

INPUT: do this first.

1. Go to www.okta.com/blahblahblahblah
2. In Okta, click the "Create a custom SAML application" button.
3. Name the app _____
4. Next, cut and paste these strings into the relevant text fields:
ACS URL: _____
Audience ID: _____
5. Then finish the creation process, leaving all other settings in their default modes.

OUTPUT: send us this.

1. Click on the "View Setup Instructions" button.
 2. Find the "1: Identity Provider Single Sign-On URL" field and copy that URL to the clipboard.
 3. Click [here](#) to create an email, and paste the contents of your clipboard below the relevant line of text in the email's body.
 4. Return to Okta and find "3: X.509 Certificate," and copy the full text to your clipboard.
 5. Paste the contents of your clipboard under the relevant line of text in your email.
 6. Hit send.
- All done, we'll take care of the rest!