

APPLICANT EVALUATION

APPLICANT INFORMATION									
Candidate	Kim M. Miranda								
Position Applied for	Q1								
Department	DOCUVINE ENTERPRISE INC. / SILANG BRANCH								
Interviewer	MDG								
RECOMMENDATION									
<input type="checkbox"/>	Highly Recommended	<input checked="" type="checkbox"/>	Recommended	<input type="checkbox"/>	Moderately Recommended	<input type="checkbox"/>	Recommended w/ reservation	<input type="checkbox"/>	Not Recommended
CANDIDATE EVALUATION									
	Poor	Fair	Satisfactory	Good	VG	Excellent			
Knowledge of Specific Job Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Related Job Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Related Education or Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Interest in Company/Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
STRENGTHS	IT VOCATIONAL GRADUATE. CAN BE TRAINED FOR IC IN THE FUTURE								
WEAKNESSES									
ADDITIONAL COMMENTS									

INTERVIEWER'S CHECKLIST

Name of Applicant: Kim M. MINARDA
 Position Applying For: DI

Asking Rate: _____
 Proposed Rate: _____

Interviewers	Is applicant recommended for the post?		Remarks	Signature
	Yes	No		
Interviewer: <u>mph</u> Position: <u>DI</u> Date: <u>2-24-18</u>	✓			/s
Interviewer: _____ Position: _____ Date: _____				
Interviewer: _____ Position: _____ Date: _____				
Interviewer: _____ Position: _____ Date: _____				

TO BE FILLED UP BY THE GENERAL MANAGER

FINAL RECOMMENDATION

☐ For Hiring

☐ Not for hiring

Confirmed by: _____

PHOTO

Q1

APPLICANT INFORMATION SHEET

Family Name MIRANDA	Given Name KIM	Middle Name MAPALAD
Home Address: 247 SITO GITNA BRGY. MARIJAM, JILAN, CAVITE		
Provincial Address: CAVITE		
Birth Date: JULY 02, 1997	Birth Place: CARMONA, CAVITE	Age: 20
E-mail Address: kim.miranda123@gmail.com		
Mobile Number: 09069264716	Sports: Basketball	Religion: Catholic
Citizenship: Filipino		
Home Number:	Skills: computer programming	<input checked="" type="radio"/> Single
Office Number:	Hobbies: Playing basketball	<input checked="" type="radio"/> Married
Computer Literacy (Hardware & Software)		<input checked="" type="radio"/> Separated
Written and Spoken Language/Dialect	English and Filipino	
SSS No. 34-5881917-0	TIN No.	
PAG-IBIG No. 12189945605	PHILHEALTH No. 080262293440	
In case of emergency, contact: BRANNA MIRANDA Address: 247 SITO GITNA BRGY. MARIJAM Contact Number: 09069264716		

FAMILY BACKGROUND	CONTACT NO.	AGE	STATUS	OCCUPATION	INCOME
Father's Name: <u>Norton Miranda</u>	<u>0904184244</u>	<u>43</u>	<u>M</u>	<u>Painter</u>	<u>\$1,000</u>
Mother's Name: <u>Marlene Miranda</u>	<u>09086606816</u>	<u>45</u>	<u>M</u>	<u>Housewife</u>	<u>2,000</u>
Brothers/Sisters: <u>Kyle Miranda</u>		<u>15</u>	<u>S</u>	<u>Student</u>	
Spouse:					
Children:					

LEVEL	SCHOOL/UNIVERSITY	COURSE	YEAR	ACHIEVEMENTS
Elementary	Mangalam Elementary School		2014 - 2016	
Secondary	Bhimen National High School		2016 - 2018	
College	Central State University - Cameroon	Industrial Technology	2018 - 2020	
Vocational				
Graduate				
Post Graduate				

[illegible]

SEMINAR ATTENDED

Name/Title of Seminar	Sponsor	Date

CIVIC/PROFESSIONAL INVOLVEMENT

Organization	Position	Date

GOVERNMENT EXAMS TAKEN

Name of Exam	Date Taken	Rating

DO YOU HAVE FRIENDS OR RELATIVES WORKING IN ENVIROCYCLING FIBER INC./ TIPCO?

Name	Position	Company	Relationship

Do you drink alcohol beverages?

☐ Yes

☒ No

Do you smoke?

☐ Yes

☒ No

Are you willing to be assigned anywhere?

☒ Yes

☐ No

Do you have any restrictions in travelling?

☐ Yes

☒ No

Are you living with your family?

☒ Yes

☐ No

Does your family own a house/lot?

☒ Yes

☐ No

If no, with who? _____

Do you have a tattoo?

☐ Yes

☒ No

Have you been involved and/or convicted of any administrative, civil or criminal or labor case?

☐ Yes

☒ No

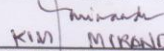
If yes, cite details _____

PERSONAL REFERENCE

Name	Company/ Address	Contact Number
LEIS LAPALAD	accredited welder contractor	0919 231 9018
MARTY ANADAVE	Barangay Chairman	
DENNIS ANIBRESE	Barangay Councilor	

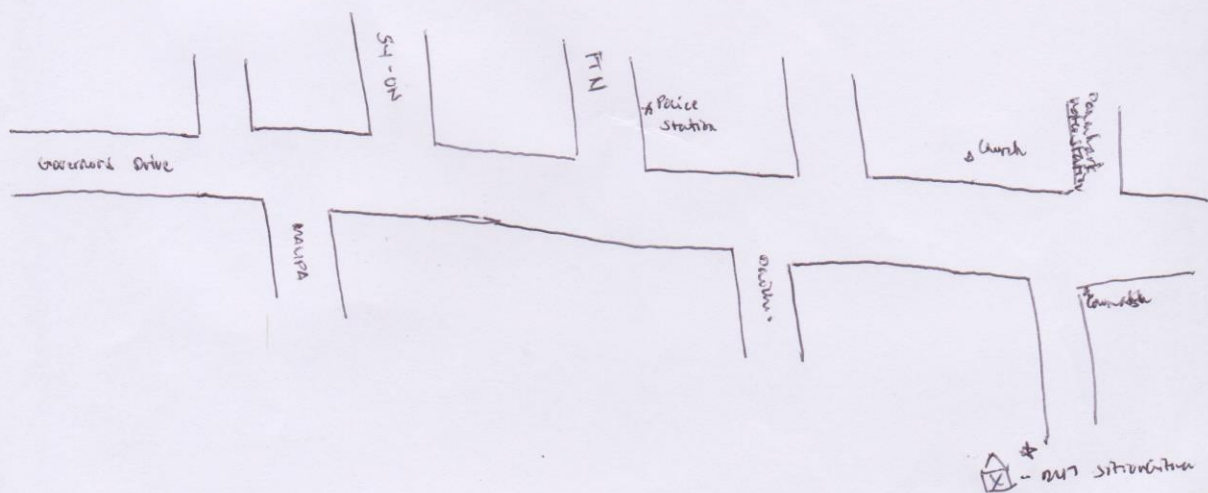
I declare that the information given to this application are true and accurate and I understand that any misrepresentation of facts herein will be sufficient cause for disqualification from the opportunities of the recruitment process.

I hereby allow Envirocycling Fiber Inc. the right to conduct investigation my former and current employers, and all other parties including, but not limited to educational institutions where I enrolled to fully check on my background.


 KIM MIRANDA
 SIGNATURE OVER PRINTED NAME
 March 28, 2019
 DATE

Date: March 24, 2018

Instruction: Please sketch your home address.



Name: Kim Miranda
Position desired: _____

Date: March 24, 2018

1. Describe yourself.
(Ilarawan ang iyong sarili)
2. What are the 5 most important priorities in your life right now?
(Magbigay ng limang bagay na pinakaimportante sa iyo)
3. What was your greatest accomplishment/failure in your life so far?
(Ano ang itinuturing mong pinakamahalagang bagay na nakamtan at hindi pa nakakamtan sa ngayon?)
4. What do you value most in a job?
(Ano ang pinapahalagahan mo sa isang trabaho?)
5. How would you relate your skills/previous job/course to the position you are applying for in this business?
(Paano mo maiihalintulad ang iyong mga karanasan sa iyong pinapasukang trabaho?)
6. What are your strengths? What do you still have to improve on yourself at this point in time?
(Ano ang mga positibong katangian meron ka? Ano pa ang mga dapat baguhin sa iyong sarili?)
7. What things do you consider as stressful and how do you manage stress?
(Anu-anong mga bagay ang itinuturing mong balakid sa iyong pagtatrabaho? Paano mo ito nadadala?)
8. How would you describe a supervisor-subordinate relationship?
(Paano mo mailalarawan ang relasyon ng isang amo at empleyado?)
9. How much salary are you expecting for this position?
(Magkano ang inaasahan mong sweldo?)
10. Why do you think we should hire you?
(Bakit sa tingin mo, karapat-dapat ka na matanggap?)

7. Kokamtan ang laki, kagmanggi, kabait, mapagunawa, maipag.

1). Family

- Kinabukasan ng pamilya
- Bukay
- Kinabukasan para sa sarili
- Financial assistance

2). Pinakamahalagang bagay na nakamtan ko sa aking buhay ay ang pagkakatapos ng pag-aaral sa tulong ng aking mga magulang. At ang bagay na hindi ko pa nakakamtan sa ngayon ay ang mabigyan ng magandang kinabukasan ang aking pamilya.

3). Ang pinapahalagahan ko sa trabaho ay ang responsibilidad ko bilang isang miyembro ng isang kompanya. At kung paano ako makakatibay kung paano pa ito mapapahalaga at maiipagapay.

4). Maiihalintulad ko ang aking karanasan sa pinapasukan kong trabaho ngayon sa paano na, kung kung mag-design ng isang bagay sa pamamagitan ng AUTOCAD. At nararaming din akong nagprograma at mag-encode.

5). Ang positibong katangian ko ay hindi ako sumusuko sa kahit anong problema o problema. At ang bagay na dapat kong baguhin sa aking sarili ay ang pagiging maipagapay.

6). Family problems, ginagawa ko na lamang itong isang motivasyon sa trabaho. Inisip ko na lamang mapawala din itong mga ito kapag nabigyan ko na sila ng magandang kinabukasan. At mairaman sa kahirapan.

7). Maiilalarawan ko ito bilang isang magulang at anak. Ang amo ang sinayang mag-ute o mag-atas ng trabaho at ang empleyado naman ang may responsibilidad na sundin at gawin ito.

8). Hindi ko inaasahan ang malaking sweldo, minamais ko lamang na makapagtrabaho at makaisa sa pamilya ko at sa aking kinabukasan.

10). Karapat - dapat akon matanggap sa trabaho.

KIM M. MIRANDA



247 Sitio Gitna Brgy. Maguyam, Silang, Cavite

09069204716 ✓

kimmiranda65@yahoo.com ✓

20 years old

OBJECTIVES

Seeking a responsible job with an opportunity for professional challenges.

EDUCATION

Cavite State University- Carmona Campus
Carmona Cavite
2014 - 2016

Bulihan National Highschool
Bulihan, Silang, Cavite
2010 - 2014

Maguyam Elementary School
Maguyam, Silang, Cavite
2009 - 2010

PERSONAL BACKGROUND

Date of Birth: July 2, 1997
Place of Birth: Carmona, Cavite
Civil Status: Single - 20 yrs old
Nationality: Filipino
Religion: Roman Catholic

SKILLS

AutoCAD ✓
Computer Programming
Hardware Trouble Shooting

Kkk

- IT mason in

Electronics

- CERTIFICATE

- OJT - 2 months

- 2 Siblings

- Father - Mother

- Mother -

EXPERIENCE:

ADDS CONNECTION - Kitchen Staff
10 months
SM DATA

Signature
SIGNATURE