

# Trac CV

## Qualifications

### Education and professional qualifications

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| Subject / Qualification       | Place of study                       | Grade / Result | Year obtained |
|-------------------------------|--------------------------------------|----------------|---------------|
| MSc. Big Data Analytics       | Sheffield Hallam University, England | 2.1            | 2023          |
| BSc. Communication Technology | National Open University of Nigeria  | 2.1            | 2015          |

### Training courses attended

#### Training courses attended

| Course title            | Training provider | Duration | Year completed |
|-------------------------|-------------------|----------|----------------|
| Data Analytics With SQL | Scenario Academy  | 3 Months | 2023           |
| Data Science            | Scenario Academy  | 3 months | 2023           |
| BI Analyst Internship   | Scenario Academy  | 4 months | 2023           |

## Employment

### Employment history

#### Employment history

Employer name  
Moniepoint Inc. (remote)

Employer address  
The post square off Adeola Odeku, Victoria Island, Lagos, Nigeria.

Type of business  
Business banking services

Reporting to (job title)  
State coordinator (Lagos central 2)

Telephone  
+234 7030859240

Your job title  
Senior Business Information Analyst

Start date  
March 2022

End date  
March 2024

Grade  
Analyst grade II

Salary  
NGN450,000.00

Period of notice  
2 weeks

Reason for leaving (if applicable)  
Relocation to the United Kingdom for a master's degree at Sheffield Hallam University.

Brief description of your duties & responsibilities  
Duties and responsibilities as a senior information Analyst  
Senior information analysts play a major role in leading advanced data analysis, promoting strategic initiatives that will ensure successful management of information tech to support organizational objectives.

Data Analysis, conduct big data analysis using various analytical techniques and tools to extract actionable insights from complex datasets.  
Information management: oversee, organize the management of information repositories, ensuring data integrity, security, and accessibility.  
Strategic Planning: develop and implement strategies for information management, analysis and dissemination that align with organizational goals and objectives.  
Leadership: provide guidance, mentorship, and training to the junior analysts or team members for professional development and growth  
Stakeholder Engagement: collaborate with stakeholders to understand their needs, requirements, or priorities, to ensure that analysis efforts meet their expectations.  
Quality Assurance: Implement quality assurance measures to verify the accuracy, completeness, and reliability of analysis results output.  
Technology evaluation and implementation: evaluate and recommend advanced information management tools and technologies to support complex analysis processes.  
Project management: contribute or lead to information analysis projects, deliverables that ensure successful project outcomes, through time management and resources.  
Reporting and communication: preparing, presenting comprehensive reports and summarizing analysis results and insights to stakeholders of the organization.  
Continuous improvement: identify available opportunities for process optimization that improve the information analysis workflow, to drive effectiveness and increase efficiency.

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Employer name  
Nigerian Correctional Service, Lagos

Employer address  
Nigerian correctional service, Alagbon, Ikoyi, Lagos, Nigeria

Type of business  
Federal ministry of interior (Nigerian Correctional Service)

Reporting to (job title)  
Team Lead - corrections Information manager.

Telephone  
+234 8098887445

Your job title  
Ops Information analyst

Start date  
January 2016

End date  
February 2022

Grade  
Grade II

Salary  
NGN250.00

Period of notice  
2 weeks

Reason for leaving (if applicable)  
Relocation to the United Kingdom for a master's degree at Sheffield Hallam University.

Brief description of your duties & responsibilities  
My duties as an information analyst are listed below:

- 1) Data collection, responsible for gathering raw data from various sources, such as databases, spreadsheets, and APIs.
- 2) Data cleaning, responsible for cleaning and preprocessing data to ensure accuracy, completeness, and consistency.
- 3) Data Analysis: To use statistical methods, data mining techniques, and some programming languages such as Python, R, Excel, SQL, or PostgreSQL. To analyze data sets and extract usable insights.
- 4) Data visualization, to create visual representations of data through dashboards, charts, and graphs to facilitate understanding and decision-making.
- 5) Report generation: to generate reports, summarise the analysed results, and communicate insights and findings to stakeholders.
- 6) Predictive modelling, to build predictive models using machine learning algorithms to forecast identified trends, patterns, and make predictions.
- 7) Performance monitoring, to monitor the performance indicators (KPIs) and track metrics to evaluate the effectiveness of applied strategies.
- 8) Data governance, to ensure data integrity, security, and compliance with the regulations in order to maintain confidentiality and trust.
- 9) Managed and maintained the correctional centre database, information management system, ensuring data accuracy, validity, and storage.
- 10) Implemented security protocols to safeguard sensitive data, and information integrity.
- 11) To promote record management by introducing data-driven practices and collaboration across departments to ensure accurate and timely data exchange.
- 12) Ensuring compliance with legal and regulatory requirements , orchestrating data coordination with external agencies for national statistics on security.

## Gaps in employment

### Gaps in employment

If you have any gaps within your employment history, please state the reasons for the gaps below.  
The gap is the period of my studies, 2022–2023 at Sheffield Hallam University, England.

Personal statement

Personal statement

Provide a personal statement which you can use as a starting point to your supporting information for specific applications.

Dear HR,

I am writing to express my keen interest in the senior information analyst position, as advertised. I am confident that my skills and experience will be an asset to your team. I am Samuel Enuwamagbe Emokpae, a results-oriented, detailed-oriented, and highly skilled Big Data Analytics graduate with a proven track record in business intelligence analysis reporting and good team leadership, with a Master degree in Big Data Analytics,GPA 2.1, Sheffield Hallam University, 2023.

In my recent role as a business information relations manager at Moniepoint Inc., I significantly increased client relationships through data-driven insights, resulting in an 80% growth in business owners. My hands-on experience with big data technologies, such as Hadoop and Spark, coupled with my proficiency in programming languages like Python, MS Excel, and SQL and Power BI, positions me well to contribute to your innovative project management.

My experience gained as regards the urgency required to meet client needs while working at Moniepoint Inc., has allowed me to develop my critical administrative skills and broaden my knowledge in areas of business operations and customer service. I have been able to apply my skills in communication, problem-solving, and time management in the past, which I believe aligns with the requirements of the data analyst role. Previously, I held the position of information analyst prior to relocation to the UK to undertake my postgraduate degree, where I was responsible for managing service optimisation, ensuring quality requirements, project delivery, and staff management. My responsibilities included appraising staff and providing leadership and motivation to my team to achieve our collective goals and departmental objectives. I believe that my experience in leadership positions has equipped me with the necessary skills and knowledge to excel as a data analyst.

I have completed my postgraduate studies, and I am passionate and confident that I can make a valuable contribution to your team. I would appreciate the opportunity to visit you and discuss whether my current availability would be suitable for the role. I will be available to work full-time and assume the role full-time if chosen as your candidate after the interview process. I believe that an in-person meeting would provide me with a better understanding of the role requirements.

Therefore, I would appreciate the opportunity to discuss whether my timeline aligns with your service's requirements before putting my application through TRAC. I am willing to work hard to ensure that I get up to speed with the job requirements as quickly as possible. Thank you for considering my email. I would be honoured to visit your department and discuss my skills and background with you. I am confident that I can be a significant asset to your team and help you achieve your goals and departmental objectives while aligning my behaviours with the Trust Values.

Best regards,  
Samuel Emokpae

Preferred employment type

Preferred employment type

What is your preferred employment type?  
Full time