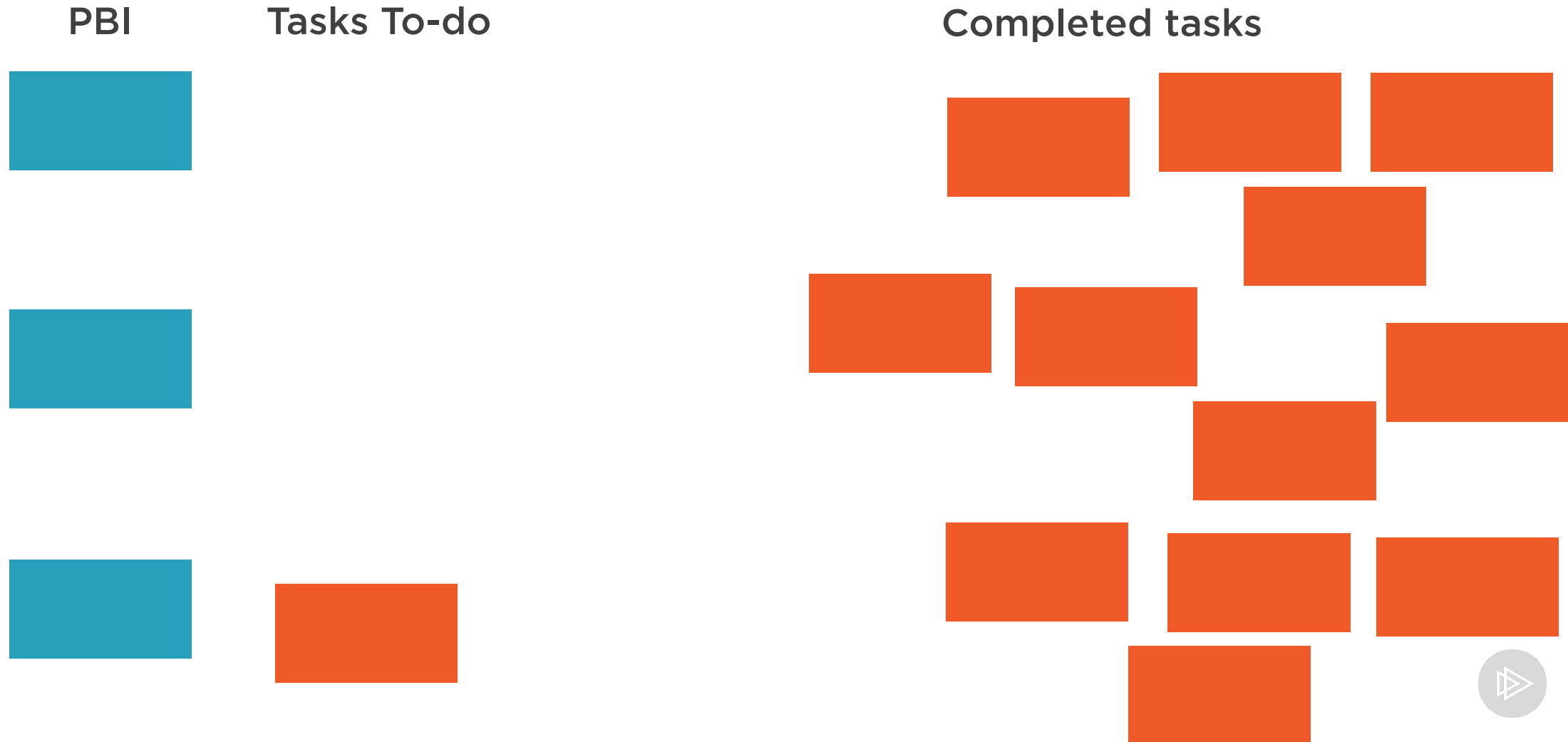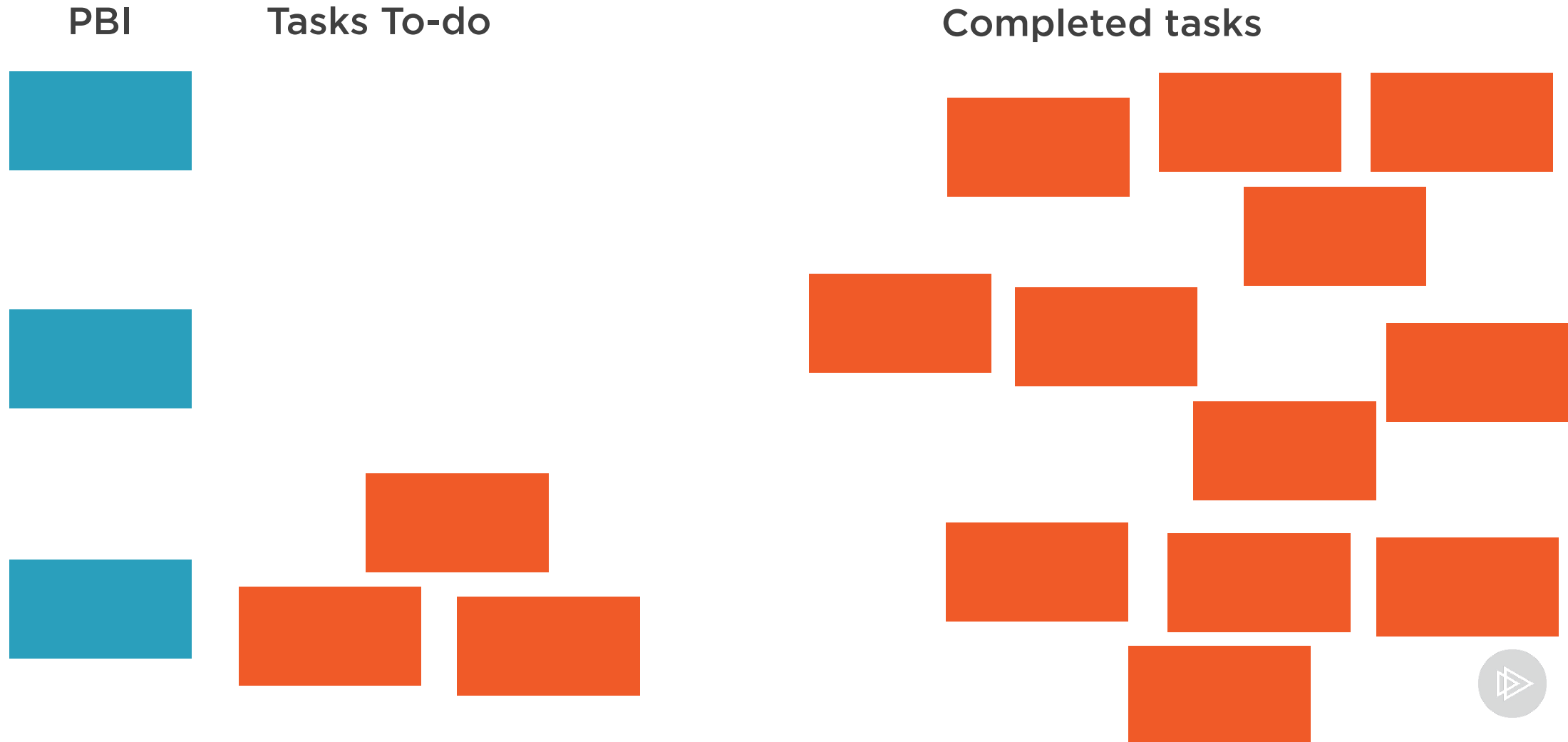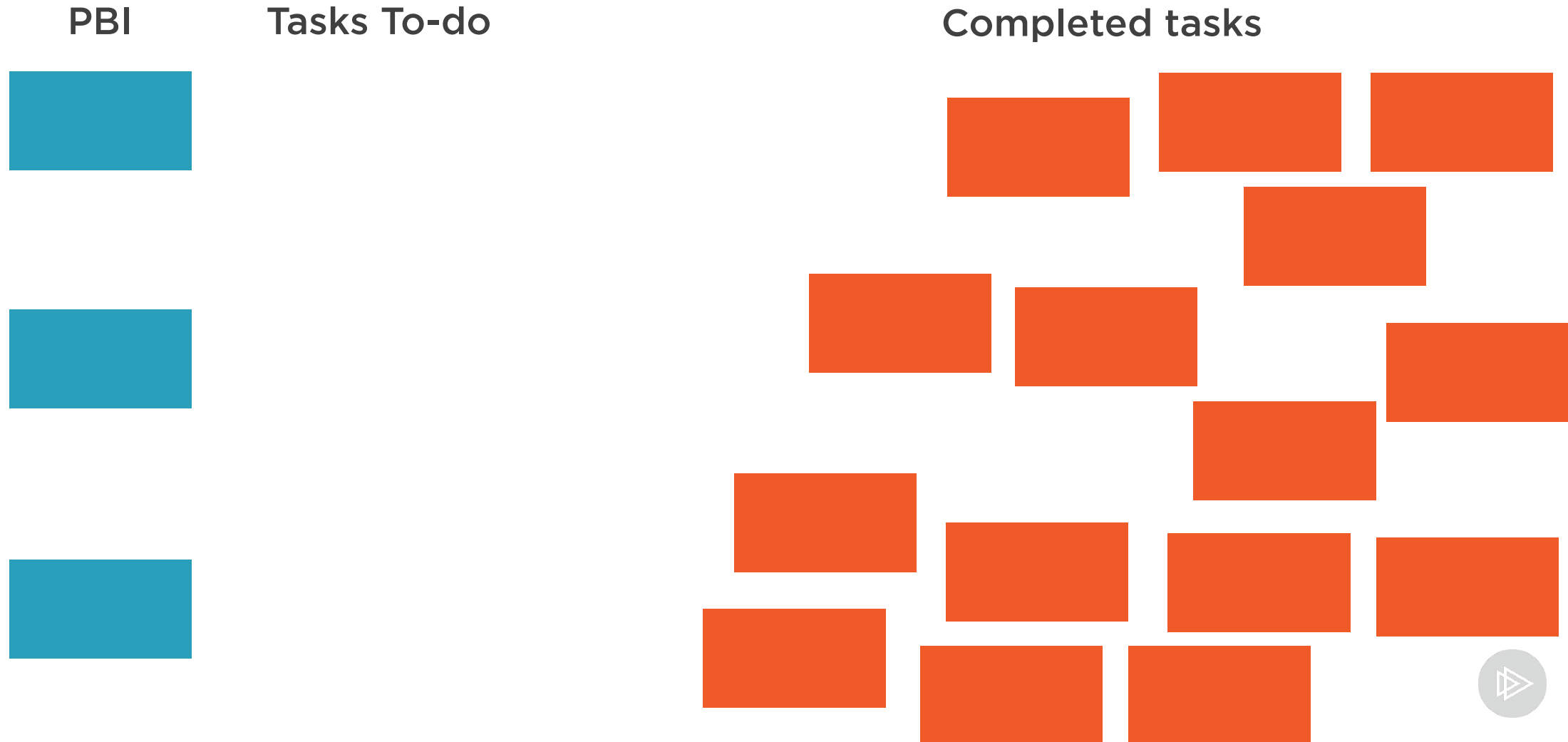
Sprints Are Time-boxed
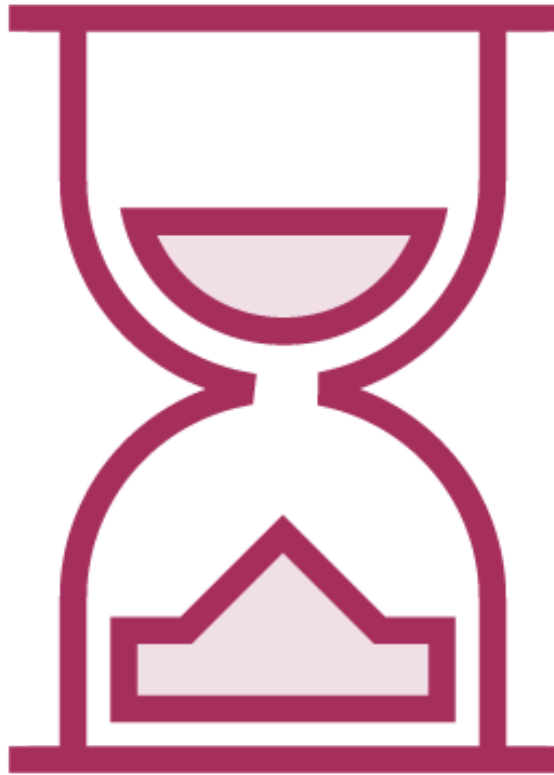
The Scrum Team has a specific time-box to work on all their tasks
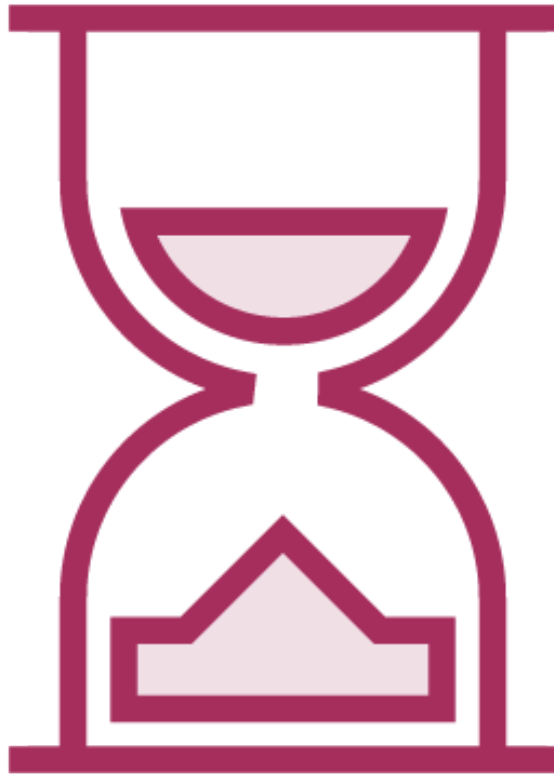
Development Teams Have Limited Capacity

5 Development Team members
2-week sprints
40-hour work week

5 x 2 x 40 = 400 hours

Development Teams Have Limited Capacity

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5 x 2 x 40 = ~~400 hours~~

300 hours

Sprint Burn-Down Charts

Useful

But Not Required

The Product Increment and the Definition of "Done"

"The sum of all the Product Backlog items completed during a Sprint and the value of the increments of all previous Sprints."
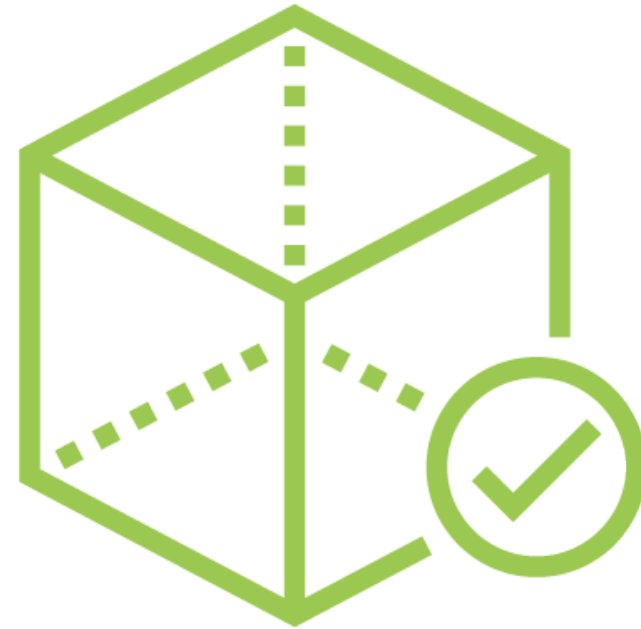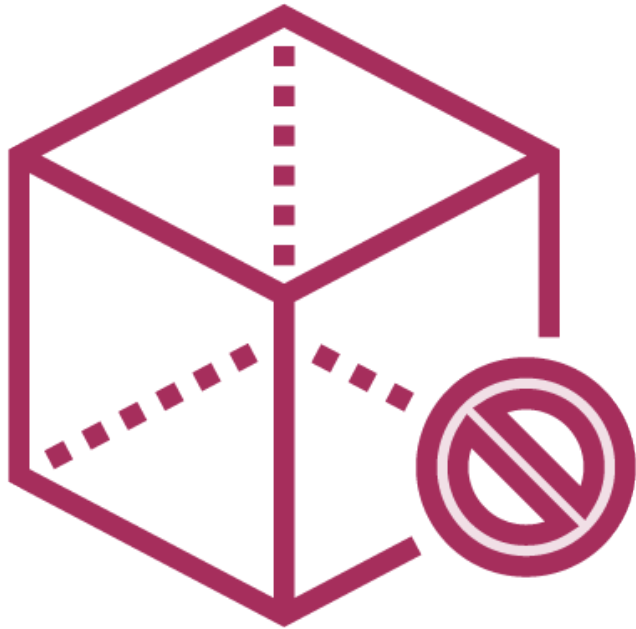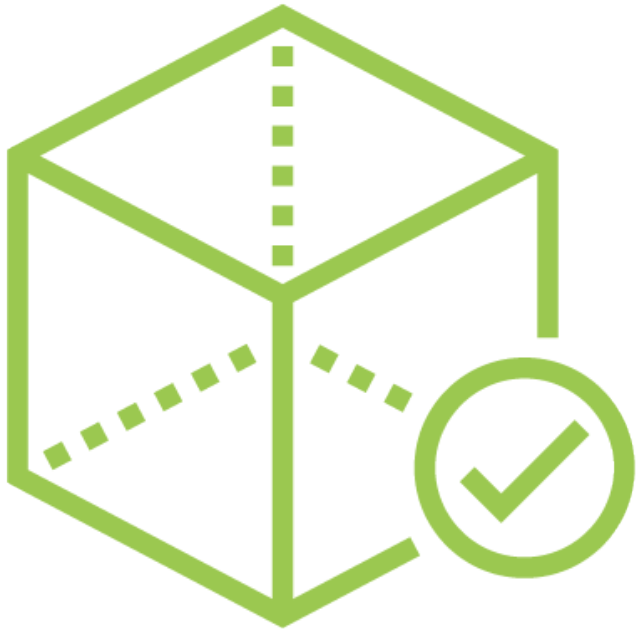
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Potentially releasable Increment of "Done" product

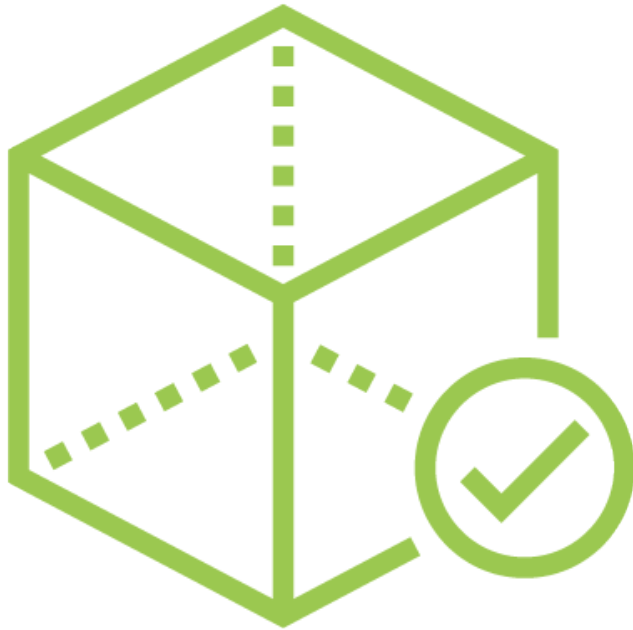# The Definition of "Done" in Scrum

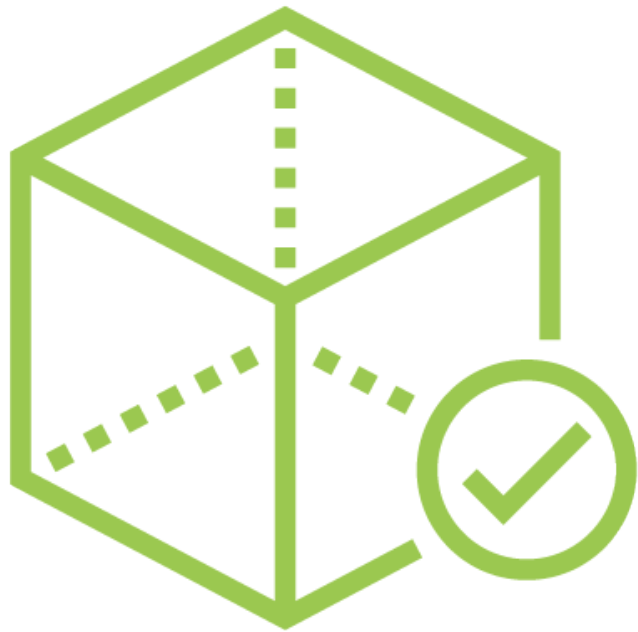# The Definition of "Done" in Scrum

- **Conventions**
- **Standards**
- **Guidelines**
- **Policies**

Evaluate the DoD in Sprint Retrospective

Scrum Teams evaluate and strengthen their Definition of Done during the Sprint Retrospective event

The Definition of "Done" for the Product Backlog

Definition of Done

Product Backlog

All new code is either peer-reviewed or pair programmed

All system documentation reflects any necessary changes

All new code has automated unit test cases written for it

After merging, all new code must successfully pass all the system's automated test cases

The PO has personally reviewed and approved the work listed on the PBI

The Definition of "Done" is *not* a Scrum artifact.

Who Defines the Definition of "Done"?

Product Owner   **Scrum Master**   **Development Team**

Multiple Teams Use the Same Definition of "Done"

Development Team "A"

Development Team "B"

Summary

3 Scrum Artifacts

– Product Backlog

– Sprint Backlog

– Product Increment

Plus, the Definition of "Done"