NHS
Gateshead Health
NHS Foundation Trust

Application for employment

Application for:	IT Service Desk Senior Assistant	**Job ref:**	297-6541967
Closing date:	12-Sep-2024	**Application submitted:**	10-Sep-2024 12:44
Application ID:	167743659	**Applicant:**	Samuel Enuwamagbe Emokpae

Personal details

Answers given in this part of the form are to help the Recruitment Centre to manage your application.
If you have any difficulty completing this form please ask someone to help you.
We would like to take this opportunity to thank you for applying.

Personal details

Title	Mr
Forename	Samuel
Middle name(s)	Enuwamagbe
Surname	Emokpae
Address	388 Sunderland Road
	Gateshead
City / town	Newcastle
County	Newcastle Upon Tyne and ware
Country	United Kingdom
Postcode	NE8 3QP
Email	enuwa2020@gmail.com
Work telephone	
Mobile telephone	07867285971
Home telephone	
UK National Insurance number	TL539458C
Preferred employment type	
	Full time

Relationships

If you are related to a director, or have a relationship with a director or employee of an appointing organisation, please state the relationship:

Rehabilitation of Offenders Act 1974

The Rehabilitation of Offenders Act 1974 primarily exists to support the rehabilitation into employment of reformed offenders back into work by allowing them to not reveal a caution or conviction after the rehabilitation period has elapsed or has become 'spent'. Under the 1974 Act, following a specified period of time which varies according to the disposal administered or sentence passed, cautions and convictions (except those resulting in prison sentences of over four years and all public protection sentences) may become 'spent'.*

During the rehabilitation period, convictions are referred to as 'unspent'. You are required to declare current 'unspent' criminal convictions or cautions.

Fair recruitment process

Gateshead Health NHS Foundation Trust aims to promote equality of opportunity and is committed to treating all applicants equally and fairly based on their skills, experience and ability to fulfil the duties of the role being applied for. Suitable applicants will not be refused positions because of criminal record information of other information declared, where it has no bearing on the role (for which you are applying) and no risks have been identified against the duties you would be expected to perform as part of that role. This part of your application will only be viewed by those who need to see it as part of the recruitment process. Your information will be treated confidentially and will not be shared.

What information should I disclose?

Understanding what offences might need to be declared to a prospective employer will be critical to ensure you do not disclose information you are not legally bound to declare or omit relevant information that must be declared. If you are unsure about whether you need to disclose certain criminal record information, free confidential advice may be sought from one of the charity bodies listed below. These bodies can advise you on what you are legally required to declare and may also be able to advise you on how you can disclose criminal record information to a prospective employer and your legal rights when doing so.

- *Gov.uk - Guidance on the Rehabilitation of Offenders Act 1974*
- *Nacro*
  - *Tel: 0300 123 1999, or email: helpline@nacro.org.uk*
  - *Practical guidance on the DBS filtering rules*
- *Unlock*

- ◦ *Tel: 01634 247350, email: advice@unlock.org.uk or complete the online form on the Unlock website*
- ◦ *A simple guide to filtering*
- ◦ *Unlock offers an online disclosure calculator which may help you to identify unspent offences which must be declared to us.*

Do you have any unspent convictions and/or unspent conditional cautions as outlined in the Rehabilitation of Offenders Act 1974?

This is regardless of whether any unspent convictions have been issued in the UK or, in any other country where it would be considered an equivalent (or similar) offence in England and Wales. It also includes unspent criminal convictions or relevant service discipline convictions received within the Armed Forces Justice System (e.g. through Summary Hearing or Court Martial) where it would be considered an equivalent offence in England and Wales. It does not include parking offences. In such cases, you can select NO.

You are not required to disclose any information in relation to convictions or cautions that are SPENT. In these circumstances you should select NO to this question.

No

When do you want to tell us about your unspent convictions and/or unspent cautions?

If you decide to provide information about your convictions and/or cautions later, a member of the recruitment team will be in touch to advise what steps you need to take to submit these details separately.

Please provide details of unspent criminal convictions and/or unspent cautions including the date and reason administered.

Pre-screening: Internal/external

Before being given access to the online application form, the applicant was asked the following.

Are you currently an employee of Gateshead Health NHS Foundation Trust?
Yes

Pre-screening: Immigration

Before being given access to the online application form, the applicant was asked the following.

Choose your immigration status
I have a 'Student visa' and I am applying for a full time position

If you wish to provide any additional information regarding your right to work/immigration status, please do so here
I have a Graduate Works Visa, Issued as Post study work visa

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Application questions

Details entered in this part of the form will be made available to the shortlisting panel. Please make sure that you have read the job description and person specification before completing the application form, and ensure that your answers clearly and honestly demonstrate how your skills and experience are relevant to the post for which you are applying.

Education & professional qualifications

All the relevant qualifications. Please also indicate subjects currently being studied. All qualifications disclosed will be subject to a satisfactory check. Up to 11 qualifications can be entered here.

Subject/Qualification	Place of study	Grade/Result	Year obtained
MSc. Big Data Analytics	Sheffield Hallam University, England	2.1	2023
BSc. Communication Technology	National Open University of Nigeria	2.1	2015
National Diploma in Elect/Elect Engineering	Federal Polytechnic Auchi	2.1	2008

Relevant Training Courses Attended

Please provide details regarding training courses that you have attended or currently undertaking together with the date completed or to be completed by. Up to 7 training course can be entered here.

Course title	Training provider	Duration	Year completed
Data Analytics With SQL	Scenario Academy	3 Months	2023
Data Science	Scenario Academy	3 months	2023
BI Analyst Internship	Scenario Academy	4 months	2023
Microsoft Enterprise IT Support	Fortray Global Service , London	6 Months	2024
Data Governance and Quality Management	Berkeley Data Strategists, London	4 Months	2024

Membership of Professional Bodies

Please provide details regarding any relevant professional registrations or memberships. This information will be subject to a satisfactory check.

Please indicate your professional registration status
I have current UK professional registration relevant for this post

Professional body
British Computer Society, BCS

Please provide details below
The Chartered Institute For IT Professionals, United Kingdom

Membership / Registration number
Associate Member 995152528

Expiry / renewal date
01/12/2025

NHS Service

Start date of continuous NHS service (if applicable)	August 2024

Months since most recent employment ended (if applicable)

Employer/activity history

Please record below the details of your full employment history beginning with your current or most recent first. Up to 10 previous employments can be entered here. If required, please provide additional information regarding your employment history within the 'Supporting Information' section.

Employer name	Moniepoint Inc. (remote)
Employer address	The post square off Adeola Odeku, Victoria Island, Lagos, Nigeria.
Type of business	Business banking services
Reporting to (job title)	State coordinator (Lagos central 2)
Telephone	+234 7030859240
Your job title	Senior Business Information Analyst
Start date	March 2022
End date	September 2024
Grade	Analyst grade II
Salary	NGN450,000.00
Period of notice	2 weeks

Reason for leaving (if applicable)
Relocation to the United Kingdom for a master's degree at Sheffield Hallam University.

Brief description of your duties & responsibilities
Duties and responsibilities as a senior information Analyst
Senior information analysts play a major role in leading advanced data analysis, promoting strategic initiatives that will ensure successful management of information tech to support organizational objectives.

Data Analysis, conduct big data analysis using various analytical techniques and tools to extract actionable insights from complex datasets.
Information management: oversee, organize the management of information repositories, ensuring data integrity, security, and accessibility.
Strategic Planning: develop and implement strategies for information management, analysis and dissemination that align with organizational goals and objectives.
Leadership: provide guidance, mentorship, and training to the junior analysts or team members for professional development and growth
Stakeholder Engagement: collaborate with stakeholders to understand their needs, requirements, or priorities, to ensure that analysis efforts meet their expectations.
Quality Assurance: Implement quality assurance measures to verify the accuracy, completeness, and reliability of analysis results output.
Technology evaluation and implementation: evaluate and recommend advanced information management tools and technologies to support complex analysis processes.
Project management: contribute or lead to information analysis projects, deliverables that ensure successful project outcomes, through time management and resources.
Reporting and communication: preparing, presenting comprehensive reports and summarizing analysis results and insights to stakeholders of the organization.
Continuous improvement: identify available opportunities for process optimization that improve the information analysis workflow, to drive effectiveness and increase efficiency.

Gaps in employment

If you have any gaps within your employment history, please state the reasons for the gaps below.
The gap is the period of my studies, 2022–2023 at Sheffield Hallam University, England.

Supporting information

Supporting Information Fields marked with an asterisk are mandatory

In this section you need to demonstrate that you have read the published person specification and how you meet the essential and (where relevant) desirable criteria for this particular post, if this has not been fully covered in the previous sections.

Please include your reasons for applying and take the opportunity to highlight your particular talents and strengths, (what you feel you can personally offer - what is unique to you - what sets you apart from your peers).

Please DO NOT include personal details or duplicate information already provided elsewhere in your application.

Supporting information
I am confident that my skills and experience will be an asset to your team. I am a results-oriented, detailed-oriented, and highly skilled Big Data Analytics graduate with a proven track record in business intelligence analysis reporting and good team leadership, with a Master degree in Big Data Analytics, Sheffield Hallam University, 2023.

In my recent role as a business information relations manager at Moniepoint Inc., I significantly increased client relationships through data-driven insights, resulting in an 80% growth in business owners. My hands-on experience with big data technologies, such as Hadoop and Spark, coupled with my proficiency in programming languages like Python, MS Excel, SQL and Power BI, positions me well to contribute to your innovative project management.

The experience I gained with working to meet client needs and deadlines while working at Moniepoint Inc., has allowed me to develop my critical administrative skills and broaden my knowledge in areas of business operations and customer service. I have been able to apply my skills in communication, problem-solving, and time management in the past, which I believe aligns with the requirements of the data analyst role. Previously, I held the position of information analyst, prior to relocation to the UK to undertake my postgraduate degree, where I was responsible for managing service optimisation, ensuring quality requirements, project delivery, and staff management. During my time at Moniepoint, I was using Microsoft Azure, Microsoft 365 and Jira as part of the desktop service systems. My responsibilities included appraising staff and providing leadership and motivation to my team to achieve our collective goals and departmental objectives. I believe that my experience in leadership positions has equipped me with the necessary skills and knowledge to excel as a data analyst.

I have also used the following systems in previous roles:
• Operating Systems: Windows 11, 10, 7 /Basic Linux
• Deploy Windows: All versions of Windows OS deployment, upgrades, Activation
• Manage Devices and Data: Create Users, Groups, GPOs, NTFS & Shared permission, and Windows Security
• Connectivity: VPNs, Networking, Remote Connectivity Maintain Windows: Windows Backup, Recovery, Event Log, and Performance Software: Microsoft Office, Microsoft
• Windows Servers 2012/2016/2019, Active Directory, Windows Client
• Cloud: Office 365 Cloud /Azure AD Tools: Secure CRT, Wireshark, Packet Tracer, IPAM, PRTG ITSM Tools: Remedy, Atera, Jira (Atlassian)

I have completed my postgraduate studies, and I am passionate and confident that I can make a valuable contribution to your team. I would appreciate the opportunity to visit you and discuss whether my current availability would be suitable for the role. I will be available to work full-time and assume the role full-time if chosen as your candidate after the interview process. I believe that an in-person meeting would provide me with a better understanding of the role requirements.
Therefore, I would appreciate the opportunity to discuss whether my timeline aligns with your service's requirements before putting my application through TRAC. I am willing to work hard to ensure that I get up to speed with the job requirements as quickly as possible.

Thank you for considering my application. I would be honoured to visit your department and discuss my skills and background with you. I am confident that I would be a significant asset to your team and help you achieve your goals and departmental objectives while aligning my behaviours with the Trust Values.

Armed forces

Are you a member of the UK Armed Forces community?
No

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References

References

*If you are successful, prior to appointment, **we will take up as many references as needed to cover all activities, including periods of employment and full time education, that you have undertaken over the past three years**. Any offer will be subject to these being satisfactory. Please ensure that you provide full contact details for your Employer/Line Managers or Course Tutors for each activity. Please include their **work email address** where possible to avoid any unnecessary delays.*

*If during the last three years you have any periods in which you have not been in either employment or full-time education please provide details of someone who can provide a character reference for you to cover this period. Character references should be provided by a person of standing in the community such as a Teacher, Health Care Professional (i.e. Doctor, Physiotherapist, Registered Nurse), Minister of Religion, Police Officer or Solicitor. **Character references should only be used in EXCEPTIONAL circumstances to cover periods of time when you have not been in either employment or education.***

Please use the "Add another" button below to add as many referees as required to meet the above requirements. Periods that referees cover may overlap but there should not be any gaps over the past three years.

Referee's title	Ms
Referee's first name(s)	Judith
Referee's surname	Curry
Referee's organisation name	Gateshead Health NHS Foundation Trust
Job title	Patient Experience and Volunteer Manager
How do they know you?	Employer / Line Manager
Address 1	Queen Elizabeth Hospital
Address 2	
Address 3	
City / Town	Gateshead
County / State	
Postcode	NE9 6SX
Country	United Kingdom
Telephone no.	0191 445 2343
Mobile no.	
Email address	judith.curry@nhs.net
Can the referee be approached prior to the interview?	Yes
Period this reference covers from:	August 2024
Period this reference covers to:	September 2024
What name will the referee know you by if different from your current name?	
Why has your name changed?	

Referee's title	Mr
Referee's first name(s)	John
Referee's surname	Makepeace
Referee's organisation name	Gateshead Health NHS Foundation Trust
Job title	Patient Experience Assistant
How do they know you?	Personal / Character Reference

Address 1	Queen Elizabeth Hospital
Address 2	
Address 3	
City / Town	Gateshead
County / State	
Postcode	NE9 6SX
Country	United Kingdom
Telephone no.	0191 5726
Mobile no.	
Email address	john.makepeace@nhs.net
Can the referee be approached prior to the interview?	Yes
Period this reference covers from:	August 2024
Period this reference covers to:	September 2024
What name will the referee know you by if different from your current name?	
Why has your name changed?	

Referee's title	Mr
Referee's first name(s)	Adam
Referee's surname	Gibson
Referee's organisation name	Servoca Nursing and Care
Job title	Consultant
How do they know you?	Employer / Line Manager
Address 1	Suite 109
Address 2	Collingwood Buildings
Address 3	38 Collingwood Street
City / Town	Newcastle Upon Tyne
County / State	
Postcode	NE1 1JF
Country	United Kingdom
Telephone no.	0191 500 8104
Mobile no.	
Email address	adam.gibson@servocahealth.com
Can the referee be approached prior to the interview?	Yes
Period this reference covers from:	April 2023
Period this reference covers to:	September 2024
What name will the referee know you by if different from your current name?	
Why has your name changed?	

Referee's title	Mr

Referee's first name(s)	Femi
Referee's surname	Adesoye
Referee's organisation name	Moniepoint Inc.
Job title	State Coordinator (Lagos Central)
How do they know you?	Employer / Line Manager
Address 1	The Post Square
Address 2	Off Adeola Odeku Street
Address 3	
City / Town	Victoria Island
County / State	Lagos
Postcode	101241
Country	Nigeria
Telephone no.	
Mobile no.	
Email address	femi.adesoye@moniepoint.com
Can the referee be approached prior to the interview?	Yes
Period this reference covers from:	March 2022
Period this reference covers to:	September 2024
What name will the referee know you by if different from your current name?	
Why has your name changed?	

Referee's title	Mr
Referee's first name(s)	Eniola Adesoji
Referee's surname	Adedeji
Referee's organisation name	Nigerian Correctional Service, Lagos
Job title	Superintendent
How do they know you?	Employer / Line Manager
Address 1	Nigerian correctional service
Address 2	Alagbon
Address 3	
City / Town	Ikoyi
County / State	Lagos
Postcode	10122
Country	Nigeria
Telephone no.	+234 8098887445
Mobile no.	
Email address	lagos.cmd@corrections.gov.ng
Can the referee be approached prior to the interview?	Yes
Period this reference covers from:	January 2016
Period this reference covers to:	February 2022
What name will the referee know you by if different from	

your current name?

Why has your name changed?

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Equal opportunities

Equal opportunities

NHS organisations recognise the benefits of having a diverse workforce and therefore welcome applications from all sections of the community. In addition to this, under the provisions of the Equality Act 2010, all NHS organisations are required to demonstrate that their recruitment processes are fair and that they are not discriminating against or disadvantaging anyone because of their age, disability, gender reassignment status, marriage or civil partnership status, pregnancy or maternity, race, religion or belief, sex or sexual orientation. Therefore a series of questions need to be raised in order to ascertain who is applying for each position and to ensure that no one is being unfairly discriminated against or disadvantaged.

This section of the application form will be detached from your application form and will not be used as part of the selection process nor will it be seen by anybody who is interviewing you. The information collected is only used for monitoring purposes in an anonymised format to assist the organisation in analysing the profile and make up of individuals who apply, are shortlisted for and appointed to each vacancy. In this way, they can check that they are complying with the Equality Act 2010.

The Equality Act 2010 protects people against discrimination on the grounds of:

- their age and sex.
- their race which includes colour, nationality, ethnic or national origin.
- their religion or belief, including a lack of any belief.
- their sexual orientation, be it bisexual, gay, heterosexual and lesbian.

The Equality Act 2010 also protects people who are married or in a civil partnership.

Equality and Diversity Monitoring

Please state your date of birth
08/05/1980

Please indicate your gender
Male

Please indicate the option which best describes your marital status:
Married

Please indicate your ethnic origin
BLACK or BLACK BRITISH - African

Which of the following options best describes how you think of yourself?
Heterosexual or Straight

Please indicate your religion or belief
Christianity

Disability

The Equality Act 2010 protects disabled people - including those with long term health conditions, learning disabilities and so called "hidden" disabilities such as dyslexia. If you tell us that you have a disability we can make reasonable adjustments to ensure that any selection processes - including the interview - are fair and equitable.

According to the definition of disability do you consider yourself to have a disability?
No

Please identify the category which applies to you or other type of disability. People may experience more than one type of impairment, in which case you may indicate more than one. If none of the categories apply, please mark 'Other'.

If you have a disability, do you wish to be considered under the Guaranteed Interview Scheme if you meet the minimum criteria as specified in the Personal Specification?
No

Reasonable adjustments will be made available should you be invited to interview.

How did you learn of this vacancy?

Please state where you first saw this post advertised
NHS Jobs - nhsjobs.com or nhsjobs.net

Declaration

The information in this application form is true and complete. I agree that any deliberate omission, falsification or misrepresentation in the application form will be grounds for rejecting this application or subsequent dismissal if employed by the organisation. Where applicable, I consent that the organisation can seek clarification regarding professional registration details.

I agree to the above declaration   **Yes**

Next Steps

Once you submit the form your application will be available to the Employer. However, you will be able to update your "Personal Information" should any of your contact details change.

All your application forms (submitted or not) can be viewed under "Applications" when you are signed in.

Privacy notice

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Privacy notice

Your data is being collected by Gateshead Health NHS Foundation Trust, whose privacy notice can be found here.

The data controller for this information is Gateshead Health NHS Foundation Trust. This application tracking system is provided by Civica UK Ltd (https://www.civica.com/en-gb/product-pages/trac/) as a data processor.

To make an enquiry, a request for your personal information held as part of this process, or to arrange for any mistakes to be corrected, you may contact either the team who are handling your application or the Data Protection Officer (ghnt.ig.team@nhs.net).

Privacy - Gateshead Health